

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON
TUESDAY 4th FEBRUARY 2014 AT 7.10 PM IN THE COUNCIL CHAMBER**

PRESENT: Councillors: C Fleury (Chair), K Lloyd, C Bray, A Harris, B Hobbs, M Wheeler,
S Allen, P England, D Eccles, C Lillywhite, G Kennett MBE,

Cllr John Medland

1.APOLOGIES: Cllrs B Hinton MBE (having op) G Cameron (away)

Absent: Cllr J Thornton

MR CHRIS COURT ATTENDING TO INFORM THE PARISH COUNCIL ON GRANT FUNDING THAT IS AVAILABLE FOR JUBILEE FIELD:

The Chairman welcomed Mr Court to the meeting.

Mr Court said his background was Project Management and IT. He had lived on the Mainland and now on the IW working with Trustees and Foundations looking for grants, of which he said there were many out there. At present he was working with Carisbrooke Castle and World War I centenary events.

He spoke of his suggestions for Jubilee Field and Totland Recreation Ground, saying Jubilee Field could be a sports field for the whole community, and Sports England grants are available.

He said he was happy to look at funds for the PC.

With the permission of the Chairman, the Clerk gave Mr Court an overview of where the PC stand at the moment regarding Jubilee Field. She mentioned the s106 monies which the Parish were due from the former WW Middle School site – been recently confirmed that this money will become available once the first property on the site is occupied. Mentioned the situation regarding the request for Jubilee Field to be given as a Community Asset or for a simpler lease to be requested. A 25 year lease had been agreed by the IWC and draft sent. The RFO had looked at a Sports England grant and a minimum of 25 years was required. Clerk unsure whether grant funding could be gained at the moment due to the PC just having a Tenancy at Will.

Mr Court said he could work with the PC to gain funding – initially at no cost if the PC then looked at a role for him when the grant funding had been delivered to take a project forward.

The Clerk mentioned she was liaising with Freshwater Cricket Club and WW Youth Football Club as they had requested storage facilities and shelter. Suggestion of a metal storage container had been made and Clerk had discussed this with the IWC Sports Officer who had agreed with the Clerk's suggestion that a meeting of interested parties should be held. The Clerk and Chairman had spoken and agreed they would like to see a Sports Pavilion on the site.

Cllr Wheeler queried what the funding could be used for and Mr Court replied for most things, some grants did require match funding. He felt the PC were the ideal candidates to apply for grants.

The Chairman thanked Mr Court for his time and said they may be in touch.

2. TO INVITE CLLRS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA:

Cllr Fleury – item 19 as relates to him.

Item 8 – Cllr Medland said he would have to leave the room for this item, as IWALC Secretary.

Item 9 – Cllr Harris declared as interest regarding the FYTbus grant, as Director.

3. TO AGREE MINUTES OF PREVIOUS MEETING HELD 14th JANUARY 2014:

It was **resolved** the Minutes of the previous meeting held 14th January 2014, having been circulated and amended, be approved and signed (AH/SA).

4. QUESTIONS ON THE AGENDA, FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES): None present.

5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES):

No written reports received.

Cllr Medland said he had not had time to write a report. One of the main issues he was dealing with was the grant funding to WW Sports Centre, by the IWC. He confirmed they had agreed to postpone the £25,000 reduction for one year but would still need to find £75,000 over the next 2 years. They were at the moment battling with the lease as do not particularly want to incur costs.

Cllr Eccles mentioned Assisted Area Status and the Clerk reported this was to be discussed under Correspondence.

He confirmed a report had been undertaken on Totland sea wall and a public meeting was being held tomorrow in the Small Hall from 2 – 8 pm on this. Finance – both capital and revenue involved.

He said Copse Lane should be moving on after delays due to weather and overhead power cables.

Recommendations regarding the budget would mean there would be no IWC Council Tax rise for the coming year with a 2% increase 2015/16 and then a referendum.

Further discussion on the WW Sports Centre funding situation held.

He said a matter which would cause consternation is IWC were looking to remove the free 30 minute car parking at Moa Place car park.

Seaweed – IWC were looking to leave this on the beaches. Clerk commented IWC used to allow farmers to clear it in the past.

Yarmouth Bridge – remote control operation – there was a delay. He could not attend the next meeting (PC had agreed not to have a deputy) but the PC should receive the Minutes of it.

The Chairman commented on the vast amount of paperwork that County Cllrs need to read in order to be aware of what is going on on The Island and to vote on it.

