



**DRAFT**

**FRESHWATER PARISH COUNCIL**

**Parish Office 01983 752000**

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**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON  
TUESDAY 5th NOVEMBER 2019 AT 7.00 PM IN THE COUNCIL CHAMBER OF  
THE MEMORIAL HALL**

**PRESENT:** Councillors: A Bamford (Chair), G Kennett MBE, C Fleury, C Bray, B Hobbs, A Harris, H White, D James. T Murphy and G Cameron.

Members of the public: 0

Clerk: M Gardiner

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**1. APOLOGIES**

Councillors Cllr B Hinton MBE, T Dimmick, V Lowthion

**2. TO AGREE THE MINUTES OF THE FRESHWATER PARISH COUNCIL  
MEETING HELD ON 1<sup>st</sup> OCTOBER 2019**

The minutes of the meeting held on 1<sup>st</sup> October 2019 (having been circulated) were agreed.  
(CB/GK)

**3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON  
THE AGENDA**

Cllr. Fleury declared that he is a member of the Royal British Legion.

**4. TO RECEIVE QUESTIONS ON THE AGENDA FROM MEMBERS OF THE  
PUBLIC (UP TO 15 MINUTES)**

None

**5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY  
CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH  
CLLRS)**

Cllr. Medlands written report had been circulated.

Cllr. Cameron gave his report.

A request has been made for Island Roads to mend all posts on the railings at the Causeway.  
Awaiting a response.

School Green Road Crossing – Highways have requested that the crossing be moved. GC  
has requested that a reactive speed sign be installed.

Western Yar Seating Project – meeting with AONB regarding benches. Bench application  
has been rejected as the material to be used is not acceptable to them.

Parking at Colwell, nr Madeira Lane. Continues to cause problems. GC to talk to Health & Safety.

Rapanui – complaint received regarding mess around Rapanui. Request has been made for them to tidy up the area.

Town Crier – is available for hire.

## 6. ASSISTANT CLERKS REPORT

### Clerks Job Position

Unfortunately, the Chair had to announce that due to unforeseen circumstances Alex Punter could not accept the position of Clerk. The staffing committee interviewed and appointed Heather Rowell on the 1<sup>st</sup> November.

### PFO

The PFO has now finished the seats for this year. Unfortunately, Island Roads have started to take away seats and replace them with plastic ones. No communication was received from Island Roads stating that they would be doing this. Even taking seats that belong to the Parish and memorial ones too.

Cllr Fleury raised that the Bridge at School Green Road has been repaired and access improved. Many thanks to PFO for completing this.

**ACTION:** Clerk to write to Island Roads requesting reinstatement of bench outside the Royal Standard and replacement of benches taken at Island Roads expense.

### Banners at Blackhut Green

Banners advertising Companies pay to display £50 per month. Charities are free but they are only to be placed up at the most a week before the event and they must be taken down straight afterwards. All banners must be given the go ahead by the parish office before being placed, as this is not an advertising tool.

**ACTION:** Banner owners to be informed that banners will be removed to the Parish Office for collection.

Clerk to create written policy regarding banners to cover – timescale/invoicing/removal.

