



**FRESHWATER PARISH COUNCIL**  
**Parish Office 01983 752000**

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**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON  
TUESDAY 4<sup>th</sup> SEPTEMBER 2018 AT 6.55 PM IN THE COUNCIL CHAMBER OF  
THE MEMORIAL HALL**

**PRESENT:** Councillors: G Kennett MBE (Chair), A Bamford, C Fleury, B Hobbs, T Nicholson,  
V Lowthion (to end item 15), D Eccles, A Harris, D James, G Cameron and H White.

Members of the public: 1

Clerk: M J Mills

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**1. APOLOGIES.**

Cllrs. D Eccles, C Bray, B Hinton MBE and IW Councillor J Medland

**2. TO AGREE THE MINUTES OF THE FRESHWATER PARISH COUNCIL  
MEETINGS HELD ON 3<sup>RD</sup> JULY AND 7<sup>TH</sup> AUGUST 2018.**

The minutes of the meetings held on 3<sup>rd</sup> July and 7<sup>th</sup> August 2018 (having been circulated) were agreed.

**3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON  
THE AGENDA.**

None.

**4. TO RECEIVE QUESTIONS ON THE AGENDA FROM MEMBERS OF THE  
PUBLIC (UP TO 15 MINUTES).**

There were none.

**5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY  
CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH  
CLLRS).**

Written reports were received from Cllrs Medland and Cameron.

**6. CLERKS REPORT.**

**Litter pickers**

Litter pickers purchased on 13<sup>th</sup> July at a cost of £44.93 including VAT. Chair of Land Management has arranged for these to be used by the school to remove litter locally.

**Police**

The Chair and the Clerk met with the police on 18<sup>th</sup> August to discuss vandalism in the parish. The CCTV camera at Moa Place was discussed. Although this was taken over by the police they are no longer able to operate it although they would like it to remain in place.

## **Great British High Street**

Great British High Street awards application submitted on 22<sup>nd</sup> August (drafted by the Chair).

## **Planters in Avenue Road**

In January of this year, the parish paid £230.96 to Island Roads for the installation of 6 planters. These were to be placed on the lamp posts down through Avenue Road.

Installation had been requested by the spring bank holiday. Island Roads raised various queries which were dealt with Island Roads now say that if anyone wants to inspect or maintain the planters, they will have to have a basic Streetworks Signing and Guarding qualification and the Parish Council will have to provide confirmation of this and also details of the signs and barriers to be used when undertaking the inspections. This means that every time the planters need inspecting, maintaining or replanting, it will be necessary to go to Islands Roads and pay them to do it. It is suggested that in the circumstances it would be better to abandon the idea of planters on lamp posts and seek the return of the £230.96 paid. The Parish Council could then concentrate on the planters that are already in place in Avenue Road. The parish office is currently awaiting a quote for replanting these.

## **Dogs at Freshwater Bay**

A report of people taking dogs onto the beach at Freshwater Bay was received from a resident. This was passed to the Environment Officer who investigated. Signs were put up but these were subsequently torn down.

## **Trees at Windsor Drive**

Site visit made on 23<sup>rd</sup> August following report that Tree Preservation Orders may be being contravened. No protected trees were being worked on.

## **Windsor Drive – traffic**

Island Roads have been asked to look at safety issues following reports of “near misses”.

## **Rental of shop at the Old Post Office**

The Clerk has enquired about this and been told that the shop is probably no longer available for rent.

## **Renewal of licence to use metal detecting equipment on Parish Council land**

Request received for renewal of this permit (one year agreement entered into last summer).

## **My Life a full Life**

The Clerk attended a measures of success meeting on 13<sup>th</sup> August and the West and Central Locality Management meeting on 31<sup>st</sup> July. Funding for a further year has been agreed.

## **Bookkeeper**

The new bookkeeper has now taken over having had 2 handover sessions with the previous bookkeeper. First non-handover day was 3<sup>rd</sup> September.

## **Apprentice**

The apprentice is due to start on 10<sup>th</sup> September.

## **Photocopier**

New photocopier now in place.

## **Seagulls**

Complaint received from resident on 3<sup>rd</sup> September re seagulls being fed. Resident requested signs to be put up in Golden Ridge.