Cllr Harris asked if the PC were going to do anything about the IWC removal of 30 minutes free car parking and proposed they write a letter of objection giving a bit of the history – **resolved**.

Action: Clerk

The Clerk tabled a copy of the Car Park Lease to Cllrs for information.

Cllr Kennett and Fleury declared an interest as Trustees, then Cllr Kennett confirmed that WW Sports Centre now receive a percentage from the car parking income for the 20 places in their ownership.

6. CLERKS REPORT:

Another very busy month.

White Van – Clerk report white van parked on pavement (with photographs) to Cllr Medland and the Police. Sergeant Lyth said it is not allowed and he will deal with immediately.

Photograph shown at the meeting. Cllr Medland confirmed work had been undertaken in the flat and the van had been there for that.

Spinfish - Gabions – Cllr Bray and Clerk had liaised with IWC Rights-of-Way and Brighstone Landscaping over whether there was a need for a footpath closure, with fee of £657.16 attached.

Happy to report Brighstone Landscaping will put warning signs either end of the footpath (so no need to close) while works taking place and they will cone off the area they area work on. Baskets on order and they hope to start work as soon as possible, weather permitting.

VAT – Pleased to report RFO submitted a claim and PC have recently had £4,323.72 reimbursed.

Skate Park Extension - no news from Cllr Medland from IWC; Cllrs spoke of Protocol between IWC and PCs and asked Cllr Medland to chase.

Pedestrian Warning Signs in Camp Road following closure of F39 footpath – Clerk and Assistant Clerk had requested these and Cllr Medland also said he would.

Clerk had received a phone call from Island Roads asking for clarification on where signs should go and subsequently received email today from Rights-of-Way. Matter appeared to be going round in circles and Clerk had re-directed back to Island Roads, as it was road signs that were being requested.

Norton Green

Fairwinds – Clerk contacted by owner regarding the tree outside his property – he says it is affecting his drains and PC did pollard in past (Minuted). Cllr Bray visited him to discuss. Clerk asked to check if TPO on tree – there is not. Agenda item.

Drains – Report from Open Space Chairman and Brighstone Landscaping, as well as Cllr Wheeler. Cllr Bray informed Clerk the top end ditches running well but outside ‘The Thatches’ is still a problem (previously raised by Cllr Wheeler and quotations for works obtained but PC had agreed this would set a precedent if PC went ahead). Cllr Wheeler had suggested he meet with Mark Churcher and look at a way to improve this, informed Clerk this meeting to take place and he would report back Clerk had suggested to him it could be a future Agenda item once prices known for works, if PC agree to undertake this.

Cllr Wheeler said he had cut a channel in the grass which now takes a lot of water into the ditch and had exposed services. Cllr Eccles said he had raised the matter with Marc Griffin who had passed it to Island Roads. He did not believe PC should be responsible for ditches as these were a main part of the roadway.

Cllr Wheeler believed another pipe was needed to take the overflow and was sure the frontage would contribute. He explained situation and said it was services that were causing the problem.

Discussion followed.

Cllr Kennett asked if parking on the verge had damaged the pipe - Cllr Wheeler said he did not think it had. Suggestion made if works undertaken he be asked not to park on the grass.

Resolved – Cllr Eccles would have another go with PFI and matter go on next Planning meeting Agenda. Cllr Harris concerned that if PC go ahead, frontager should pay something towards it, even a £1 so he had partial liability. **Action: DE**

Jubilee Field Signs for gates – Agenda item.

Spectrum ‘Freshwater Fields’ sign – Cllr Kennett said she was frustrated as these were affordable houses for local people and felt there was a need for a sign.

The Clerk explained the PC had agreed there should be a sign and the rent from it go the WW Sports Centre and also it should not go on Jubilee Field otherwise people would believe that was being built on.

Cllr Wheeler said PC had agreed he agree a location with Spectrum on PC land that would not require Secretary of State permission. He had met Site Manager, but Spectrum representative had not turned up.

Clerk said she had spoken to Spectrum today and put forward Black Hut Green as a possible site for the sign and suggested he speak to John Howe, Site Manager about its location. He had agreed to do this – await to hear back. Cllr Hobbs said if it went on Black Hut Green it should go further round the corner than where other advertising signs have been put recently as a distraction to drivers. Cllr Hobbs suggested near the toilets for sign. Cllr Kennett reported these had been shut – person she spoke to had said they had reported this to the PC and IWC. Clerk was not aware of this.