## 7. CORRESPONDENCE.

## 8. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.

The following payments were approved:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
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27/09/2019	Debit	Corona Energy	Gate Lane WC Energy for March 2019	13.11
04/10/2019	100610	Business Stream Allotments	Allotments Water bill 19/09	79.13
04/10/2019	100611	RJR Electrical	Library - Failed Emergency Lighting	70.00
04/10/2019	100612	PC Consultants	Clerk machine new hard drive and service	109.80
04/10/2019	100613	Island Roads	Xmas Decorations	769.09
04/10/2019	100614	Royal British Legion	Community Grant	50.00
04/10/2019	100615	Lifeline	Library alarm repair	51.90
04/10/2019	100616	RVN Building Supplies	Wood for seats	48.16
04/10/2019	100617	Teddy's Place	Water plants on Avenue Road	75.00
04/10/2019	100618	PKF Accounts & Business Advisers	Accounts	960.00
04/10/2019	Debit	Biffa Waste Service Ltd	Old Ambulance Station wheelie bin	13.50
04/10/2019	Debit	Business Stream Moa Place	Moa Place	171.82
04/10/2019	Debit	Jo Blackley	Jo Blackley	96.00
04/10/2019	Debit	Island Cleaning Solutions	Public Toilets	829.14
04/10/2019	Debit	Nest	Staff Salaries	210.11
04/10/2019	Debit	The Co-operative	Sept 19 Wages	1,006.37
04/10/2019	Debit	The Co-operative	Skatepark Wages	328.46
04/10/2019	Debit	The Co-operative	Sept 19 wages	397.96
04/10/2019	Debit	The Co-operative	Sept 19 Wages	1,355.21
04/10/2019	Debit	The Co-operative	Sept 19 Wages	770.55
04/10/2019	Debit	The Co-operative	Sept 19 Wages	509.52
05/10/2019	Debit	BT	BT	306.72
15/10/2019	Debit	Corona Energy	Gate Lane W.C.	13.11
15/10/2019	Debit	Corona Energy	Library	111.32
15/10/2019	100623	Brighstone Landscaping Ltd	Grounds Maintenance as per contract	1,650.00
15/10/2019	100624	Cross Country Services	Tree work on Stroud playing field	240.00
15/10/2019	100625	PC Consultants	Set up new user on clerk pc	27.60
15/10/2019	100626	West Wight Sports & Community Centre	Lighting for MUGA	50.56
15/10/2019	100627	IW Council	Non-Domestic Rates	378.00
15/10/2019	100622	Brighstone Landscaping Ltd	Grounds Maintenance Sept 2019	1,429.99
15/10/2019	100620	Ricoh UK	MP C3004EXSP	203.92
15/10/2019	Debit	Intuit UK Ltd	QuikBooks Service Plan	28.80
15/10/2019	Debit	Corporate Christmas Tree Co Ltd	Christmas Trees and Lights	823.84
21/10/2019	Debit	Corona Energy	Moa Place W.C.	21.10
				<b>13,199.79</b>

**ACTION:** BT tariff – account details to be updated.  
Cllr. Bamford to check whether rebates on Non Domestic Rates on toilets is available.

**9. THE REAL JUNK FOOD PROJECT. TO CONSIDER ASSISTANCE FOR THE PROJECT INCLUDING THE POSSIBILITY OF A CONTAINER AT THE OLD AMBULANCE STATION.**

It was not felt that this was a practicable suggestion at this time.

**ACTION:** Cllr. Kennett and Just Ask Mel to contact Lisa at All Saints Church re Parish Hall storage solutions.

**10. TO CONSIDER PASSING A MOTION IN SUPPORT OF THE LOCAL ELECTRICITY BILL. –**

Councillors felt that this was not appropriate for smaller parishes to consider at this time.

**11. ARRANGEMENTS FOR THE ANNUAL SERVICE OF REMEMBRANCE TO BE HELD AT FRESHWATER WAR MEMORIAL ON SUNDAY 10<sup>TH</sup> NOVEMBER TO INCLUDE CONSIDERATION OF DONATION TO ROYAL BRITISH LEGION FOR SUPPLY OF WREATHS (£100 in 2018).**

Cost of wreath is approx. £30 – total to be rounded up to £100 (£70 donation). AH/HW

**12. TO CONSIDER ARRANGEMENTS AND INVOLVEMENT IN VE DAY 8<sup>TH</sup> TO 10<sup>TH</sup> MAY 2020.**

Cllr. Kennett suggested that renovation/cleaning of the Pillbox (Causeway) could be considered as a Freshwater project.

