



PUBLIC
DRAFT/UNAPPROVED
FRESHWATER PARISH COUNCIL
Parish Office 01983 752000

MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON TUESDAY 1st DECEMBER 2015 AT 7.15 PM IN THE COUNCIL CHAMBER OF THE MEMORIAL HALL

PRESENT: Councillors: M Wheeler, (Chair), G Kennett MBE, C Fleury, G Cameron, C Bray, A Bamford, A Harris, B Hobbs, J Medland (part) B Hinton MBE and Sandra Allen.

Members of the public: 2

Clerk: M J Mills

1. **APOLOGIES:** Cllr D Eccles and Cllr J Medland (part).
2. **TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA.**
None
3. **TO AGREE MINUTES OF THE PREVIOUS MEETING HELD ON 3rd NOVEMBER 2015.**
The minutes of the previous meeting held on 3rd November 2015 having been circulated were agreed.
4. **PRESENTATION FROM MR DALE SLOAN COMMUNITY NAVIGATOR PROJECT**
Dale explained about this project which came under the Age UK umbrella. It was aimed at 50+ age range and particularly those who were socially isolated. The scheme was going live in the New Year and volunteers are being sought. The Parish Office were available to assist if required.
5. **QUESTIONS ON THE AGENDA FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES).**
Dealt with under items 11 and 15.
6. **TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH CLLRS).**
None.
7. **CLERKS REPORT – TO BE CIRCULATED TO COUNCILLORS.**

Jubilee Field/Stroud Recreation Field lease

Working party of chairman, Cllr Hobbs and Clerk have met to consider terms. Comments have been made on the draft as proposed but a longer term/freehold is also being sought.

Norton Green drainage

Groundsells have now given a figure of £1250.23 for this work. The Council have previously approved this work and agreed to Cllr Wheeler making appropriate arrangements.

Office furniture

Two new seats ordered for the office at a cost of £80.76.

Spinfish

Tidy up work completed at Spinfish at cost of £310 plus VAT.

Co-operative shopping trolley shelter

Cllr Fleury has been successful in obtaining the redundant shopping trolley shelter from the old Co-op. All Saints School would like to use it as a bike & scooter shelter, but have no means of getting off site & moving it to the school. It is proposed that the Parish Council arrange this. Cost has not yet been determined but will be less than £100.

School Green Road crossing

Complaint received (via Totland PC) of vehicles travelling too fast and a pedestrian having to jump out of the way.

Easton Lane

Cllr Medland is dealing with continuing problems in this area.

Black hut green banners

Cllr Bray has kindly put up the Christmas banner. Permission has been given to West Wight Sports & Community Centre for a banner re car boot sale (on display today). WWS&CC have asked for permission to put this up every first week of the month.

CCTV

The Clerk has confirmed with the police that they are able to operate the existing CCTV at Moa Place. The police do feel that additional CCTV cameras would be of benefit.

SLCC Meeting

The Clerk attended the local SLCC meeting on 18th November. This included a training session from SLCC National Employment Adviser on bullying and harassment. There was a suggestion that parish councils should have a vexatious policy. There is further training on contracts, tendering and trading arranged for January.

8. CORRESPONDENCE.

9. TO AGREE ACCOUNTS FOR PAYMENT – LIST TO BE CIRCULATED TO COUNCILLORS FOR INFORMATION.

Accounts for Payment

<u>Payments October / November 2015 - by internet banking</u>		£	
IB	Payroll	October Salary	2,032.78 IB 29/10
IB	SMC Bookkeeping Services	Bookkeeping October	396.00 IB 19/11
IB	PC Consultants Inv 23299	Chq 400706 15/9 gone astray	495.79 IB 20/11
IB	PC Consultants Inv 23410	Configure PCs 24/9	307.20 IB 20/11
IB	PC Consultants Inv 23501	PC Upgrade to Windows 10	230.40 IB 20/11
IB	IW Council	The Avenues Business Rates November	168.00 IB 20/11
INTERNET BANKING TOTAL			3,630.17
<u>Debit Card payments during November 2015</u>		£	
D/Card	UK Christmas World Order 50797	Outdoor Christmas Lights	199.96 Pd 4/11
D/Card	Printing	Business Cards x 4 types	29.95 Pd 10/11
<u>Cheques drawn for approval 1st Dec 2015</u>			
400728	Hillbans Pest Control Inv P22292	Pest Control October 2015 - Brookside Road	63.40 Iss 4/11
400729	IWC Inv 9353454/8	Contribution to Management Costs - Golden Hill	800.00 Iss 4/11
400730	Southern Electric Inv 0007	Avenues Electricity 24/7-22/10/15	18.08 Iss 4/11
400731	WWSC	Re Spectrum Invoice 05	300.00 Iss 4/11
400732	Royal British Legion	Donation approved 6/10/15	50.00 Iss 4/11
400733	Brighstone Landscaping	To replace chq 400714	4,215.14 Iss 19/11
400734	MALCO	To replace chq 400720	5,974.00 Iss 19/11
400735	Brighstone Landscaping Inv 18408	Grounds Maintenance + Spinfish + new areas	1,974.00
400735	Brighstone Landscaping Inv 18423	Extras Selwood Road	100.99
400736	Island Roads Inv 68000300	Christmas Lighting	1,445.02
400737	IW County Press Inv 618693	Sits Vacant Temporary Administrator	138.24
400738	MALCO Inv 1371	Venue Hire 1/10, 13/10, 15/10	136.00
400738	MALCO Inv 1375	Parish Office Electric October 2015	70.00
400739	West Wight Sports Centre	Re Spectrum Invoice 05 - Final Payment	38.71
400740	W Hurst Inv F3395936	Bin Bags	5.38
400741	Southern Water Inv 707001356671	Avenues standing chg 17/9-13/11/15	14.25
		Sub Total	15,573.12
<u>Petty Cash for approval 1st December 2015</u>			
213	JCB	Copying Neighbourhood Plan	15.00 Iss 10/11
		Sub Total	15.00
TOTAL			19,218.29