Longhalves Lane – Cllr Harris asked if anything had been done about the ‘river’ running down it which was 3 inches deep. Discussion followed. Cllr Medland said he was happy to take forward.

Resolved Clerk also ask Mr Bean, District Steward to take action as it was an urban path.

Action: Clerk

Trees:

Plaques – Clerk reported that if these are attached to stakes and then stakes removed could be a problem. Perhaps need to re-look at plaque fixing if PC plant commemorative trees in the future.

Policy – Open Space Chairman agreed policy to have one metre radius of mulch put down around them once stakes removed. Mark Carter had said this was great news and rare in the domain of publicly owned trees – gave hearty thanks to the OS Chairman – future generations would also thank this decision when they have sound and healthy trees. He asked if this could be mentioned in ‘LinkedIn’. Cllrs agreed.

Spinfish – Will Cross will complete his work from previous tree survey before deadline – been very muddy. Clerk reported all work now completed and invoice received. Cllr Bray commented on what a good job he had done and that you could not see he had taken a willow tree out from behind the toilets. New tree had been planted to replace.

Survey – due to confusion that had arisen that work from previous tree tender not being completed, due to bad weather before new survey undertaken, Open Space Chairman agreed next tree survey should not be undertaken before January 2015 – Agenda item.

Whittingham Place path – Clerk had report of overgrown brambles blocking this footpath leading to Sunset Close, (does not seem to come under anyone’s responsibility so rather than it be un-kept the PC undertaken work to it now and again,) Clerk asked Brighstone Landscaping to cut back, under her delegates powers, which they have done. Cllrs **resolved** to agree this expenditure.

Traffic Post in Brookside Road – reported to Island Roads as it was in The Brook and needed re-concreting in.

Computers – Clerk had used delegated power to spend £80 p.a. on unlimited remote log in by CTA for any computer problems. Cllrs **resolved** to agree this expenditure.

WWI Commemoration – Clerk spoken to Jill Cowley who confirmed 5 fruit or hazel trees constitute an Orchard. She gave some details on what she envisaged for areas joining to take this further and had sent through more information. There had to be a heritage side to this, not just tree planting.

She had given Clerk details of the project, which included looking up families with members involved in the War, not just those that had died in the War, and honouring them. Clerk did say this was something the Archivist could be involved with if PC agreed and she followed up by saying the Freshwater and Totland Archive Group may want to take part.

She said Cllr Kennett was involved through All Saints School and Jill Cowley, was looking to get local school children involved too. PC need to decide if want to participate and how far want to take this. Agenda item.

FYTbus – Clerk pleased to report that a cheque for £2,000 had been received as the first instalment of the loan repayment.

The Avenues –

Planning Fee – Clerk confirmed PC had agreed to pay necessary fee and there had been an additional amount of £192.50 to pay, as agreed under accounts of January 2014 meeting, making total £577.50. Letter of objection from Graham Lee of the Badger Trust had meant that the PC needed to have a Badger Report done for the Planning application. Agenda item.

Clerk spoken to Dr Colin Pope, IWC Ecology Officer who confirmed this. He had been advised by Mr Lee in 2012 that the site might have a badger living on it. Not mentioned during the sale of the site by IWC to PC, nor in the Surveyors report.

Buckingham Palace Garden Party – Clerk had asked for written protocol, as although FPC Chairman's name put forward for nomination, Clerk informed by IWALC Secretary that it had not gone in the hat as there is a precedent for not including draw winners of directly preceding years, even though not same Chairman. Cllr Medland reported there was no written protocol. Freshwater PC not very happy that just their Chairman not gone in the hat. Cllr Medland agreed to get some guidance on this.

Jubilee Field Lease – Clerk had asked if any update from Cllr Medland following request for it to come to the Parish as a Community Asset. None yet.

If this is not possible then can the Parish Council resolve the next step to take i.e. either go through the draft lease that was sent or request a simpler, standard one as mentioned by Cllr Medland at the last meeting? Agenda item.

MALCO – Clerk made the Memorial Hall Administrator aware of the decision made at the last meeting and made the suggestion that she advertise for volunteers to help with the Hall.

'Facing the Future' Conference – reminder for Cllrs on 13th February 2014 at Cowes – pick up by FYTbus at 8.15 am at the Memorial Hall. Cllr Harris will arrange where he can park.

Clerk has now arranged for Totland Clerk and Cllr to come on the FYTbus. Discussion on pick up points to avoid Cllrs parking at the Memorial Hall.

