



**DRAFT/UNADOPTED**  
**FRESHWATER PARISH COUNCIL**  
**Parish Office 01983 752000**

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**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON  
TUESDAY 7<sup>th</sup> NOVEMBER 2017 AT 7.00 PM IN THE COUNCIL CHAMBER OF  
THE MEMORIAL HALL**

**PRESENT:** Councillors: G Kennett MBE (Chair), Anne Bamford, C Fleury, D James, D Eccles, C Bray, M Wheeler, G Cameron, T Nicholson, A Harris, B Hobbs, V Lowthion and B Hinton.

IW Councillor J Medland

Members of the public: 2

Clerk: M J Mills

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**1. APOLOGIES.**

None – all present.

**2. TO AGREE THE MINUTES OF THE FRESHWATER PARISH COUNCIL MEETINGS HELD ON 3RD OCTOBER 2017 AND 17TH OCTOBER 2017.**

The Minutes of the meetings held on 3<sup>rd</sup> and 17<sup>th</sup> October, having been circulated, were agreed.

**3. A DAY AT THE BAY**

David Ballard thanked the Parish Council for the financial support for this event. Last year the event had brought in £1000. This year was £1500 and the target for next year was £2000. Mrs Mingella was now patron and it was hoped to get advertising through the Hospice, the Isle of Wight Literary Festival and IW Pride. David would be stepping back in future and new volunteers were sought.

There would be a further grant application next year.

Cllr Hinton congratulated Mr Ballard for a magnificent effort.

**4. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA.**

Item 11 – GK and CF as trustees of the WWS&CC Trust.

**5. TO RECEIVE QUESTIONS ON THE AGENDA FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES).**

There were no questions from the public.

**6. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH CLLRS).**

Cllr Cameron asked if the Parish Council wanted to consider taking over the boat park at Freshwater Bay.

Cllr Wheeler said that this had been considered before and it had not been possible to get agreement of all 3 parties.

It was felt that meetings should be arranged with the boat owners and Isle of Wight Council and it should be an agenda item at a future parish council meeting.

Cllr Medland had met with Island Roads and driven around the parish. Amongst the issues considered were parking at Sunset Close and Locksley Close, benches at Heathfield Road and Brambles corner and 40 mph speed limit at Copse Lane.

## **7. CLERKS REPORT – TO BE CIRCULATED TO COUNCILLORS.**

### **My Life a full Life**

The Clerk had attended the Locality management group meeting attended on 7<sup>th</sup> November. A meeting was scheduled with Nicola Longson on 13<sup>th</sup> November.

### **Avenue Road**

46 parking permits had been issued.

### **Gate Lane Public Conveniences**

Repair work to the roof had been carried out by Isle of Wight Council.

Business Stream had arranged for a representative to call on 15<sup>th</sup> November re the large water bill.

Also Isle of Wight Council had kindly supplied details of the history of water usage over the last few years.

Toilet roll holders and lights had been replaced at a total cost of £138 (work carried out by Island Cleaning Solutions). A new handle and bolt had been installed.

### **Tree on land adjoining the Stroud**

Southern Housing had contacted the Parish Council re felling of a tree on a property adjoining the Stroud. Since the tree was on private property it was felt that no objection could be made.

## **8. CORRESPONDENCE.**

In response to an e mail from PCSO Thornton it was suggested that he be invited to a Parish Council meeting. A letter regarding concerns at the northern marsh at Yarmouth would be passed to Cllr Kennett to raise at the Yarmouth Harbour Advisory Committee. An e mail had been received complaining about moles on Council land in Queens Road.

## **9. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.**

The following payments were approved:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
03/10/2017	100219	Mark Adams	Toilets; Keyholder Attend	30.00
03/10/2017	100220	Cross Country Services	Tree work	300.00
03/10/2017	100221	BDO	Admin; Audit YE 31/3/17	720.00
03/10/2017	100222	MHALCo	Admin; Office Rent	847.08
13/10/2017	100223	Leon Bicheno	Seats; Maintenance	806.00
13/10/2017	100224	Wayne Isaacson	Tree Survey	2,389.51