10. BUDGET - TO RECEIVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE.

The draft budget had been circulated. Cllr Fleury presented this to the Parish Council and explained individual items. Cllr Hinton said that this was a solid piece of work and it was right to be cautious in the current climate.

The budget would be the subject of public consultation and it was hoped that there could be a presentation day on either the 13th or 27th January 2016. The Neighbourhood Plan would also be part of this presentation.

Cllr Fleury said that the Council needed to have the money to do what was required.

11. TO NOTE THE POSITION REGARDING OUTSOURCING OF ISLE OF WIGHT COUNCIL'S COUNTRYSIDE SERVICE RE AFTON MARSH AND GOLDEN HILL.

Cllr Medland was due to attend a meeting on this in the next few days. Cllr Bray would also wish to attend. The details would be circulated. It was expected that there would be a presentation to the Parish Council at some point. Cllr Bray suggested that this could be included in the Annual Parish meeting or a presentation evening.

12. CHRISTMAS LIGHTS FOR THE VILLAGE – UPDATE (CLLR'S FLEURY AND BRAY).

4 column lights had been put up and a further 3 were coming. Trees were being put up at shops at the weekend and the other trees were coming this week. There would be battery powered lights at Moa Place. The banner was already up. Councillors wished to thank Emma Carter for her hard work on this.

13. THE LIBRARY TO CONSIDER THE PROPOSED DEVOLUTION OF THIS SERVICE AND TO DECIDE WHETHER OR NOT THE PARISH COUNCIL WISHES TO PROCEED WITH THIS AND ON WHAT BASIS.

Cllr Wheeler said that the freehold interest in the property was now being offered. The previous figures had changed slightly to include the grounds maintenance (approx. £500). Essentially the Parish Council was being asked to commit to £10377 with effect from 1st April 2016. It would be a partnership with Isle of Wight Council as IWC would continue to provide the library service. There would be a structural survey and it was agreed that the costs of this would be shared equally with IWC. **Resolved** that Freshwater Parish Council proceed with negotiations with a view to acquiring the freehold interest in Freshwater Library and that subject thereto the Parish Council take over the running costs of the library (currently estimated at £10377) with effect from 1st April 2016. Further **resolved** that the Parish Council undertake a structural survey of the property, the costs of which to be shared with Isle of Wight Council.

14. GROUNDS MAINTENANCE CONTRACT RENEWAL – UPDATE.

The Clerk said that tenders needed to be approved at the February meeting. The draft contract was being finalised and would be circulated to councillors.

Cllr Bray said that because of the weather there might need to be a grass cut in January. Cllr Bray also mentioned the grass outside Mentone which was not being maintained. Cllr Medland would speak to Island Roads about this to see if they will deal with it. Cllr Hobbs thought that this land had been maintained by the Parish Council in the past.

15. NEIGHBOURHOOD PLAN TEMPORARY EMPLOYEE – TO APPROVE THE APPOINTMENT OF JOHN HOLSBURT.

In answer to a question from the public it was explained what the role consisted of. Details regarding the applicant would be discussed under confidential business below.

16. JOINT MEETING WITH TOTLAND PARISH COUNCIL. TO NOTE AND APPROVE THE CHAIRMAN'S REQUEST FOR A JOINT MEETING WITH TOTLAND PARISH COUNCIL PROVISIONALLY ARRANGED FOR 15TH DECEMBER 2015.

The idea was simply to have a discussion on a number of topics. Totland PC were unable to do this before Christmas. It was felt that it was a good idea and it was hoped to rearrange for January.

17. TO CONSIDER AND OR APPROVE QUOTATION FROM BRIGHSTONE LANDSCAPING RE SPINFISH AND DITCHES AT NORTON GREEN.

The quotations which amounted to £985 were approved.

18. TO NOTE THE RESIGNATION OF KRISSEY LLOYD AS A PARISH COUNCILLOR AND TO AGREE TO ADVERTISE THE VACANCY.

Cllr Hinton said that Krissy Lloyd was a real loss. The Chairman would write to her. The vacancy would be advertised.

19. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.

20. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.

Stroud play equipment. Cllr Bray said that there had been a good response from the survey. The problem was that there were no interesting trees. A planting scheme should be considered and some advice may be required.

Cllr Hobbs asked about seats being removed. Cllr Bray said that the report in the County Press was misleading. Cllrs Bray and Bamford would discuss this.

Avenue Road (MW), the Library (MW), Afton Marsh (JM).

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

The position regarding the temporary neighbourhood plan post was discussed.

The meeting closed at 9.18 pm.