Cllr Wheeler not now attending and Clerk arranged revised invoice for payment of fees.

Granny's Meade – Clerk contacted by Mr Terry Noyce who knows someone that could cut the field for hay – Clerk had pointed out she would need to check the contract. RFO had done this and confirmed cut and collect of Granny's Meade grass is in the contract. Cllrs noted this, agreed leave as is and Cllr Bray confirmed she had told Mr Noyce this.

Road adoption – nothing further heard.

Golden Hill – Email from Bob Edney – hoping to start to clear some scrub at Golden Hill Park very soon as part of the conservation agreement with Natural England. Cllrs advised to pass any queries to him. Cllr Wheeler said he had again emailed about the spoil heap at Golden Hill.

Email – pleased to report all Cllrs now on-line and receiving – first time in nine years!

Copse Lane and Pixley Hill resurfacing – Cllr Wheeler had written to PFI Contract Manager and Island Roads on problems. Clerk also received concerns and had written to Islands Roads, as agreed at the last meeting, about Norton Green and asking for confirmation of their plans for the area.

7. CORRESPONDENCE

Ryde Demolition - Letter offering their services if PC require demolition works at Avenue Road Freshwater.

Natural Enterprise – E-mail received concerning new national campaign the Big Tree Plant.

Isle of Wight Age UK – Invitation to attend a meeting on February 14th at 11am at the Memorial Hall - tabled.

IWC – E-mail received informing PC that a significant area of the IOW has been provisionally designated as an Assisted Area by Government and that the consultation period on the proposals closes 7th February 2014.

IWALC – E-mail informing of the publicity offer from the Destination Management Organisation Visit Isle of Wight

IWCP – E-mail sent out to amend previous email concerning IWCP Holiday News Guide. The events run from April to October and not May as previously stated.

IWC – TPO South Wight Borough Council - Land adjacent Criffel, The Square, Freshwater and location Kelleways and Hope Well, Brooklyn Gardens, Freshwater – consent to works.

IWC – TPO SWBC - Queens Road, Brookside Road and School Green Road, Freshwater. Trees at Queens Road and Moa Place, Freshwater (PC land) - consent to works.

IWC – TPO Land between Braxton Cottage & West Bay Club, Halletts Shute. TPO/2013/23 – confirmation of an Order being made.

IWC – Public Path Diversion Order. Public Bridleway F64 Dunsbury Grange Brook Isle of Wight. No comment made.

WWLP Programme Evaluation 2009 – 2013 – Cllr Lloyd confirmed that the £600,493 element was just the grant project.

IWALC – Dates/invite to meetings on 20th February F&GPC meeting to hear presentation by David Thornton, CEO of Destination Management Organisation for Visit IW – 7 pm Riverside Centre.

21st February – Denise Dorley-Brown of The Parliamentary Outreach Team.

TPO – Consent to works at Norton Cottage, Halletts Shute and Norlands Cottage, Gasworks Lane.

Carnival Trail Launch – meeting to be held 15th February 2014 at Westridge Ryde 1030 – 1230.

Flood Meeting - Email invite from Andrew Turner MP to Flood meeting today at 5 pm.

My Community Rights – Our Place – details of programme now open for applications. Offers support and grants to children, home care and job creation.

Cllr Wheeler informed Cllrs he had registered a domain name ‘westwight.info’ and hoped people work together and could use it.

Cllr Kennett said this was the latest Government initiative to help those that are isolated in areas of deprivation. She confirmed WW Sports Centre had registered and hoped to involve West Wight PCs. An invite should have been received this afternoon to a meeting to be held on 12th February 2014.

IWALC Secretary - email calling for comments on Assisted Area Status – Clerk asked Cllrs for a response. Cllr Kennett said IWALC had been involved and would like to suggest PC ask that the whole Island be classed for Assisted Status. Discussion on status of two Parish Wards – Cllr Kennett said South – affluent, North – deprivation.

Cllr Eccles proposed PC send a response mentioning Yarmouth Harbour, NAVITUS and fact area needs employment – he agreed to send Clerk a comment to send on from PC. **Action: DE/Clerk**

Email from Cllr Medland on rubbish in Tennyson Road – received a request for action to tackle litter problem in the village. Suggestion of more bins, especially close to fast food premises and asked if Cllrs had complaints – none had.

