



DRAFT/UNADOPTED
FRESHWATER PARISH COUNCIL
Parish Office 01983 752000

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON
TUESDAY 6th DECEMBER 2016 AT 7.00 PM IN THE COUNCIL CHAMBER OF THE
MEMORIAL HALL**

PRESENT: Councillors: M Wheeler (Chair), C Fleury, Brenda Hobbs, C Bray, A Bamford, A Harris, J Medland, T Nicholson, B Hinton MBE, G Kennett MBE, G Cameron, D Eccles (to end item 15 but including 17 and 21) and V Lowthion.

Members of the public: 5, IW County Press

Clerk: M J Mills

- 1. APOLOGIES:** None – all present.

- 2. TO AGREE THE MINUTES OF THE MEETING HELD ON 1st NOVEMBER 2016.**
The minutes of the previous meeting held on 1st November 2016 having been circulated were agreed.

- 3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA.**
Cllrs Bamford and Hobbs re item 16.
Cllr Kennett re item 14 (as a member of ABC).
Cllr Kennett re item 17 (business in Avenue Road).

- 4. QUESTIONS ON THE AGENDA FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES).**
None.

- 5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH CLLRS).**
Cllr Medland had circulated a written report. He also mentioned that the swings on Stroud Playing Fields had mysteriously gone.
Cllr Eccles referred to the Hampshire and Isle of Wight Sustainability and Transformation Plan. Extracts of this will be circulated to Councillors.
Cllr Kennett said that Karen Baker would be coming to the next IWALC meeting in January 2017.

- 6. CLERKS REPORT – TO BE CIRCULATED TO COUNCILLORS.**
Gate Lane toilets
Plumbing problem being resolved and the locked cubicle area has been power washed. The handyman has cleared a small area of flaking paintwork to see what amount of work would be required to do the whole job.

Moa Place toilets

Plumbing problem fixed on 24th November. This led to new keys being required as it transpired that the keys supplied by Isle of Wight Council did not work (presumably for the wrong premises). A further plumbing problem arose on 25th November. Pathways have been jet washed to remove moss at a cost of £30.

Just Ask

Melanie Gardiner started on Monday 21st November.

Princes Road

Complaint lodged with Island Roads about the standard of work on 24th November. No substantive reply yet received.

Training

The Clerk and Sue Allen attended a one day SLCC training day on 16th November.

Locality (MLAFL) – community engagement

IWC has now agreed funding for this. The Clerk and the Vice-Chairman met with a representative from the MLAFL program on 5th December. A report will be prepared for January.

Southern Housing

Cllr Medland and the Clerk met with a representative from Southern Housing on 25th November.

Freshwater Library

The Chairman and the Clerk met with Rob Jones from the Library service on 7th November. The Clerk has received an invoice from IWC re the Library for outgoings from 1st April 2016. This has been queried and a meeting is being arranged to discuss this further. Hooke Society event took place at the Library on 11th November.

West Wight Local Councils group

A meeting is being arranged for mid/late January.

Stroud Coppice

The tree consultants visited the coppice this weekend. They have carried out some work but would like a group of volunteers to help with the required work (mainly coppicing of hazels) on a date to be fixed in late January or February 2017. Some tools will be supplied for this.

NAG's coffee morning

The Clerk will introduce Melanie (Just Ask) to the NAG's group at their coffee morning.

Sergeant Ged Armitage

The new police sergeant has been invited to attend a parish council meeting. His e mail has been circulated.

Freshwater Bay

Permission has been given to site a beach cleaning board on the green at Freshwater Bay.

The Avenues

Sale is proceeding. There will be a cost for IWC consenting to the sale.

MUGA

IWC have invoiced for lighting with effect from 1st April – total cost £39.59 plus VAT.

7. CORRESPONDENCE.

8. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.

The following payments were approved.