13/10/2017	100225	Wayne Isaacson Brighstone	VOID	0.00
17/10/2017	100226	Landscaping	Land; Maintenance	923.50
17/10/2017	100227	Cross Country Services	Tree work Admin; Non-attendance	210.00
17/10/2017	100228	IW Assc Local Councils	Fee	100.00
17/10/2017	100229	Mark Adams	Maintenance	105.00
17/10/2017	100230	MHALCo	Precept 2nd Half 2017/18	4,797.50
17/10/2017	100231	RVN Building Supplies	Library Works; Materials	17.14
17/10/2017	100232	SMC Bookkeeping	Bookkeeping September	296.00
17/10/2017	100233	Totland Parish Council W Hurst & Son (IW) Ltd	Toilets; Supplies	783.78
17/10/2017	100234	W Hurst & Son (IW) Ltd	Skatepark; Refuse Sacks	14.90
13/10/2017	PC 281	St Marys Hospital	Admin; Velcro	8.80
25/10/2017	PC 282	St Marys Hospital	MLAFL; Parking	1.40
25/10/2017	PC283	St Marys Hospital	MLAFL; Parking	2.00
25/10/2017	PC 284	Co-Op	Meeting Refreshments	2.83
19/09/2017	Debit	Mark Adams	Maintenance	585.99
19/09/2017	Debit	Southern Electric	Library; Gas 5/8-7/9/17	39.92
20/09/2017	Debit	Business Stream	Gate Lane; Water	1,734.54
26/09/2017	Debit	Business Stream	Moa Place; Water	153.87
29/09/2017	Debit	IW Council	Library Works; Planning	577.50
01/10/2017	Debit	IW Council	2017/18 Rates Avenues	163.00
01/10/2017	Debit	IW Council	2017/18 Rates Gate Lane	184.00
01/10/2017	Debit	IW Council	2017/18 Rates Library	513.00
01/10/2017	Debit	IW Council	2017/18 Rates Moa Place	182.00
03/10/2017	Debit	Business Stream	Avenues; Water	31.35
05/10/2017	Debit	BT	Admin; Telephone	198.06
13/10/2017	Debit	Business Stream	Library; Water 1/4-8/9/17	85.51
15/10/2017	Debit	Business Stream HM Revenue & Customs	Allotments; Water	66.30
16/10/2017	Debit	Corona Energy	PAYE Jul-Sept 17	1,450.22
21/10/2017	Debit	Corona Energy	Gate Lane; Electricity	63.21
21/10/2017	Debit	Corona Energy	Library; Electricity	207.52
21/10/2017	Debit	Corona Energy	Moa Place; Electricity	30.67
25/09/2017	D Card	3Dlockers	Library Works; Lockers	128.55
26/09/2017	D Card	HM Land Registry	Register & Title View	6.00
28/09/2017	D Card	WWS&CCT	MUGA; Lighting	61.22
04/10/2017	D Card	Nest	Pension	42.84
07/10/2017	D Card	Dropbox	Admin; Backup	7.99
09/10/2017	D Card	RVN Building Supplies	Library Works; Materials Equipment; Display	376.97
11/10/2017	D Card	Display	Boards	613.14
13/10/2017	D Card	Viking Blinds Ltd	Library Works; Blinds	474.00
13/10/2017	D Card	Sign Company	Events; Xmas Banner	108.97
18/10/2017	D Card	JCB Imaging Supplies	Admin; Printing	30.00
19/10/2017	D Card	IronmongeryDirect	Moa Place; Repairs	37.62
19/10/2017	D Card	Jewson	Library Works; Materials	104.88
20/10/2017	D Card	Co-Op	Admin; Postage	13.44

28/09/2017	Online	Island Cleaning	Toilets; Cleaning	829.14
29/09/2017	Online	Salaries	Backpay	284.78
			19 Sep - 26 Oct 17	<u>£21,741.64</u>
		New Payments and Cheques for Issue 7/11/17		
07/11/2017	100235	Andrew White Planning Brighstone	Library; Planning & Design	850.00
07/11/2017	100236	Landscaping	Stroud & Jubilee	1,500.00
07/11/2017	100237	Cross Country Services	Tree work	780.00
07/11/2017	100238	Leon Bicheno	Seats; Maintenance	1,947.74
07/11/2017	100239	Mark Adams	Maintenance	50.99
07/11/2017	100240	MG Landscapes	Land; Rubbish Clearance	170.00
07/11/2017	100241	Ricoh UK	Admin; Photocopier	269.71
07/11/2017	100242	Robert Allen	Asset Management	146.25
07/11/2017	100243	Wayne Isaacson	Tree Survey	1,620.00
01/11/2017	Debit	IW Council	2017/18 Rates Avenues	163.00
01/11/2017	Debit	IW Council	2017/18 Rates Gate Lane	184.00
01/11/2017	Debit	IW Council	2017/18 Rates Library	513.00
01/11/2017	Debit	IW Council	2017/18 Rates Moa Place	182.00
07/11/2017	D Card	Dropbox	Admin; Backup	7.99
27/10/2017	Online	Salaries	October Salaries	3,761.60
27/10/2017	D Card	Nest	Pension	48.82
				<u>£12,195.10</u>

**10. TO REVIEW FEEDBACK FROM PUBLIC CONSULTATION MEETING ON 26TH OCTOBER 2017 AND TO HAVE UPDATE ARRANGEMENTS FOR REMAINING SESSIONS.**

There was another session on 30 th November at Dimbola and a “regeneration” meeting at WWS&CC on 23<sup>rd</sup> November. The Just Ask officer was publishing events. A survey on Survey Monkey was also running. Turn out for the event on 26<sup>th</sup> October had not been huge but had been useful.