Boundary Signs – Cllr Wheeler meeting with Island Roads this Thursday – suggested as sign gone missing from Bridge Road it be replaced with a bespoke one. He said Cllrs should note the embankment land, beyond the fence was Highway land and therefore a tall sign could be placed there. Cllrs discussed and said they would need to see design and have costings. Agreed Cllr Wheeler take forward. **Action: MW**

Honours System - Meeting on 4th March 2014 at 3 pm on this – Clerk asked if anyone wished to attend (sorry she cannot as meeting that night). Cllr Kennett took details and said she would try to go – Cllr Lloyd agreed to if Cllr Kennett could not.

Tabled:

IWALC – Summary of Precept Discussion at Executive Meeting of 16th January 2014

Yarmouth Harbour Commissioners – Unconfirmed Minutes of the Meeting held 8th January 2014

Freshwater First – A News Update from John Medland, IW Councillor for Freshwater South

West Wight Practise – Minutes of Meeting held 11th December 2013

Freshwater and Totland Parish Council – Agenda and Minutes of Skate Park Committee Meeting held 27th January 2014 and Minutes from previous meeting held 30th September 2013.

Acoustic Isle January 2014

Memorial Hall Arts & Leisure Company – Report of the Council of Management for the year ended 31st March 2013

Crime Reports December 2013

Freshwater Beat Report January 2014

Celebrating Good Neighbours Young and Old Awards 2014

Switch Hampshire energy information

Fullers – Hampshire Village of the Year 2014 details

National Allotment Society meeting details

Hampshire Association of Local Councils e-Update

Funding Update

8. TO AGREE TO PAY NALC/IWALC AFFILIATION FEE FOR 2014/15 (4,831 x 15.08p) OF £752.67:

Cllr Medland left the room for this item.

Cllr Harris proposed this fee be paid, seconded Cllr Wheeler – **resolved.**

9. TO DISCUSS AND AGREE COMMUNITY GRANTS FROM THOSE REQUESTED:

Cllrs noted PC had spent £2,430 of £3,000 budget, so £570 left to give if so wished.

Noted extra requirement for Adult Play equipment of £500 put against this budget

£1,000 had been previously agreed toward stained glass window but not due to be done till April.

Cllrs queried if this would now come out of next years budget. Cllr Kennett confirmed Co-op would be paying the balance for costs.

Copies of applications had been circulated to Cllrs.

FYT Magazine:

The Chairman re-iterated the PC criteria for giving grants; local people and groups first and suggested that any monies to the FYTmag could come from Admin budget.

Clerk said she had met with editor and she was now putting copies at the Memorial Hall for (given details on distribution and costings); £45 a month would mean another 200 copies could be printed and distributed in the village.

Discussion followed. Cllr agreed if more local fresh news was included i.e. on Neighbourhood Plan or events, it would be good and **resolved** Chairman and Clerk meet with the editor to negotiate A4 buying space in the magazine each month for £45. **Action: Chairman/Clerk**

Victim Support: Resolved PC give £50 Community Grant. **Action: RFO**

Freshwater Early Years Centre: Resolved PC give £200 Community Grant. **Action: RFO**

Royal Air Force Air Cadets: Cllrs noted RFO have gone back to inform them of PC criteria for grants and to ask if any cadets were locally based but not yet heard back. **Resolved** hold application till the next round of Community Grants requests in May and PC make a decision then. **Action: RFO**

Samuel Pearson: Information recently received – Samuel auditioned for, and been given the part of the Lilac Fairy’s Page in The Royal Ballet Company’s production of Sleeping Beauty! Appearing in London at the Royal Opera House rotating in 20 performances commencing end of Feb 2014. Cllr Kennett proposed PC give a community grant of £100, seconded Cllr Bray. Cllr Lillywhite then proposed £150 - **Resolved** to give £150 community grant and congratulate Samuel on his achievement. **Action: RFO**

Feline Welfare: Resolved PC give a £50 community Grant **Action: RFO**

Armed Forces Day: Cllr Harris said he would rather money go into Poppy Day and Freshwater Commemoration event regarding start of WWI – **resolved** no grant be given.

FYTbus:

Cllrs noted that the PC had made a commitment to give FYTbus £2,000 in 2011 but only £1,000 of this had been drawn down. Cllr Harris said this was due to the fact all busy running the service and they had been reminded when asked to make the loan payment.

Cllr Hobbs said if PC made an obligation to pay the £1,000 but it should not be part of the Community Grant process – **resolved**.