<u>Payments October / November / December 2016 - by internet banking</u>		£	Paid
IB October Salaries	October Salaries	1,977.50	28/10
IB Island Cleaning Solutions Inv 25-16-17	Toilet Cleaning October	638.00	4/11
IB SMC Bookkeeping Services Inv 285	Bookkeeping October	212.00	4/11
IB Business Supplies Group Inv SIN00107537	Stationery	76.44	4/11
IB Business Supplies Group Inv SIN00107538	Stationery	10.92	4/11
IB November Salaries	November Salaries	2,353.86	30/11
IB IW Council	Library Business Rates December	878.66	1/12
INTERNET BANKING SUB TOTAL		6,147.38	
<u>Direct debit payments during November / December 2016</u>		£	
D/Debit SSE Inv 0011	Avenues; Electricity 26/7-25/10/16	18.28	13/11
D/Debit Southern Water	Allotments	66.30	15/11
D/Debit IW Council	The Avenues Business Rates December	169.00	1/12
D/Debit IW Council	Moa Place Toilets Business Rates December	223.00	1/12
D/Debit IW Council	Gate Lane Toilets Business Rates December	322.00	1/12
D/Debit Southern Water	Moa Place Toilets; Water 26/8-14/11/16	92.73	1/12
D/Debit Southern Water	Avenues; Water 7/9-14/11/16	19.24	1/12
D/Debit Southern Water	Allotments; Water December	66.30	15/12
DIRECT DEBIT SUB TOTAL		976.85	
<u>Debit Card payments during October / November 2016</u>		£	
D/Card NEST	Pension Contributions October	23.04	26/10
D/Card Direct Global Trading Ltd Inv 00276141	Christmas Lights	359.88	1/11
D/Card HM Land Registry	Office Copies	3.00	2/11
D/Card Post Office	Postage	5.08	10/11
D/Card IW Council FP 11479 16	Plans	240.00	20/11
D/Card Vistaprint 6RQM8-34A47-205	Business Cards	15.58	23/11
D/Card Carphone Warehouse	Just Ask; Mobile	74.97	23/11
D/Card NEST	Pension Contributions November	30.38	25/11
DEBIT CARD SUB TOTAL		751.93	
<u>Cheques drawn for approval 6 December 2016</u>			
Issued			
B 100064 Zurich Municipal Inv 23571177	Library Insurance 14/8/16-13/8/17	1,431.19	1/11
B 100065 John Brownscombe Inv FNP-02	FNP	1,000.00	1/11
B 100065 John Brownscombe Inv FNP-03	FNP	50.00	1/11
B 100066 Wight Stonemasonry Ltd Inv M/00153	War Memorial; cleaning	720.00	1/11
B 100067 MALCO Inv 1638	Second Half Precept 2016/17	4,797.50	15/11
B 100068 Island Signs (IW) Ltd Inv 3529	9 x A4 signs	194.40	15/11
B 100069 Mark Adams Maintenance Services Inv 10007	Toilets; Signage Installation	38.09	15/11
B 100070 IW Council	Temporary Car Parking - Princes Road	590.00	15/11
B 100071 Brighstone Landscaping Ltd Inv 19820	Grounds Maintenance	1,271.50	6/12
B 100072 Cross Country Services Inv CCS-16/72	Tree Work 420.00	6/12	
B 100073 Hillbans Inv P23369	Pest Control October - Brookside Road	63.16	6/12
B 100074 W Hurst & Son (IW) Ltd Inv F3449117	Skatepark; Refuse sacks	3.58	6/12
B 100075 Parish Online Inv POL-2016-00mw008	Annual Subscription 24/11/16-24/11/17	100.80	
6/12 B 100076 SLCC Inv 16112016	SLCC Training Day 16/11	40.00	6/12
B 100077 Brighstone Landscaping Ltd Inv 19891	Extra Works; Gate	180.00	6/12
B 100078 Mark Adams Maintenance Services Inv 10010	Toilets; Maintenance	15.00	6/12
B 100079 MALCO Inv 1640	Parish Office Suite Rent October	847.08	6/12
B 100079 MALCO Inv 1642	Parish Office Suite Rent November	847.08	6/12
B 100080 RJR Electrical Services Inv 3037	Library; Electrical Works	165.00	6/12
CHEQUES SUB TOTAL		12,774.38	

PETTY CASH SUB TOTAL 22.00

TOTAL £20,672.54

9. MEMORIAL HALL – TO APPROVE ESTIMATES/EXPENDITURE.

Cllr Bamford was dealing with this and the matter would be considered at the January meeting.

