

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON  
TUESDAY 14<sup>th</sup> JANUARY 2014 AT 7.10 PM IN THE COUNCIL CHAMBER**

**PRESENT:** Councillors: C Fleury (Chair), K Lloyd, C Bray, A Harris, B Hobbs, M Wheeler,  
S Allen, P England, D Eccles, B Hinton MBE

Cllr John Medland

**1. APOLOGIES:** Cllrs C Lillywhite – just had operation (Clerk sent card from PC)  
G Cameron (away), G Kennett MBE (not well), J Thornton

**SERGEANT MARK LYTH ATTENDING TO UPDATE THE PARISH COUNCIL ON  
POLICING MATTERS:**

Sergeant M Lyth, PCSO M Thornton and PCSO M Deary attended for this part of the meeting. Sergeant Lyth wished those present a Happy New Year. He said the Police had been reactive to public order offences over the festive season, including a rise in domestic violence.

He spoke of the purple ribbon campaign regarding drink driving which a number of operations had been involved with, one being 55 people had been breath tested and no one arrested.

Mentioned fact drivers should carry their driving licence, MOT and insurance with them and Police could stop them to check this. When asked by Cllr Hobbs, he confirmed copies of these were OK.

Sergeant Lyth confirmed the break ins at the Pre-School and school and informed the PC that they had arrested someone who had been interviewed and cautioned. Damage had also been done at WW Sports Centre.

He spoke of the two outstanding priorities from the LAG (Local Action Group); Civic Pride and Speeding motorists. He asked Cllrs to let him know of any ideas they may have for a 6 – 9 month project they could undertake as a community priority.

On Friday he would be meeting with 5 West Wight County Cllrs. He hopes to make this a quarterly meeting, to take up ideas of the PCs and public. If Cllrs have any issues, to let their County Cllrs know. He confirmed WW Sports Centre was on the Agenda. Discussion on this and the Youth Club.

Cllr Hinton said the PC Chairman had been very vocal about this for years and commended him on his work on the West Wight Youth and Community Centre.

It was noted there was a low crime rate in the area, Fern had gone and was doing well, PC Baggott had visited the Clerk, and once the winter weather over, the bicycles would be again used.

Cllr Harris asked about the moving traffic offence – use of mobiles. Sergeant Lyth confirming about 5 people a week were stopped – he was reluctant to prosecute through the Courts, so issued a ticket which would mean they had to pay £89 to attend a course.

Cllr Wheeler mentioned the traffic problems whilst Cope Lane and Pixley Hill had work undertaken on them. Motorists had been advised to go down the One Way system. Sergeant Lyth said the PC could feed traffic issues to him and he will take to Island Roads.

Discussion on those sleeping rough and fact they could seek shelter at Downside Middle School in the cold weather.

Sergeant Lyth introduced Mick Deary, the new PCSO, who said he had lived on the Island for 12 years, previously been a Prison Officer and wants to support the local community – he would be getting on his bike in the better weather.

The Chairman welcomed PCSO Deary and thanked Sergeant Lyth and PSCOs Thornton and Deary for attending the meeting and they then left the meeting.

7.15 pm Cllr Eccles arrived – apologised for being late.

## **2. TO INVITE CLLRS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA:**

Cllrs England, Bray, Hobbs and Allen declared an interest on matters pertaining to MALCO, as members.

## **3. TO AGREE MINUTES OF PREVIOUS MEETING HELD 3<sup>rd</sup> DECEMBER 2013:**

Cllr Hobbs proposed an amendment be made to item 23, page 8 from ‘and’ to ‘had’ – **resolved**. It was **resolved** the Minutes of the previous meeting held 3<sup>rd</sup> December 2013, having been circulated and amended, be approved and signed (BHo/CB).

## **4. QUESTIONS ON THE AGENDA, FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES):** None present.

## **5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES):**

No written reports had been received.

Cllr Eccles said Cllr Medland and himself were both overloaded. He said there was to be a branch review and then budget meetings and talks. Two issues were WW Sports Centre – reduction of funding and a review of the half hour free parking at Moa Place – he said they will try and get it maintained.

Discussion on car parking.

Cllr Medland said he had sent an email out this afternoon – main concern the cuts of WW Sports Centre – he said a comparison cannot be made to other Sports Centre – the bottom line – after 3 years there would be no money funding for WW Sports Centre, it has to stop and a solution has to be found. He said car parking was a top priority – empty car parks with parking on roads round the village, he would like to see more local control.