Resolved PC pay the £1,000 to FYTbus. **Action: RFO**

Resolved Finance Committee agree which budget stained glass window contribution and FYTbus money come out of at next Finance meeting.

10. TO AGREE ACCOUNTS FOR PAYMENT:

Cllr Eccles proposed accounts be accepted for payment, seconded Cllr Bray - **resolved**.

Payments January 2014 by internet banking £

TOTAL SALARIES **2199.95**

Cheques drawn for payment 4th February 2014 £

Debit Cd	BT Inv		
	SD44324534M0007YW	2nd line rental Jan+ fees	25.68
400460	IW C Press Inv 577445	Official Notice - Tree tender	52.80
400461	W Hurst Inv N2434483	Xmas Trees rope	10.65
		Avenues: clear main building to shed	25.00
400462	Mark One Maintenance		
400463	CTA Inv 7477	Remote access 1 year fee	96.00
400464	IW Cl ref 70293753/EPR	Avenues rates 14/11/13 - 31/03/14	593.89

400465	BL Ltd Inv 15750/15716	Spinfish project; Norton green ditches	5154.00
400471	IWALC Inv CTPC10	County Training Partnership Conference	175.00
400467	Hillbans Pest Control Inv P20569	Pest Control Jan	60.00
	S Electric Inv 661572955 0001	Avenues to 24/01/14	15.21
Sub total			6208.23
TOTAL			£8,408.18

11. TREES:

1) TO AGREE TENDER FOR WORK FROM TREE SURVEY AS REQUIRED ON HEALTH AND SAFETY REASONS TO BE UNDERTAKEN BY END OF MARCH 2014 AND OTHER WORKS TO BE UNDERTAKEN AUTUMN 2014.

2 sealed bids received and opened by the Chairman at the meeting.

Chairman read out figures for itemised work from Brighstone Landscaping and Clerk from Cross Country Services:

Brighstone Landscaping		Cross Country Services
Tree No 1	£320	£600
Tree No 3	£15	£75
Tree No 4	£270	£50 (to photograph and monitor)
(includes felling in future and removal from site)		
Tree No 5	£45	£150
WWMS Trees	£215	£250
Totals	£865	£1125

Cllr Hobbs proposed PC accept and agree price from Brighstone Landscaping, seconded Cllr Wheeler – **resolved.** **Action: RFO**

2) TO AGREE NEXT TREE SURVEY BE UNDERTAKEN NO SOONER THAN JANUARY 2015, AS LONG AS ALL WORKS HAVE BEEN CARRIED OUT.

Cllrs **resolved** to agree. **Action: Clerk**

12. TO AGREE PROPOSED PROTOCOL BETWEEN IW TOWN & PARISH COUNCILS AND IWC:

Copy circulated to Cllrs.

Cllr Eccles commented it was pointless. Majority of Cllrs agreed and said it does not promise anything – lots of words. Clerk will give feedback to IWC.

13. STROUD COPPICE UPDATE:

Clerk confirmed she had spoken to IWC Tree Officer, Mr Jerry Willis, who said the existing Management Plan was not sufficient for him to agree works from and said he required a full TPO application. Clerk had asked Assistant Clerk to do this.

Clerk had then spoken to Laurie Calloway who said bearing in mind weather, fact many tree contractors very busy, plus TPO permission required, he could not realistically see any work happening on the site before next Autumn.

Finance Officer had spent much time registering the ancient woodland with the Rural Land Registry before she could even apply for Woodland Grants. She had just sent off the registration. All Parish Office staff agreed to carry on and see what they can achieve.

Cllr Bray said someone had taken a branch off a tree at the top section.

Cllr Kennett said she had received call from neighbour reporting chainsaw in use and gone to check but not at Stroud Coppice.

14. TO AGREE DEPUTY LEADER OF IWC – STEVE STUBBINGS AS GUEST SPEAKER FOR THE ANNUAL MEETING ON TUESDAY 18TH MARCH 2014:

Resolved Mr Stubbing be guest speaker.

Clerk confirmed Assistant Clerk would be servicing this meeting as she away that week but will prepare for it before she goes.

Assist Clerk contacted Memorial Hall administrator to book Main Hall.

Cllrs agreed 7.30 pm start time, after Planning and some Cllrs would ‘meet and greet’ downstairs whilst Planning meeting taking place.

Clerk pointed out if PC want teas and coffees served they would have to help Emma.

