



**DRAFT**  
**FRESHWATER PARISH COUNCIL**  
**Parish Office 01983 752000**

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**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON  
TUESDAY 1<sup>st</sup> OCTOBER 2019 AT 7.00 PM IN THE COUNCIL CHAMBER OF THE  
MEMORIAL HALL**

**PRESENT:** Councillors: A Bamford (Chair), G Kennett MBE, C Fleury, C Bray, B Hobbs, V Lowthion, A Harris, T Dimmick, B Hinton MBE, H White and D James.

Members of the public: 5

Clerk: M Gardiner

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**1. APOLOGIES**

Councillors T Murphy and G Cameron.

**2. TO AGREE THE MINUTES OF THE FRESHWATER PARISH COUNCIL  
MEETING HELD ON 3<sup>rd</sup> SEPTEMBER 2019**

The minutes of the meeting held on 3rd September 2019 (having been circulated) were agreed.

**3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON  
THE AGENDA**

None.

**4. TO RECEIVE QUESTIONS ON THE AGENDA FROM MEMBERS OF THE  
PUBLIC (UP TO 15 MINUTES)**

A member of the public asked who was responsible for the planters at the bottom of the High Street and if it were the Parish Council would it be possible for her to take over planting and maintenance of these. Contact details taken for follow up.

A member of public asked how vandalism was dealt with by the Parish Council. Cllr Fleury advised that all incidents of vandalism should be reported to the police to ensure correct information on crime levels was maintained.

Chair Bamford advised that where vandalism occurred to Parish assets, the Parish Facilities Officer and maintenance team would be tasked with making good at the earliest possible opportunity and relevant information passed on the police.

**5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH CLLRS)**

Cllr Medland had submitted a written report.

Request for the Parish Council to consider as a future project assisting in production of maps to include all footpaths in the area. The Real Junk Food Project are looking for space to house two freezers and fridges plus shelving. Ideas requested.

Update on St Mary's roundabout works.

Residents of Jubilee Close are requesting Parish Council support to protect their Communal Garden project.

Cllr James asked for an update on the position regarding local schools. Cllr Medland stated that he understood that the cabinet position would be announced 2<sup>nd</sup> October 2019.

**6. ASSISTANT CLERKS REPORT**

**Clerks Job Position**

A decision has been made out of the three candidates that attended interviews for the Clerks Job. Mrs Alexandra Punter has accepted the job offer.

**Administration Assistant.**

Clodagh has now started working for the parish as an Administration Assistant as her apprenticeship has come to an end.

**Library**

Works have started at the Library to block off and eventually close the badger sett that is present.

**PFO**

The Seats in the village are now almost complete in that they have been either refurbished or new ones made and installed by the PFO. Work has been done to clear and tidy up Stroud Coppice, this will be on going. Squirrel boxes and feeders have been made and placed in the coppice.

**Causeway Bridge**

A meeting was held with Derek Bean of Island Roads to try and move forward with getting the bridge repaired and the plastic removed from the sandbags. Derek Bean confirmed that hessian filled bags would be used in place of the plastic covers sandbags that are presently down on the bridge. Cllr Kennett to give an update later on in the meeting.

**Audit**

The Assistant Clerk has been notified that the external auditors have signed off the accounts and are happy that nothing is giving them cause for concern.

**War memorial**

The Work has now been completed to clean the War Memorial.

**7. CORRESPONDENCE.**

**8. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.**

The following payments were approved:

|            |        |                                    |   |                  |
|------------|--------|------------------------------------|---|------------------|
| 01/09/2019 | Debit  | IW Council                         |   | 626.00           |
| 01/09/2019 | Debit  | IW Council                         | September instalment  | 115.00           |
| 01/09/2019 | Debit  | IW Council                         | September instalment  | 194.00           |
| 03/09/2019 | 100596 | Mark Adams<br>Maintenance Services | Land: New Bins to Amb Station / Play Equipment: Dirt toddler park / Toilets; G Lane Ladies. | 30.00            |
| 03/09/2019 | 100597 | Business Supplies Group            | Office Cost :Stationery   | 54.02            |
| 03/09/2019 | 100598 | Teddy's Place                      | Avenue Road: Watering of Planters and trees. August 2019                                    | 75.00            |
| 03/09/2019 | 100599 | IW Council                         | Environment Officer Services 2019-2020  | 2,000.00         |
| 03/09/2019 | Debit  | Isle of Wight Jobs Ltd             | Office Costs: Clerk Advert on Website   | 70.80            |
| 03/09/2019 | 100600 | PC Consultants                     | Office: Remove support for Clodagh, reset password  | 27.60            |
| 03/09/2019 | Debit  | Island Signs                       | Land: 2 x A3 orchard signs. Help yourself to fruit.   | 81.60            |
| 10/09/2019 | Debit  | Intuit UK Ltd                      | Quickbooks Service Plan Sept 2019   | 28.80            |
| 10/09/2019 | Debit  | EE                                 | Mobile Phone  | 18.00            |
| 17/09/2019 | 100609 | Emma Carter                        | Michaels Leaving Gift   | 15.97            |
| 17/09/2019 | 100608 | Totland Parish Council             | Skate Park Report   | 242.50           |
| 17/09/2019 | 100606 | Business Stream Library            | Library Water Services  | 52.88            |
| 17/09/2019 | 100607 | Cross Country Services             | tree work   | 3,030.00         |
| 17/09/2019 | Debit  | The Co-operative                   | Book Fair refreshments  | 17.39            |
| 17/09/2019 | Debit  | Biffa Waste Service Ltd            | PFO; Bin in Ambulance Station   | 20.39            |
| 17/09/2019 | Debit  | Island Cleaning Solutions          | Toilets: Gate Lane & Moa Place: Cleaning for month of August 2019                           | 829.14           |
| 17/09/2019 | Debit  | Business Stream<br>Allotments      | Water. Allotments 29th March - 19th June 2019   | 79.13            |
| 17/09/2019 | Debit  | Corona Energy                      | Toilets: Moa Place bill 01/08/2019 - 31/08/2019   | 21.10            |
| 17/09/2019 | Debit  | Corona Energy                      | Library: Electricity Bill 01/08/2019 - 31/08/2019   | 108.89           |
| 17/09/2019 | Debit  | Corona Energy                      | Gate Lane WC energy   | 13.11            |
| 17/09/2019 | 100601 | Hillbans                           | Land: Pest Control Services for July & August 2019  | 126.79           |
| 17/09/2019 | 100602 | IW Council                         | Library: Cleaning Cost for QA1. 2019/2020. 01/04/2019 - 30/06/2019                          | 801.43           |
| 17/09/2019 | 100603 | PC Consultants                     | Office Costs: Forwarding of M Mills Emails to E Carters Machine                             | 27.60            |
| 17/09/2019 | 100604 | Totland Parish Council             | Skate Park: Competition held 26th August 2019. Half the costs of Island Extreme             | 250.00           |
| 17/09/2019 | 100604 | Totland Parish Council             | Toilets: Suppliers for June, July, August 2019  | 622.43           |
| 17/09/2019 | 100605 | Brighstone Landscaping<br>Ltd      | Land: Grounds Maintenance for August 2019   | 1,429.99         |
| 17/09/2019 | Debit  | Memorial Hall - Supplier           | Office Costs: Parish rent for Sept 2019   | 945.42           |
| 22/09/2019 | Debit  | Southern Electric                  | Library: Gas bill for August 2019   | 12.00            |
|            |        |                                    |   | <b>11,966.98</b> |

**9. CHRISTMAS UPDATE – THE ATTACHED REPORT WAS EMAILED TO ALL COUNCILLORS**

Lamp post lights - 6 lights will go up by 29<sup>th</sup> November (ready for the lantern parade). Christmas trees, lights banners etc will be up by 1<sup>st</sup> December we will do our best to get the Moa Place tree up and lit in time for the lantern parade (29/11/2019).

Clodagh will be purchasing around 8 new trees to replace some of the trees that are damaged; we will also be replacing some of the lights and purchasing extra lights for the Library and Memorial Hall.

Library Christmas tree will be moved to the larger lawn with a temporary electric connection. The front of the library will be lit up with Christmas lights. Christmas carols date is booked for 20<sup>th</sup> December with us supporting Freshwater Coffee Shop. This will take place on the larger lawn on the library grounds.