## **7. CORRESPONDENCE.**

## **8. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.**

The following payments were approved:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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03/07/2018	100364	CAB	Community Grant; Ratified 01052018	250.00
03/07/2018	100365	Gouldings	Community Grant; Ratified 01052018	500.00
03/07/2018	100366	WW Timebank	Community Grant; Ratified 01052018	300.00
		Yarmouth Gig Rowing		
03/07/2018	100367	Club	Community Grant; Ratified 01052018	360.00
03/07/2018	100368	Freshwater Coffee House	Events; Plastic Free Freshwater Launch	212.50
03/07/2018	100369	Nigel Earley Services Ltd	Land; Treework at Spinfish	480.00
03/07/2018	100370	Robert Allen	Memorial Hall	360.00
17/07/2018	100371	Dee's Scaffold	Memorial Hall; Scaffold	2,160.00
17/07/2018	100372	Hillbans	Land; Pest Control July	63.40
		Environment Officer Annual		
17/07/2018	100373	IW Council	Contribution	2,000.00
17/07/2018	100374	Totland Parish Council	Toilets; Supplies	228.70
		Brighstone Landscaping		
07/08/2018	100375	Ltd	Land; Maintenance	1,271.50
07/08/2018	100376	Cross Country Services	Land; Tree work T2665	420.00
07/08/2018	100377	Crown Park Builders Ltd	Projects; Gates and slabbing at WWSC	6,276.00
07/08/2018	100378	Island Roads	Projects; Pound Green	1,517.51
07/08/2018	100379	Lifeline	Admin; Office Costs	52.80
07/08/2018	100380	Mark Adams	Maintenance	365.85
07/08/2018	100381	MG Landscapes	Footpaths; Clearance	170.00
07/08/2018	100382	Ricoh UK	Admin; Photocopier	279.04
07/08/2018	100383	Robert Allen	Memorial Hall	202.50
07/08/2018	100384	Teddy's Place	Land; Watering Planter	150.00
07/08/2018	100385	W Hurst & Son (IW) Ltd	Skatepark; Expenses	33.25
07/08/2018	100386	Vac-Xtract	Memorial Hall; Maintenance	1,560.00
02/07/2018	295	Amazon	Events; Fete	1.99
30/07/2018	296	W Hurst & Son (IW) Ltd	Admin Other; Cable Ties	1.00
30/07/2018	297	W Hurst & Son (IW) Ltd	Admin Other; Padlocks	14.99
14/08/2018	298	W Hurst & Son (IW) Ltd	Library; Padlocks	27.98
25/06/2018	D Debit	Southern Electric	Library; Gas 2/5-6/6/18	24.84
		Business Stream Moa		
29/06/2018	D Debit	Place	Moa Place; Water 6/3/18 - 14/6/18	149.72
01/07/2018	D Debit	IW Council	Rates	1,057.00
		Business Stream Gate		
04/07/2018	D Debit	Lane	Gate Lane; Water 16/3/18-11/6/18	1,171.58
05/07/2018	D Debit	Barclays	Service Charge	33.62
05/07/2018	D Debit	BT	Admin; Telephone & Broadband	252.60
13/07/2018	D Debit	Business Stream Library	Library; Water 5/3-1/6/18	46.75
17/07/2018	D Debit	Corona Energy	Utilities	144.53
22/07/2018	D Debit	Southern Electric	Library; Gas 7/6-3/7/18	12.00
01/08/2018	D Debit	IW Council	Rates	889.00
09/08/2018	D Debit	Southern Electric	Avenues; Electricity 25/4-11/7	22.15
15/08/2018	D Debit	Corona Energy	Utilities	141.96
	Debit			
22/06/2018	Card	Post Office	Admin; Stamps	29.00
	Debit			
29/06/2018	Card	Nest	Pension	130.02
	Debit			
06/07/2018	Card	Dropbox	Admin; Backup	7.99
	Debit			
13/07/2018	Card	W Hurst & Son (IW) Ltd	Land; Litter Pickers	44.93
27/07/2018	Debit	Nest	Pension	141.37