Notices asking for Agenda items would go through the village next week and advert in Village Talk and IW County Press. **Action: Assist Clerk**

15. PARISH ACCOMMODATION:

i – To Agree to pay non-domestic rates bill for 2013/14 for The Avenues of £593.89 as per invoice from IWC, due to storage of donated office furniture and equipment in the building.

Cllr Lillywhite proposed this be paid, seconded Cllr Bray – **resolved**.

ii – To Note recommendation of the Working Group :

Information circulated by Cllr Wheeler.

Cllr Wheeler said a couple of Cllrs had not sent back their comments on the template – would have been useful.

Resolved Parish Council look at Memorial Hall accommodation option at 6 pm on night of next Planning and Finance meeting on 18th February 2014.

Resolved this matter to go in March meeting Agenda for decision by PC.

Action: Clerk

iii – To Agree and discuss need for a Badger Report for the site at a cost of £350 plus VAT:

Email received from Graham Lee of the Badger Trust informing PC he had sent letter of objection to the PC planning application to the IWC. On website. Asked for an ecology report online at the earliest opportunity.

Clerk spoken to Dr Colin Pope, IWC Ecology Officer who was aware of the objection. He said Mr Lee had emailed him in January 2012 about a badger may be using the site – site subsequently sold to PC by IWC with no mention of this.

Architect contacted Natural Enterprise who quoted £350 plus VAT to undertake an assessment of the site and write giving details advised methodology.

Chairman agreed Clerk arrange for Badger Report - Cllrs now had copy.

Cllrs **resolved** to agree £350 cost of Badger Report and to pay for anything further that is required to solve the situation.

iv) – Any other updates:

The Clerk asked who was attending the meeting on Thursday 6th February 2014 at WW Sports Centre at 10 am to look at their proposals for a Parish Office. Confirmed Clerk and 5 Cllrs attending.

16. NEIGHBOURHOOD PLAN – Update from Cllr Wheeler:

Cllr Wheeler informed Cllrs there was a meeting of the Steering and Working Groups on 26th February 2014 to analyse what to do. He was querying whether to bring the timeline forward. He said there had been comment from some of the members of the groups that there was not a lot of Parish Cllr involvement.

Cllr Fleury commented that he felt they were getting there, cannot rush and taking much hard work.

17. WWI COMMEMORATION – TO DISCUSS HOW PC UNDERTAKES THIS: I.E. REMEMBRANCE ORCHARD:

Flyers etc from Mrs Cowley tabled. It was noted 5 fruit or hazel trees constitute an orchard. Information from Mrs Cowley received which said they were looking to plant the trees after Remembrance Sunday 2014. However, there was much more to her project than tree planting. It was suggested this could be a project for All Saints school or Freshwater and Totland Archive Group.

Cllr Kennett said she had been to a meeting on the WWI Commemoration and commented there was 4 years to do something. She spoke of names on War Memorial and fact Archive Group were holding their AGM soon at the Library when this project could be discussed.

Cllrs felt it was a big project, Yarmouth and Totland Parishes were smaller, PC should do something but maybe not take this on the full Remembrance Orchard project as a PC project. **Resolved** to all think about and have as a future Agenda item.

18. TO AGREE TO CHANGE PC SOLICITOR FROM ELDRIDGES TO ROBINSON JARVIS AND ROLF FOR FUTURE LEGAL WORK AND ADVICE AS REQUIRED:

The Clerk gave SSE lease as an example – was due to be finalised last April. Clerk had been chasing ever since – Cllrs have seen email trail.

Jubilee Field Lease another legal issue that needs finalising; once heard whether PC can go down the Community Asset Transfer route or need to ask for a simpler lease.

When previously asked for quote from RJR solicitors they were about same – as at December 2012 = £200 plus VAT, Eldridges £210.

Cllrs agreed there were not impressed with the service they were receiving, Clerk had already written to senior partner. Discussion followed and it was noted that some advice could be sought through IWALC. **Resolved** PC move all legal work, including Jubilee Field, from Eldridges to RJR.

Action: Clerk

19. TO AGREE TO APPOINT CLLR CLIVE FLEURY AS THE PC REPRESENTATIVE TO IWC YOUTH SERVICE:

Resolved Cllr Fleury be confirmed as the PC representative to IWC Youth Services. Clerk to inform.