10. TO CONSIDER THE ESTABLISHMENT OF A WORKING GROUP TO LOOK AT AN OVERALL VISION FOR THE PARISH. SUGGESTED TERMS OF REFERENCE INCLUDE THE USE OF PUBLIC BUILDINGS, FUTURE REQUIREMENTS FOR AND LOCATION OF FACILITIES AND THE ESTABLISHMENT OF A “VILLAGE CENTRE”.

It was felt that there should be a vision which all Councillors could work towards delivering. Cllr Medland volunteered to be involved in any group.

11. CONSIDERATION OF EMPLOYING (SELF-EMPLOYED OR EMPLOYED) AN ASSET MANAGER TO ASSIST WITH MAINTAINING PARISH COUNCIL ASSETS.

Cllr Kennett felt that this should go ahead. The Chairman felt that approximately 8 hours per month would be appropriate. It would include inspecting assets, short, medium and long term works, liaison with the Clerk’s office and contractors, having a trades’ directory and appraisals of existing contracts. A job description would be prepared. This was agreed.

12. OFFICE UPDATE.

Cllr Fleury expressed his concern about the idea of accommodating the archives.

The Clerk felt that it was not possible to use the meeting room as offices and still have room for meetings. Cllr Kennett thought that meetings could be away from the office and pointed out that Shalfleet Parish Council had 3 meeting venues.

This would be discussed by the Chairman, Vice chairman and the Clerk and be reconsidered in due course.

13. PROJECTS UPDATE.

Cllr Bray mentioned Stroud Playing Fields.

Avenue Road was starting on 10th January 2017. Southern Water were dealing with what has now been identified as a foul sewer problem.

On the library a building consent application has been made. Phase 1 works are being advertised for tender.

Boundary signs. The Chairman has now received some further details.

Other projects include the allotments, Just Ask and possibly CCTV cameras.

Cllr Fleury said that 2 quotes had now been obtained for play equipment.

The Chairman said that discussions were ongoing re the green at Freshwater Bay with Freshwater Independent Lifeboat and Isle of Wight Council.

14. AVENUE ROAD BUSINESS COMMUNITY (ABC) – UPDATE.

Cllr Cameron had prepared draft terms of reference. These would be circulated.

The Chairman was anxious that those who had expressed a willingness to participate were signed up.

Cllr Fleury mentioned money from the former West Wight Business Association. The treasurer of that association has said that this cannot be used because it included Totland and Yarmouth. This will be discussed at a future meeting of the business community.

15. SEATS. TO CONSIDER ADOPTING A SEATS POLICY (DRAFT POLICY ATTACHED). TO APPROVE THE REPLACEMENT OF TWO SEATS AT A TOTAL COST OF £1432.80. TO APPROVE THE PURCHASE OF METAL NUMBERS FOR THE SEATS AT A COST OF £50 PLUS VAT.

The policy was adopted.

Approval was given for the 2 seats and metal numbers. Cllr Fleury pointed out that this was an overspend on the budget but funds were available.

16. TO APPROVE THE PAYMENT OF £200 TO MALCO FOR THE SENIOR LUNCH.

This was agreed.

17. TO CONSIDER THE POSITION WITH PARKING IN AVENUE ROAD FOLLOWING THE PERIOD OF “FREE” PARKING IN AVENUE ROAD CAR PARK.

A member of the public said that this had been helpful. He said that even one hour per day free parking would help businesses in Avenue Road. The Chairman mentioned that the new scheme in Avenue Road would give an extra 50 to 55 metres of on-street parking. He said that the Parish Council would look into the possibility of taking over one or more car parks once the Isle of Wight car parking strategy was completed. This could be done in conjunction with the business community.