## **6. CLERKS REPORT:**

**Archive Website** – Clerk had spent some time with the Parish Archivist to finalise the index system.

### **Stroud Recreation Ground:**

**Adult Fitness Equipment** – Further to Chairman’s request, Clerk asked Mark Churcher to deal with a corner of the matting that was sticking up and also to replace a faded sign on the Toddler Play equipment that the Health and Safety check had picked up.

Clerk was informed by a contractor (who has worked on IWC equipment for a number of years,) that unless an item on a health and safety check is high risk and therefore a defect affecting safety, it need not be done.

Mat repair had been carried out and Clerk agreed with Maintenance person to obtain small new signs, as necessary in the New Year – Cllrs **resolved** to pay for this expenditure.

It was noted the equipment was well used and much good feedback had been given.

**Skate Park Extension** – Clerk initially wrote to IWC in February 2013 to ask if they would consider FPC request to this. Person written to then left and Clerk informed Ashley Curzon, Strategic Manager was the person to contact. She had emailed him on several occasions now, the most recent was October and no response. Clerk had asked Cllr John Medland to take this up on behalf of the PC.

Clerk sent copy of all correspondence on this matter to Cllr Medland last Friday – no news yet.

The Clerk went on to inform Cllrs that she has asked the RFO to attend a session tomorrow on grant funding in connection with the Police and suggested if the IWC agreed to the Skate Park extension then may be a funding bid could be submitted to pay for this.

**Email for Cllr Hobbs** – the Clerk asked Cllr Hobbs to update the PC following Cllr England endeavouring to get her on-line and able to receive PC emails. Cllr Hobbs said once she had her laptop back, which she now had, she would look at this – ongoing.

The Clerk pointed out that Cllr Hobbs was not up to speed on several issues due to her not receiving emails.

**Stroud Coppice** – Site meeting held 20<sup>th</sup> December 2013 with PC Open Space Chairman – Cllr Carol Bray and Clerk with Ian Boyd, Natural Enterprise and Laurie Calloway, Agent for Southern Households Ltd. Laurie agreed to contact three contractors for quotations for initial work to be undertaken - to establish ‘the ride’ – 5 metres either side of the pathway to be thinned out and coppiced. RFO will be looking into funding streams for the Coppice, although Southern Households have agreed to pay for the first round of work.

**The Avenues Site** – Clerk can confirm that the planning application was submitted by the Architect prior to the Christmas holiday.

**Christmas Tree and Lights** – many problems with these – tree in Moa Place pushed over, then removed and subsequently replanted. Tree at Memorial Hall blown over several times. Lights at Black Hut Green vandalised on first day, as well as those on the trees there.

Only problem free one was at the Library.

Clerk suggested PC need to look at what they do for next year, in the Summer.

Expenditure – the budget of £1,000, was overspent - £1,270.41 due to weather problems, vandalism and extra labour required.

Cllr Hinton commented that the trees this year were great – a vast improvement on last year’s.

**Former West Wight Middle School Site** – the Site Manager had contacted the PC to confirm the footpath running from Queens Road to Camp Road would be closed on Monday 13<sup>th</sup> January 2014 – (he did put up advance warning signs – photograph shown) until July 2014.

The Chairman said he had asked Cllr Medland to ask for temporary signs to be installed either end of Camp Road to warn motorists of pedestrians using the roadway.

**Action: JM**

**Common Land** – further to PC receiving written request from Cllr Medland seeking clarification, letter from solicitor to Cllr Medland confirming that no Secretary of State permission was required, had now been sent. Cllr Medland thanked the PC and said he would take this to FVA.

**Open Spaces** – Clerk reported that Brighstone Landscaping had done a check of these after recent bad weather – apart from a tree down on School Green (Black Hut Green end) no other tree damage to report. Chairman and Clerk gave permission for this tree to be removed – Cllrs **resolved** to agree this expenditure.

Clerk thanked the contractor for undertaking these checks, during which they had cleared out the build ups at Moa Place ditch which otherwise would have caused problems. Contractor also reported grass seed is growing in Spinfish and bulbs appearing. Clerk had asked contractor to move fence off PC land, as had Cllr Bray.