**11. TO DISCUSS PROPOSAL FOR THE WEST WIGHT SPORTS AND COMMUNITY CENTRE TO PUT A CONTAINER ON JUBILEE FIELD FOR THE STORAGE OF EQUIPMENT.**

This was agreed.

**12. TO CONSIDER SUPPORTING THE PURCHASE OF MATERIALS FOR THE LANTERN MAKING WORKSHOP ON THE 18TH NOVEMBER 2017 AHEAD OF THE LANTERN PARADE ON THE 1ST DECEMBER. APPROXIMATE FIGURE £350.**

A figure of £150 was agreed.

**13. TO CONSIDER PROJECT PROPOSAL FOR 2 PICNIC BENCHES AND A BENCH SEAT AT THE STROUD (COSTS ESTIMATED AT APPROXIMATELY £3000).**

It was confirmed that the positioning of the benches would not interfere with runners taking part at events at West Wight Sports and Community Centre. The proposal was agreed. Cllr Bray said that there would be a further proposal for more trees on the Stroud.

**14. TO CONSIDER HEADS OF TERMS FOR A NEW LEASE OF THE MEMORIAL HALL TO THE MEMORIAL HALL ARTS AND LEISURE COMPANY.**

Cllr Eccles suggested that there needed to be specific definitions of “internal” and “external”. In his experience this was often too vague.

Cllr Wheeler expressed concerns about the precept being linked to the lease.

Cllr Fleury suggested that break clauses might be needed if the lease was to be for 25 years.

Cllr Eccles said that more time was needed to consider this. He had concerns about the precept.

Cllr James said that a steady income was needed. The Hall needed to plan ahead. Bookings were being made 3 years in advance.

It was agreed to re-consider this at the December meeting when it was hoped that a survey of the building would be available.

**15. APPLICATION FROM ROTARY CLUB FOR RENEWAL OF THE LICENCE FOR THE OLD FIRE STATION QUEENS ROAD FRESHWATER.**

This was agreed for a 1 year period.

**16. TO APPROVE PAYMENT OF THE CHAIRMAN’S ALLOWANCE OF £500.**

This was agreed.

**17. TO APPROVE A QUOTE FOR PROVIDING AN ELECTRICAL SUPPLY ON MOA PLACE.**

This was agreed. Monies would come from reserves rather than the events budget.

**18. TO CONSIDER A REQUEST FOR A NEW ROAD NAME FOR A RESIDENTIAL DEVELOPMENT AT REGINA ROAD FRESHWATER.**

Cllr Hobbs proposed Windsor Close. It was noted that the Parish Council’s powers were limited but this proposal would be put forward.

**19. APPROVAL OF MEETING DATES FOR 2018.**

The suggested dates were approved.

**20. TO CONSIDER A DONATION FROM THE PARISH COUNCIL TOWARDS THE SENIORS XMAS PARTY.**

Cllr Bamford said that around 80 people were attending. Totland PC were donating £100.

Cllr Hobbs confirmed that United Charities were contributing £50. The ticket price was £5.

A figure of £200 was agreed.

**21. COMMUNITY GRANT APPLICATION FROM ISLE OF WIGHT MUSIC DANCE AND DRAMA FESTIVAL.**

This would be deferred to the February meeting.

**22. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES**

Cllr Fleury had submitted a written report of the meeting with the Police and Crime Commissioner.

**23. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.**

The noticeboard at Moa Place (Cllr Medland is meeting Lee Matthews from Isle of Wight Council to discuss this).

**24. OTHER MATTERS**

Cllr Wheeler reported that Avenue Road works were expected to be completed by 1<sup>st</sup> December. A tree was being ordered this week. A volunteer had agreed to help with planters. The 3 flower beds at the entrance to the car park were the responsibility of Island Roads but were not being properly maintained. It had been agreed that the parish would maintain this area in future. Roses would be ordered.

Cllr Nicholson asked about the work being undertaken at Afton Road. Cllr Wheeler suggested that this should be taken up with Island Roads.

Cllr Hobbs said that there was a proposal to twin the toilet at the Library with a toilet in Africa. This was a charitable venture aimed at improving health, education and the standard of toilets in Africa. The cost of £60 was being met by a benefactor but it was felt that the Council should be aware of the matter and that the Clerk should write giving consent.

The meeting closed at 9.05 pm.