	Card			
	Debit			
06/08/2018	Card	Dropbox	Admin; Backup	7.99
29/06/2018	Online	Island Cleaning Solutions	Toilets; Cleaning & Maintenance	829.14
29/06/2018	Online	Salaries	June Salaries	3,600.74
		SMC Bookkeeping		
05/07/2018	Online	Services	Bookkeeping June	308.00
		Elmstone Engineering		
06/07/2018	Online	Ltd	Memorial Hall; Inspection	720.00
		RB Repointing		
09/07/2018	Online	Brickwork	Memorial Hall; Works	4,500.00
			Subs; Principal Membership 1/8/18-	
12/07/2018	Online	SLCC	31/7/19	215.00
13/07/2018	Online	RJR Solicitors	Avenues; Searches & Fees	350.00
13/07/2018	Online	RJR Solicitors	Avenues; Legal Fees	700.00
13/07/2018	Online	Wright Estate Agency	Avenue; Estate Agents Fees	1,320.00
13/07/2018	Online	HM Revenue & Customs	PAYE Apr-Jun 18	2,178.51
13/07/2018	Online	Memorial Hall - Supplier	Admin; Office Rent July	847.08
27/07/2018	Online	Salaries & Backpay	July Salaries & Backpay	3,917.56
		SMC Bookkeeping		
31/07/2018	Online	Services	Bookkeeping July	280.00
01/08/2018	Online	Island Cleaning Solutions	Toilets; Cleaning & Maintenance	829.14
07/08/2018	Online	Memorial Hall - Supplier	Admin: Office costs	847.08
15/08/2018	Online	Zurich	Admin; Insurance	2,990.97
		RB Repointing	Memorial Hall; Repointing & Notice	
15/08/2018	Online	Brickwork	Board	3,200.00
			22 Jun 18 - 23 Aug 18	
				<u>£51,199.28</u>
		New Payments and Cheques for Issue 4/9/18		
01/09/2018	D Debit	IW Council	Rates Gate Lane	190.00
01/09/2018	D Debit	IW Council	Rates Library	568.00
01/09/2018	D Debit	IW Council	Rates Moa Place	131.00
24/08/2018	D Debit	Southern Electric	Library; Gas	22.48
	Debit			
24/08/2018	Card	Nest	Pension	139.70
29/08/2018	Online	Salaries	August Salaries	3,781.65
04/09/2018	100387	Mark Adams	Maintenance	91.75
04/09/2018	100388	Robert Allen	Memorial Hall	135.00
			New Payments	
				<u>£5,059.58</u>

**9. AFFORDABLE HOUSING. TO CONSIDER HOW TO TAKE THIS FORWARD – WORKING PARTY SUGGESTED.**

The Chair referred to the meeting with the Community Led Housing Officer. She said that this was also a topic that Isle of Wight Association of Local Councils were now looking at. Also the Chair said that there was a local community interest company who had been given funding for stage 1. She mentioned that affordable housing had been approved at the Meadows development but asked what other land might be available.

Cllr Harris suggested the land next to Rapanui which was still owned by the Southern Co-operative. Cllr Cameron said that discussions were still taking place regarding this being

made available for Rapanui for expansion. The Chair said that she was aware of parking problems in the Crundles since there was no where else for Rapanui's employees to park. Cllr Hobbs suggested that affordable housing should include rented property as well as owned properties. She had in mind a scheme where accommodation could be let to people for a limited period of time. Cllr White agreed and said that this would give people an opportunity to save for a deposit.

Cllr Bamford said that there were lots of options. The Parish Council would need to work in partnership with another organisation.

Cllrs Bamford and White put themselves forward for the working party. Any other nominations for the working party to be made to the Clerk.

**10. BOAT PARK. UPDATE ON LEASE ARRANGEMENTS AND CONSIDERATION OF PERMITS.**

The Clerk confirmed that negotiations were still ongoing. A provision had been requested for a right of way for the boat owners along the promenade.

**11. CAR PARKS. UPDATE ON DISCUSSIONS RE AVENUE ROAD CAR PARK.**

The Chair and the Clerk had met with representatives from Ventnor Town Council. Ventnor were running 4 car parks. The Chair felt that regeneration was the key. So far Isle of Wight Council had been unsupportive of the proposal. Cllr Ward had spoken with Cllr Cameron and said that it was unlikely to be agreed. Ventnor had been asked to put together a business case and the Clerk would draft something. Cllr Harris said that the IW Council were treating the West Wight unfairly and this should be a matter for complaint.

**12. LENGTHSMAN. TO CONSIDER APPOINTING A PARISH LENGTHSMAN.**

Cllr Fleury said that £7750 had been spent so far on the odd jobs man.

The Chair said that the asset manager had now stood down. It was important to have someone to look after the assets.

Cllr James wondered if there was a better description for the post.

It was agreed to proceed with this and to advertise for someone for 15 hours per week.

Salary would be SCP 8.

**13. GATE LANE TOILETS. TO CONSIDER DEGREE OF REFURBISHMENT.**

Disabled facilities were needed. Cllr Lowthion suggested contacting Isle Access regarding this. Cllr Dimmick would prepare a plan for the refurbishment.

The Clerk confirmed that Dimbola had offered use of their toilets as a temporary facility whilst Gate Lane was closed.

This to be an item for the next agenda.

**14. BLUE FLAG SCHEME. TO NOTE THE BLUE FLAG BEACH CRITERIA AND TO CONSIDER ANY ACTION.**

Cllr Bray was not present so this would be put off to the next meeting.