**Norton Green Ditches** – Cllr Wheeler had reported a problem to Island Roads with vehicles driving through Norton Green due to roadworks in Pixley Hill and Cope Lane – had advised them any damage caused to verges would be their responsibility to reinstate. He asked for Brighstone Landscaping to carry out an extra ditch clearance. The Chairman and Open Space Chairman subsequently agreed that Brighstone Landscaping be asked to remove debris and unblock drainpipes – they had done this to get them flowing as best as possible – Cllrs **resolved** to pay account of £115 for this work.

Cllr Wheeler said they had done a great job. He went on to inform PC he believed Island Roads would be putting a 4 inch road surface on top of existing road and the fact the verges act as kerbs this would cause problems due to extra wash. Agreed Clerk write to Island Roads and ask their plans for Norton Green. **Action: Clerk**

**Old Ambulance Station in Queens Road** – Clerk confirmed that WW Rotary had paid the £1 p.a. rent for the next two years, plus signed and returned a copy of the licence.

Mr Hicks, Rotarian, reported that there is Japanese Knotweed growing inside the building which they have tried themselves to treat, to no avail.

Clerk asked if Cllrs could please agree that this be treated by usual contractor – usually done in the Spring.

The Clerk explained some of the lease requirements but did not believe it covered Rotary treating the Knotweed.

Cllr Hinton proposed Clerk arrange for the treatment to be undertaken, with Rotary being kept informed – **resolved**. **Action: Clerk**

Clerk had discovered the PC did not have keys for the building – only an old one.

Mr Hicks kindly arranged for a set to be cut (expenditure to be put on Hursts Accounts – Clerk gave him an authority) and returned to the Parish Office. Parish Office now holds a set of keys.

**Jubilee Field Signs** – The Clerk asked progress. It had been agreed at the last meeting that Cllr Wheeler and RFO arrange these to go on entrance gates to give people a contact number to ring to book the field. Cllr Wheeler said he would be arranging a meeting in the next month.

**Action: MW/RFO**

**West Wight Middle School – Spectrum sign**

Email had been received from WW Sports Centre Manager via Cllr Wheeler – Spectrum were requesting ‘Freshwater Fields’ sign to go up on Jubilee Field for one year – she confirmed they had offered to pay rental. Clerk said she felt this was a decision for the full PC and needed to be

discussed at tonight's meeting. The RFO had obtained an idea of the rental involved – about £100 per month.

Discussion held on the position of the sign and it was agreed the suggested location would lead to people believing Jubilee Field was to be built on and therefore misleading.

The front of Moa Place Car Park, Moa Place and other PC land discussed. **Resolved** Cllr Wheeler liaise with the Sports Centre Manager and Spectrum over the location of the sign (which was thought to be too big), to go on Parish Council land and then the rent from the sign be given to the Sports Centre. **Action: MW**

**Information Request** – No response back from IWC/solicitor as to who was asking for copy of Deed of Gift. He will not chase unless PC ask him to. Await reply from IWC.

**Tree Tender** – Clerk informed Cllrs that this was advertised in IW County Press Friday 10<sup>th</sup> January 2014.

**FYT Magazine** – Clerk said she had spoken to the editor who confirmed distribution outlets and the fact if she had more funding she would be able to print and distribute more copies. Clerk confirmed she had now applied for a PC Community Grant (February Agenda).

**SSE Lease** – Solicitor still not finalised.

**FVA** – Further to Clerk sending written request to the Chairman, no dates for 2014 meetings had been received. Cllr Medland informed the PC that the FVA had no secretary, no Agendas were sent out and their meetings were held on first Thursday in the month.

**Freshwater Early Years Centre** – Further to this centre being broken into and equipment damaged, the Chairman and Cllr Harris had attended a photo shoot, with the Police (in last week's newspaper) and agreed the PC pay the cost of £149.99 for a CCTV system that they will install. Cllrs **resolved** to pay this amount.

Letter of thanks from Lisa Plucknett, Freshwater Early Years Centre Manager, read out at the meeting.

The Clerk confirmed that a further letter, with a copy of the receipt for the CCTV equipment, had been delivered tonight and Cllr Hinton proposed the Chairman be included in a further photo shoot – **resolved**. **Action: CF**

## **7. CORRESPONDENCE**

**The IoW Society's Conservation Awards** - information received asked if all councillors can be informed of their website [isleofwightsociety.org.uk](http://isleofwightsociety.org.uk) where nominations can be made.