Cllr Harris raised the possibility of having “free” parking for the last 2 weeks of December.

Cllr Medland pointed out that Ventnor Town Council had taken over 3 car parks and had made a surplus of £3775.

The Chairman said that a business case would need to be put together. He raised the possibility of having 12 spaces at Moa Place on free 30 minutes.

Cllr Cameron said that it was important to have the support of the business community with any such schemes.

Cllr Bray pointed out that the benefit to the elderly also needed to be considered.

18. ALLOTMENTS. TO FURTHER CONSIDER THE REPORT RE BADGER ACTIVITY AT THE ALLOTMENTS.

Cllr Bamford said that a letter had been written to Mrs Wager and subsequently a meeting had taken place. She now felt that the grazing field should not be used for allotment land and it could be sold with a restrictive covenant.

19 plots were affected by the badgers. There were 17 people on the waiting list. There was a need for land with better access. She would like to have some raised beds and nearby parking.

Cllr Bamford suggested looking at acquiring other land or using other Parish Council land.

Cllr Fleury felt that the community would not wish Stroud or Jubilee Field to be used for this purpose.

Cllr Bamford would meet with the allotment holders shortly.

It was agreed that the Parish Council would look for other land.

It was further resolved to proceed with option 1 on the report from the experts and to continue renting the grazing field.

19. UPDATE ON ACQUISITION OF STROUD PLAYING FIELDS AND JUBILEE FIELD

This was proceeding and the Clerk hoped for news before Christmas. A plan was awaited.

20. TO APPROVE THE ARRANGEMENTS FOR AN ADDITIONAL FREE WEEK'S PARKING IN AVENUE ROAD CAR AT A COST OF £120.

This was approved. Cllrs felt that a further 2 weeks in December would be a good idea.

21. THE OLD AMBULANCE STATION – TO DECIDE WHETHER OR NOT TO OFFER A FURTHER LICENCE TO THE ROTARY CLUB.

Lois Prior from Age Concern explained that the Men in Sheds project were interested in the Old Ambulance Station. She gave some details about the group. It was a community activity and aimed to counteract isolation. There were currently 10 members.

The Chairman explained that it was currently used by Rotary and it was proposed that the Parish Council would also have some storage space at the premises. He said that new allotments were being considered and it may be possible to have a “shed” there.

Cllr Harris suggested the old parish hall which he said was underused. Cllr Kennett offered to get the contact details.

Resolved to put off any decision re Age Concern viewing the Old Ambulance Station until such time as both Rotary and FPC confirm their requirements.

22. UPDATE ON CHRISTMAS DECORATIONS.

Cllr Fleury expressed his view that the decorations were very good. It was disappointing that some businesses had not gone to much trouble.

23. TO NOTE AND DISCUSS THE RECOMMENDATIONS OF THE FINANCE COMMITTEE RE THE 2017/2018 BUDGET (FINAL DECISIONS ON BUDGET/PRECEPT TO BE MADE AT THE JANUARY 2017 MEETING).

The recommendations were noted. Cllr Hobbs said Afton Marsh needed to be considered. Cllr Bray had received good comments about the work which had been done at Golden Hill.

24. TO APPROVE MEETING DATES FOR 2017 AND TO FIX A DATE FOR THE NEXT PUBLIC CONSULTATION MEETING (WEDNESDAY 26TH JANUARY 2017?).

The draft dates were approved. The public consultation date would be Wednesday 25th January 2017.

25. ISLE OF WIGHT REGULATORY SERVICE ENFORCEMENT POLICY CONSULTATION (ENDS 2ND JANUARY 2017).

No comments were required.

26. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.

Cllr Harris said that this was now the 5th year for FYT Bus. He said that it would not have happened without the help of the Parish Council. 250,000 passengers had been carried.

27. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.

As above.

The meeting closed at 9.00 pm.