Action: Clerk

20. JUBILEE FIELD:

1. TO AGREE TO ADVERTISE TENDER FOR MAINTENANCE OF JUBILEE FIELD (CURRENT CONTRACT EXPIRES MAY 2014): Resolved to advertise for a one year maintenance tender for Jubilee Field. **Action: RFO**

2. TO AGREE PRICE FOR PUTTING UP SIGNS ON ENTRANCE GATES GIVING PEOPLE DETAILS ON HOW TO HIRE THE FIELD:

Cllr Wheeler said he had spoken to the WW Sports Centre Manager and she would like blue not green signs with trebuchet font. He would like the signs post on posts not the fence or gates.

Price obtained from Island Signs - £415.25 to supply and fit 3 x 1m signs. After discussion, PC **resolved** Clerk ask IWC for permission and if given go ahead, agree three signs be ordered to be fitted on to gates, in colour and font requested. **Action: Clerk**

3. TO DISCUSS STORAGE REQUEST AND NOTE POSITION REGARDING S106 MONIES:

Email from Freshwater Cricket Club asking if they could construct some sort of shelter so when it rains they would have somewhere to keep dry.

Email from WW Youth Football Club asking for storage – they have investigated a portacabin or metal shipping container, so would be less likely to be vandalised. Could be painted green so would not be obvious. Could combine with cricket club. Need to store several size goals due to the new age grouping of teams.

Clerk spoken to Lee Matthews, IWC Sports Officer – the s106 monies (around £14,000) due to PC – when first property occupied – he envisages middle of the year. He is happy to meet with PC Jubilee Field reps (Cllr Wheeler and RFO)/Sports groups/Sports centre and take forward matters.

Clerk had requested copy of TPC lease for their Recreation Ground for information. Cllr Medland taking forward PC request for Jubilee Field to be given as a Community Asset to the Parish.

Action: JM

21. TO DISCUSS AND AGREE WHAT ACTION SHOULD BE TAKEN REGARDING WILLOW TREE ON GRASS VERGE OUTSIDE FAIR WINDS, NORTON GREEN, FOLLOWING EMAIL FROM OWNER REGARDING A RECURRING PROBLEM IN CONNECTION WITH DRAINS AND ROOTS – CLLR BRAY TO SPEAK:

Photograph taken by Cllr Bray – tabled.

Cllr Bray had been on site and agreed the tree was not a 'clever specimen'.

Cllr Wheeler abstained from decision. **Resolved** PC arrange for tree to be felled and stump killed.

Action: Clerk

22. SPINFISH LAND – TO AGREE WAY FORWARD REGARDING LAND OUTSIDE KEDROS – CLLR BRAY TO SPEAK:

Cllr Bray gave a bit of history of the site in question. PC had previously given agreement for a white handrail to be installed on Manorial Land at the front of the property. It was noted that the owner, who had requested this, had now moved to the Mainland. Discussion followed and photographs taken by Cllr Bray were looked at.

The Clerk confirmed she had informed Marvins, who were marketing the bungalow, that the land in front of it belonged to the Parish Council.

Cllr England proposed PC act now, before the property is sold and take out the sedge, bushes, hedge and bamboo, seconded Cllr Eccles – **resolved** prices for this be sought and Clerk check Easement situation as it was believed one had been drawn up on this property in the past. **Action: Clerk**

23. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES:

Open Spaces:

1. Photographs taken by Cllr Bray, of Spinfish after clearance work carried out by Brighstone Landscapes, shown to Cllrs.
2. Work on stream not carried out yet – photographs taken by Cllr Bray, to show how close the stream is to the footpath, circulated.

The Chairman gave a report on his meeting on the future of the Youth Services. There will be some money available from IWC, with the idea of match-funding from Town and Parish Councils, which in turn will get a bonus payment from the IWC. Not confirmed in writing. They will be sending out a brief, with consultation ending on 28th February and going to full Council on 14th April. Attendees from Freshwater were Clare, Krissy and himself.

24. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM CLLRS:

Media – Report from Cllr Lloyd

Lease and rent for Parish Office to be agreed – Clerk asked for in writing from MALCO.

Skate Park Event – Krissy – March.

Decision on Parish Accommodation to be made - March.

Review of Speed limits and Parking Restrictions – Cllr Eccles to speak.

Cllr Wheeler mentioned ‘West Wight Fellowship’ and Cllr Fleury said it was his wish to for Cllrs to attend the Conference next week, then Mr Stubbings attend the PC Annual Parish Meeting and then neighbouring Local Councils, including Ventnor TC, to meet and discuss the way forward – April Agenda.

The meeting closed at 9.40 pm.