Craft session is booked for Saturday 20<sup>th</sup> November 10am-1pm if anyone would like to come along and support or help please email Clodagh.

Window competition – we will be doing this again this year due to the large amount of positive feedback. This is all in hand and Clodagh will be sourcing prizes from local businesses.

Free parking – Clodagh has had contact with Cllr Cameron who is going to see if he can get 2 free days parking for our residents for their Christmas food shopping 19<sup>th</sup> & 20<sup>th</sup>

December. We originally asked for The Avenue Car Park but Clodagh has now kindly asked if it would be possible to add Moa Place as this would coincide with the carols. Clodagh is waiting on a response.

It was agreed that the plans would proceed with a budget of £5000.

**10. UPDATE RE WAR MEMORAIL –CLLR FLEURY**

Cleaning of the War Memorial has now been completed and it has come up very well. Some names need to be renewed as they have worn away over time and this will be done when the weather permits.

Some names that have previously worn away have been listed on a separate plinth beside the war memorial. Historically there are reasons why someone would not have been included on a war memorial – being a deserter, shot at dawn or dying immediately after the war. This gives a false impression that the names listed on the plinth did not die during the war. It is possible to reinstate those names back onto the war memorial in an area that will be protected from future wear.

A request is to be made to the Church to cut back the limb of the Ewe tree that is currently overhanging the war memorial in order to protect it from sap damage.

The Royal British Legion has arranged for local cadets to take wreaths from the wreath bearer and place them on the war memorial.

## **11. FATAG – CLLR BAMFORD.**

The Library feels they are no longer able to provide the level of storage necessary to continue to house the group and a temporary storage space is needed.

Cllr Bamford updated the meeting that the second Parish office room is now being cleared and having discussed the situation with Parish staff it was agreed that this would be a good interim solution. The Parish have agreed that the Archive Group may use the Parish meeting room for their weekly meetings providing this is booked with the Clerk.

In the meantime, Cllr White continues to work with the group to secure funds for a shop.

## **12. CAUSEWAY BRIDGE – CLLR KENNETT.**

Update regarding the condition of the Causeway Bridge, in particular the plastic sandbags which have now degraded and the condition of the railings and poles which have deteriorated badly.

Island Road are to remove the plastic sandbags and intend to replace with Hessian sandbags however this does not really solve the problem.

This has now been ongoing for 2 years and it is felt that the situation now needs escalating as no satisfactory solutions have been forthcoming.

Cllr Cameron has agreed to take up the issue regarding the railings.

Cllr Bamford said that in meeting with Derek Bean it had been reiterated that this situation could not continue.

Pill Box – an email has been received from Jamie Sheldon who, having done some research, believes that this is on their land and they are more than happy to meet regarding plans to tidy this area up.

## **13. BOOK FAIR – CLLR JAMES**

The aim was to provide a low cost, local event.

Film Night at Freshwater Library was fully booked with approx. 70 attending.

The Author workshop at Freshwater Library was also fully booked with 12 people attending.

The readings at Freshwater Coffee House were fully booked with the children's readings proving particularly popular.

Less successful was the book sale at Freshwater Memorial Hall – it was felt that some advertising/promotion would have been beneficial for this as it was intended for a wider audience. The event ran at a small loss with the cost amounting to £120 with £96 raised. It was also noted that footfall fell dramatically after 2/3pm, so a future event would be held earlier in the day.

Much positive feedback was received.

A tentative date of 4/6<sup>th</sup> September 2020 has been given for a future event.

Chair Bamford said that the £96 raised has gone towards the installation of the water fountains.

**14. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.**

Cllr Kennett presented her written report on the Hooke Trail.

Cllr Bray presented her written report on Land Management, the Vetment Freshwater Bay, Community Tree Day.

Cllr Fleury gave his written report on 125 years of Freshwater Parish Council.

**15. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.**

To give consideration to supporting the financial cost of removing the Ewe tree bough at the Church. (GK)

Pavement Parking opposite Sainsbury's (DJ)

The meeting closed at 8.45pm.