



**DRAFT**  
**FRESHWATER PARISH COUNCIL**  
**Parish Office 01983 752000**

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**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON  
TUESDAY 4<sup>th</sup> DECEMBER 2018 AT 7.35 PM IN THE COUNCIL CHAMBER OF  
THE MEMORIAL HALL**

**PRESENT:** Councillors: G Kennett (Chair), A Bamford, C Fleury, B Hobbs, V Lowthion, A Harris, D James, C Bray T Nicholson and H White.

Members of the public: 2.

Clerk: M J Mills

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**1. APOLOGIES.**

B Hinton MBE, T Dimmick, G Cameron and D Eccles. Also IW Cllr J Medland.

**2. TO AGREE THE MINUTES OF THE FRESHWATER PARISH COUNCIL MEETING HELD ON 6<sup>TH</sup> NOVEMBER 2018.**

The minutes of the meeting held on 6<sup>th</sup> November (having been circulated) were agreed.

**3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA.**

None.

**4. TO RECEIVE QUESTIONS ON THE AGENDA FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES).**

There were no questions.

**5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH CLLRS).**

There were no reports (Cllr Medland had sent his apologies for being unable to send a written report).

**6. CLERKS REPORT – TO BE CIRCULATED TO COUNCILLORS.**

**Training**

The Clerk attended the IWALC finance training on 7<sup>th</sup> November.

**Pound Green**

The Chair and Chair of Land Management committee met with a representative from the Planning department. Following the meeting the tarmac area was measured and it is larger than the area originally agreed with Island Roads. Island Roads will therefore be asked to reduce the size of the tarmacked area.

## **Southern Vectis**

Southern Vectis have asked to trim trees in Brookside Road and Queens Road due to a bus route diversion. This is being done at no cost to the Parish Council. An issue has arisen regarding the removal of debris which has been dealt with by the Chair of Land Management.

## **Parish Facilities Officer**

The new Parish Facilities Officer started on 26<sup>th</sup> November.

## **Freshwater Library**

Issue with broken key at the Library on 3<sup>rd</sup> December. This perhaps flags up the need for an emergency contact.

## **Freshwater Bay esplanade shelter**

Isle of Wight Council have offered to pay £150 towards the cost of the decoration/cleaning.

## **Utilities**

Following advice from the Energy Consultants contracts have been extended to 2024.

## **Parish Signs**

Cllr Eccles and the Clerk made site visits to the proposed locations of new parish signs. Quotations for the signs including installation will now be obtained (Cllr James suggested metal should be the material of choice).

## **Carol singing event**

Discussions have taken place regarding a carol singing event on 21<sup>st</sup> December. The Library (outside) has been offered as a location for the event.

## **7. CORRESPONDENCE.**

## **8. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.**

The following payments were approved:

### **Direct Payments and Petty Cash**

01/12/2018	Debit	IW Council	2018/19 Rates Gate Lane
01/12/2018	Debit	IW Council	2018/19 Rates Library
01/12/2018	Debit	IW Council	2018/19 Rates Moa Place
06/11/2018	Debit	Dropbox Steve	Office Admin: Dropbox account
22/11/2018	Debit	Richards Memorial Hall -	Library; New Doors
27/11/2018	Debit	Supplier Southern	Office: Parish rent
26/11/2018	Debit	Electric	Library: Gas for 02.10.18 - 07.11.18
16/11/2018	Debit	Intuit UK Ltd	Office Admin: Quick book Service pla
04/12/2018	Debit	Sports Direct Corona	Parish facilities officer uniform
19/11/2018	Debit	Energy	

12/11/2018	Debit Card	Lights4Fun	Christmas lights
13/11/2018	Postage	Post Office	Postage Stamps.
06/11/2018	Squash	Co-Op	Admin: Squash for meetings
29/11/2018	302	B&Q	

**Cheques for Approval and signature**

04/12/2018	100438	IWCP	Job Advert for facilities Manager
04/12/2018	100439	W Hurst & Son (IW) Ltd	Skate park: Litter picker for Clint Olive
04/12/2018	100440	SMC Bookkeeping Services	Admin
04/12/2018	100441	Lifeline	Library; Alarm Contract
04/12/2018	100442	Teddy's Place	Avenue Road; Watering and weeding
04/12/2018	100443	Brighstone Landscaping Ltd	Land: Grounds Maintenance for Octo
04/12/2018	100444	Mark Adams Maintenance Services	Land: Remove banner from Black hut green
04/12/2018	100445	Robin Whitehead	Avenue Road; Replanting of wooden
04/12/2018	100446	Cross Country Services	Land: Removal of trees at Stroud Cop Tree Survey
04/12/2018	100447	IW Council	Library: Cleaning for 01.04.18 - 30.06
04/12/2018	100448	Parish Online	Subs: Parish Maps Website
04/12/2018	100449	Jane & David Lewis	Land: Replanting of Parish Troughs
04/12/2018	100450	Enchanted Isle	Christmas: Character Appearance at

6th Nov

**9. PARISH OFFICE. TO NOTE THAT THE CURRENT LETTING ARRANGEMENT IS DUE TO EXPIRE IN MAY 2019 AND TO CONSIDER ARRANGEMENTS FOR THE FUTURE.**

Cllrs agreed in principle to look at a further 3 year agreement. Cllr Bamford (Chair of the Memorial Hall Arts and Leisure Committee) will put forward proposals on behalf of MHALCO in due course.