**Jenny Williams** – Thank you card for the donation received.

**Robin Day** - Thank you letter for the annual honorarium received.

**Rotary Club of West Wight** – Thank you letter for the donation of £50.00 towards the Christmas tree.

**FCI** – Letter received to say that Freshwater Community Initiative was officially dissolved by Resolution proposed and agreed (effective immediately) at the Annual General Meeting on 28<sup>th</sup> November 2013.

**FCI** – Letter received to confirm Dissolution, Bank Account and permission to pay Admin expenses.

**IW Society for the Blind** – Thank you letter for the donation of £350.00.

**IWC** – Temporary Traffic Orders – Public Footpath F39 from junction with Camp Road to Queens Road, no pedestrian access from Sunday 5<sup>th</sup> January 2014 for 6 months or until works have finished.

**TPO** – Notice of Tree Preservation order No2 1999 - 12 Fort Victoria Cottages, West Hill Lane.

**Post Office** – Letter giving update of temporary closure of Freshwater Bay Post Office

**The Wight Variety Company** – In Remembrance of the 100<sup>th</sup> Anniversary of the start of the Great War, they have assembled various memorabilia. Cllrs later resolved not to take further. Clerk to inform. **Action: Clerk**

**Victorian Freshwater Circle** – Invitation to attend the special event celebrating the Victorian heritage of Freshwater on 18<sup>th</sup> January at 2pm at Freshwater Bay.

Clerk had advised that the Chairman would be attending.

Cllr Hinton confirmed Cllr Medland was opening this event. He also invited Cllrs to a reception being held this Friday at 6 pm – the launch of an aerial photograph exhibition and display of open photograph competition.

**Tabled:**

Freshwater Beat Report December 2013

Island Waste Services Community Advisory Group Meeting minutes from 11<sup>th</sup> December 2013.

Crime Reports 1/11/3 – 30/11/13

**LA03 Notification – 044909** - Notification of Application Received for a Premises Licence at East Afton Farm, Freshwater.

Clerk informed the meeting that she had rung the IWC Licensing Department to confirm the situation regarding the Parish Council commenting on Licence applications:

For Street Trading applications the PC have been told that a comment regarding competition to local businesses is not relevant. The three objectives which representation must address in order to be relevant are:

1. Prevention of Crime and Disorder
2. Public Safety
3. Public Nuisance

A fourth objective which can be used just for Licensing is:

4. Protection of children from harm.

The Licensing Officer confirmed that with regards to the V-Dub application at East Afton, the Police and Environmental Health Officer had met and would be putting on conditions to be upheld if the licence was agreed.

Cllr Hinton informed the PC that he had instigated the 'Hawkwind' festival on this, the old IW Festival site, some years ago.

Cllrs had no objections to the application, Clerk will inform.

**Action: Clerk**

IW Citizens Advice Annual Report.

West Wight Landscape Partnership report - issue 44 November 2013

LCR Magazine - Winter 2013

AGM minutes of the FCI meeting held on 28<sup>th</sup> November 2013

Department for Environment, Food and Rural Affairs - Access Newsletter Issue 59 December 2013.

Freshwater Neighbourhood Plan minutes from the meeting held 2<sup>nd</sup> December 2013.

Island Roads - Community Insight update - December 2013.

Information on Navitus Bay Wind Park Community Drop-in Sessions.

Speed Limits Notice regarding Afton Road.

#### **8. TO AGREE QUOTATION FOR GABION WORK AT SPINFISH AFTER RFO REQUESTED THREE PRICE INDICATIONS, AS PREVIOUSLY AGREED BY PC:**

The Clerk reminded Cllrs that on the Parish Walk Cllr Eccles had recommended that gabions be installed as a means of reinstating the eroding footpath.

Prices received:

1. **Brighstone Landscaping** - To excavate eroded bank and install metal gabions alongside bank in stream and fill with suitable stone. Back fill filled gabions and made good (18 linear metres) = £2,160 plus VAT
2. **Mark Churcher** – As above for 16 metres = £2,235.

Clerk said price per metre (due to different length quoted) 1. = £120 2. £139.

Price had also been requested from a third contractor but not received.

Further to request of Open Space Chairman prices had also been requested for concrete filled hessian sand bags as she felt this would be a cheaper option = 1. £1,200 2. £1,950.

Cllr Bray said work needed doing as soon as possible with a further large section requiring attention, near the bridge.