**ACTION:** Cllr. Cameron to put together report from Council briefing.

**13. TO APPROVE MEETING DATES FOR 2020. – Agreed**

**14. TO GIVE CONSIDERATION TO SUPPORTING THE FINANCIAL COST OF REMOVING THE YEW TREE BOUGH AT ALL SAINTS CHURCH.**

This will require permission from the Diocese.

**ACTION:** Cllr. Kennett to obtain contact details from Jill Reynolds (Church Warden) to obtain tree report.

**15. TO NOTE THE PROBLEM WITH VEHICLES PARKING OPPOSITE SAINSBURY'S AND ON THE PAVEMENT AND TO CONSIDER APPROPRIATE ACTION.**

**ACTION:** Cllr. Cameron to take further advice from parking to see what can be done.

**16. TO CONSIDER AMENDMENT OF STANDING ORDER 6.6 TO READ AS FOLLOWS: "CHEQUES OR ORDERS FOR PAYMENT SHALL NORMALLY BE PRESENTED FOR SIGNATURE ON A WEDNESDAY FOLLOWING A COUNCIL OR COMMITTEE MEETING AND ALL SUCH PAYMENTS SHALL BE REPORTED TO THE COUNCIL AT THE NEXT CONVENIENT MEETING". (AH/BH)**

- 17. ALL SAINTS SCHOOL. TO NOTE THE OFTED RESULTS AND THE POSITION RE THE WEST WIGHT SCHOOL PLACES CONSULTATION – CABINET DECISION OF 10<sup>TH</sup> OCTOBER.**  
 Cllr. Harris raised concerns regarding the closure timetable of All Saints School and requests that Cllr. Brading be invited to attend to provide further information.  
 Cllr. James suggests that All Saints stay open as an entity until such time as the new school is ready to operate full time.  
**ACTION:** Cllr. Bamford to contact Cllr. Brading
- 18. THE CAUSEWAY. TO CONSIDER THE POSITION REGARDING REMEDIAL WORK UNDERTAKEN BY ISLAND ROADS. – Cllr. Cameron to follow up.**
- 19. PUBLIC CONSULTATION EVENT. TO CONFIRM THE DATE OF 29<sup>TH</sup> JANUARY 2020 AND TO AGREE ARRANGEMENTS (12.30PM TO 7.30PM SUGGESTED). AGREED (CB/GC)**
- 20. SKATEPARK – ORAL REPORT FROM CHAIR OF SKATEPARK COMMITTEE FOLLOWING COMMITTEE MEETING HELD ON 21<sup>ST</sup> OCTOBER 2019.**  
 Cllr. Fleury updated that additional lighting had been considered however there were concerns regarding light pollution complaints and shadow pooling.  
 Costs of upgrading ramps appear prohibitive.  
 Using the MUGA for basketball will require a qualified coach/children have also been climbing on the baskets.  
 Damage to youth shelter has been repaired.
- 21. COMMUNITY GRANTS – TO CONSIDER FUNDING APPLICATION FROM WEST WIGHT MEN IN SHEDS.**  
 Proposed that a grant of £700 as a one third contribution to the amount required be given.  
 (DJ/TM)
- 22. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.**  
 Cllr Bamford: attended IWALC Seminar and provided update. Southern Water is happy to attend and discuss which roads are flooding and what can be done. Clerk to be supplied with a list of roads affected so that this can be supplied to SW.  
 West Wight Town and Parish Association Meeting – update given on future of Military Road.  
 Archive Group – successful open day.  
 Cllr. Fleury: update on Christmas – awaiting confirmation of free parking at Avenue Rd.  
 Cllr. Cameron confirmed that this had been approved.
- 23. To Agree proposed future Agenda items from Councillors.**  
 Cllr. White – Future Funding of Community Connector to be considered.  
 Draft Budget.

**That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

**24. REPORT FROM THE STAFFING COMMITTEE.**

**Reports attached (item 22):**

- a) IWALC Housing Seminar**
- b) West Wight Town and Parish Association**
- c) Churches Together – Community Celebration**
- d) Christmas working group**

The meeting closed at 9.50pm.