**15. FRESHWATER FETE. TO CONSIDER WHETHER OR NOT TO HOLD A FETE IN 2019 (22ND JUNE 2019 SUGGESTED DATE)**

The Chair had spoken with Helen Gibbs about the possibility of combining the fete with the community parade at the end of July.

There was discussion about the format. Cllr James suggested a large marquee which would provide a better wet weather contingency. The layout could be altered to provide for smaller

numbers. He queried whether there should be a link with Freshwater Live. Cllr Nicholson suggested a more family orientated event. Cllr Lowthion said that Shorwell had stalls with 2p games. Cllr Fleury suggested more animals. He thought car boot was old hat. It was agreed to hold a fete for 2019 but to consider a date in early September. The Chair to speak to Helen Gibbs re the carnival. Consideration to be given to having music undercover in a large marquee.

It was felt that the Assistant Clerk had done an excellent job with the 2018 fete. However it was felt that it was unfair to expect her to do the whole thing. A working group would be established. Cllrs James and Fleury put themselves forward for this and other nominations could be put to the Clerk.

**16. WEST WIGHT LOCAL COUNCILS GROUP. REPORT OF MEETING HELD ON 9TH AUGUST AND CONSIDERATION OF TERMS OF REFERENCE.**

The minutes of the meeting and draft terms of reference had been circulated. So far as the terms of reference were concerned Cllr Bamford thought that meetings should be open to Isle of Wight councillors.

Cllr Fleury felt that the group had worked well. He felt that £1000 for the group was reasonable. Cllr Hobbs suggested that contribution might be based on households.

Cllr Harris thought the group should remain essentially a networking group.

It was agreed to support the group and comment on the terms of reference.

**17. FOOTPRINT TRUST – TO CONSIDER WORKING WITH THE FOOTPRINT TRUST TO ASSIST RESIDENTS ON LOW INCOMES TO CUT THEIR ENERGY USAGE. PROPOSAL FOR 10 HOME VISITS AT £75 EACH AND £500 TO “ANTI-FREEZE” FUND.**

The Chair said that this was targeted work for people who needed it.

Cllr James suggested funding this from community grants. It was noted that there had been a £1500 underspend in the last financial year.

It was agreed to support the proposal and allocate £1250 for this project.

**18. POWER TO CHANGE – REPORT OF CLLR KENNETT ATTACHED.**

Cllr Kennett’s report had been circulated. She explained that this was lottery funding supporting business. It was open between 14<sup>th</sup> September and 11<sup>th</sup> October. Grants of up to £500,000 were available. It was hoped that this could be used for supporting ongoing funding of Our Place. Also there was concern that funding for the local area co-ordinator might be under threat. Additionally there was a need for support for people with mental health issues and linked to that a need for somewhere for artists to work and display their work. Cllr James suggested a short term let of somewhere like the former Nat West bank which was now on the market for sale.

**19. GOLDEN HILL AND AFTON MARSH – FUNDING. CONSIDERATION OF PAYMENT TO GIFT TO NATURE (£8000 IN BUDGET)**

Cllr James was concerned that money might be going to events like the Butterfly Ball. It should be made clear that money was for grounds maintenance.

**20. BOLLARDS AT POUND GREEN. CONSIDERATION OF THE NEED FOR BOLLARDS AT POUND GREEN.**

After some discussion it was resolved to put in bollards to protect the grass. 2 spaces would be left for people to park. A plan would need to be prepared.

**21. BOLLARDS AT QUEENS ROAD. CONSIDERATION OF THE NEED FOR BOLLARDS/SLEEPERS AT QUEENS ROAD.**

It was felt that this should be done by a specialist contractor. Residents would need to be told in advance of the work being completed.

**22. SEATS. UPDATE FORM CLLR BAMFORD.**

Cllr Bamford had been unable to get quotations. Cllr Dimmick offered to inspect and carry out any simple maintenance which was required.

**23. FRESHWATER LIBRARY.**

**A) MEMORIAL FOR SUPPORTER**

Cllr Hobbs said that the Friends of Freshwater Library were proposing a seat on the lawn for one of their members who had died. It would be a rustic design. It was understood that FOFL would maintain it.

**B) TIDYING OF BORDERS**

Cllr Bray would arrange this with the contractors.

**C) TERMS OF REFERENCE FOR WORKING GROUP**

These were agreed with a small amendment suggested by Cllr Hobbs.

**24. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.**

Cllr Hobbs presented a report re the Patient Participation Group.

The Chair mentioned having a community celebration for unsung heroes. This would be on the agenda for the October meeting.

The meeting closed at 9.10 pm.