**10. TO NOTE AND DISCUSS THE RECOMMENDATIONS OF THE FINANCE COMMITTEE RE THE 2019/2020 BUDGET (FINAL DECISIONS ON BUDGET/PRECEPT TO BE MADE AT THE JANUARY/FEBRUARY 2019 MEETING) AND TO AGREE CHANGES TO THE RISK ASSESSMENT.**

Cllr Fleury (Chair of Finance) pointed out that setting the budget was the responsibility of all councillors. A draft had been circulated but this was not set in stone. It would be subject to public consultation in any event. Cllr Fleury ran through the figures in detail.

There was discussion about the Multi Use Games area and whether or not it was possible to put this to better use. There was a suggestion that the West Wight Sports and Community Centre might be asked to consider taking this on.

Changes re the risk assessment were agreed.

**11. FRESHWATER BUSINESS ASSOCIATION. UPDATE FROM CLLRS CAMERON AND ECCLES.**

This would be deferred to the next meeting.

**12. LIBRARY. TO RECEIVE MINUTES OF THE WORKING GROUP AND UPDATE FROM CLLR BRAY.**

The minutes were not available for the meeting but would be circulated.

Cllr James reported that there had been discussion regarding volunteers providing cover to enable opening hours to be extended.

**13. AONB “CALL FOR EVIDENCE”. TO RESPOND.**

Cllr White said that there was an issue regarding the difference between National Parks and AONB (areas of outstanding natural beauty). She would respond to the call for evidence.

**14. BOOKKEEPER – UPDATE.**

The Clerk confirmed that a suitable person had been found.

**15. ALLOTMENTS – TO CONSIDER RATES FOR ALLOTMENT RENTS AND TO CONSIDER RENT FOR THE GRAZING FIELD.**

Cllr Bamford said that it was felt that rates should not be increased because of the disruption there had been. It was agreed to keep rates at £35 pa for a full plot and £17.50 for a half plot. The Council decided to increase the rent for the grazing field to £250 pa.

**16. LOCAL AREA CO-ORDINATION. UPDATE FOLLOWING THE CABINET DECISION TO WITHDRAW THIS SERVICE.**

The Chair said that she thought it was unlikely that IWC would back down but they had said that some other facility would be provided for Freshwater, Newport and Ryde. It appeared that IWC would be putting in £22000 but it was unclear if this would be on a yearly basis.

There had been a meeting that day of the task and finish group which the Chair had attended. She had asked where the referrals were now going but there had been no response as yet.

The matter would be discussed at the Health and Wellbeing Scrutiny meeting in January and then at the Local Care Board. Then public clearly felt that this was important.

The Chair said that decisions would also have to be made about the Just Ask post which was funded until November 2019.

Cllr White pointed out that the Local Area Co-ordinator covered a larger area than Freshwater. If parish councils were to contribute it should be on a population basis. A long term solution was required.

The Chair said that a community interest company was being considered for LAC's.

**17. TO CONSIDER THE PURCHASE OF A VAN FOR THE PARISH FACILITIES OFFICER/HANDYMAN.**

This was agreed on the basis that it would be for use whilst working and that tools should be decamped each evening. An ex-postal van might be appropriate. It was suggested that a local garage be involved.

**18. COMMUNITY GRANT APPLICATION FROM MEN IN SHEDS – TO PROVIDE 5 PLANKS FOR THE LOOKOUT POST AT FORT VICTORIA OR A DONATION OF £100.**

Cllr Fleury pointed out the reason why community grants were normally only dealt with at specific times of the year. It was felt that it was appropriate to deal with this and a grant of £100 was agreed.

**19. TO RECEIVE FEEDBACK FROM VISIT TO SHANKLIN PUBLIC TOILETS.**

The Clerk gave some details of the visit which he had attended along with Cllrs Eccles and Hobbs and Totland Parish Cllr Wyre. Danfo were willing to give a quotation without cost. It was agreed that this should be taken up.

Cllr Fleury felt that the urinals at Gate Lane were not fit for purpose. He suggested that they could be donated to a museum.

Cllr Lowthion suggested that it would be helpful to have figures for the forthcoming public consultation.

The Chair said that she would be attending the Freshwater Bay Residents Association meeting in January and would raise the issue there.

Cllr Nicholson said that he thought it was only a small number of people who favoured keeping the old urinals.

Cllr James suggested getting another contractor to give a quote for repairs as existing.

Cllr Lowthion suggested that it was vital to have some changing space.

**20. TO RECEIVE FEEDBACK FROM THE WEST WIGHT LOCAL COUNCILS MEETING.**

The Chair had attended (along with Cllr Bamford and the Clerk). She said that one issue had been the draft Island Planning Strategy.

It was felt that the group would be important in making sure that members' voices were heard and that it would become more and more important.

**21. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.**

Cllr Bray reported that posts had been removed in Queens Road and tarmac put in. she also mentioned Southern Vectis had trimmed trees but had only removed debris when she had asked them to do so.

Cllr White mentioned use of the disabled bay in School Green Road which appeared to be inappropriate. This would be referred to the Environment Officer.

Cllr James asked if planning permission was required for advertising at Black Hut Green.

**22. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.**

None.

**23. OTHER MATTERS**

It was agreed to move the January meeting to 15<sup>th</sup> January as Scrutiny Committee is on 8<sup>th</sup> January. The public consultation would be moved to 9<sup>th</sup> January.

The meeting closed at 9.42 pm.