Cllr Harris proposed the PC stick with the use of stone filled gabions, which the water would go through and would be more aesthetic and have a longer life span.

Cllr Hinton agreed with proposal and added that due to further erosion the Clerk arrange for further necessary works to be undertaken by Brighstone Landscaping at the same time, up to a total of £4,000, seconded Cllr Eccles – **resolved.**

**Action: Clerk**

#### **9. TO AGREE TO NOMINATE PC CHAIRMAN TO ATTEND THE BUCKINGHAM PALACE GARDEN PARTY ON 21<sup>ST</sup> MAY 2014:**

**Resolved** Cllr Fleury, as Parish Council Chairman be nominated.

**Action: Clerk**

#### **10. TO AGREE ACCOUNTS FOR PAYMENT:**

Cllr Wheeler declared an interest as a payee.

Cllr Harris proposed accounts be accepted for payment, seconded Cllr Bray - **resolved.**

**Payments December 2013 - by internet banking**

|                         |                |
|-------------------------|----------------|
|                         | £              |
| <b>SALARIES TOTAL</b>   | <b>2151.66</b> |
| HMRC PAYE & NIC Payment | 1808.47        |
| <b>TOTAL</b>            | <b>3960.13</b> |

**Cheques drawn for payment 14th January 2014**

|                  |                                       |  |                   |
|------------------|---------------------------------------|--|-------------------|
|                  |                                       | £  |                   |
| 400443           | Robin Day                             | PC Website honorarium  | 500.00            |
| 400444           | Jenny Williams                        | Archives honorarium  | 200.00            |
| 400445           | Chris Walker Inv 42                   | Erecting Christmas trees & lights  | 286.00            |
| 400446           | Robin Day                             | Archive Website honorarium   | 150.00            |
| Debit Cd         | BT Inv                                |  |                   |
|                  | SD44324534M006U2                      | 2nd line rental Dec + fees   | 26.38             |
| 400425           | IW Council                            | Planning Fee   | 385.00            |
| Debit Cd         | BT Inv                                |  |                   |
|                  | VP54897270/Q0261P                     | 1/4ly phone & broadband 752000   | 221.59            |
| Debit Cd         | IW Council                            | Addit Planning Fee   | 192.50            |
| 400447           | Petty Cash                            | Petty Cash   | 200.00            |
| 400448           | Caloo Inv 1653                        | Adult Fitness Equipment  | 13794.00          |
| 400449           | Viking Inv 39362                      | Stationery & stamps  | 181.98            |
| 400450           | Hillbans Pest Control Inv<br>P20482   | Pest Control Dec   | 60.00             |
| 400451           | Mark One Maintenance                  | Allotment fence posts; clean stream;<br>Spinfish trim hedge  | 590.00            |
| 400452           | Information<br>Commissioners Office   | Data Protection registration   | 35.00             |
| 400453           | Rainey Petrie Inv<br>LTD/3904/50      | Budget estimate costs  | 441.00            |
| 400454           | BL Ltd Inv<br>15607/15539/15580/15554 | Jubilee Field cut Oct + Nov; Brookside<br>fell horse chestnut; G Meade Orchard cut<br>grass; Grounds Maintenance | 2265.76           |
| 400455           | PE Sexton Inv 12228                   | Install supply Xmas trees Library &<br>Memorial Hall   | 120.00            |
| 400456           | Thomas Fattorini Inv<br>I182387       | 2 x Blue Ribbon collarette for Chain of<br>Office  | 33.66             |
| 400457           | Rainey Petrie Inv<br>LTD/3949/10      | Planning Submission & reports Pt2  | 1449.00           |
| 400458           | Chris Walker Inv 49                   | Mem Hall repair tree; remove all trees &<br>lights; remove lights Black Hut Green                                | 195.00            |
| 400459           | Jane Brett                            | F/W Early Years CCTV   | 149.99            |
| <b>Sub total</b> |                                       |  | <b>21476.86</b>   |
| <b>TOTAL</b>     |                                       |  | <b>£25,436.99</b> |

**11. STROUD COPPICE UPDATE:**

Update from RFO read out – she is still endeavouring to apply for a grant.

Photographs taken by Cllr Bray tabled.

Notes from site meeting had been circulated to Cllrs.

Ian Boyd gave recommendations on work to establish a 'ride' – 5 metres either side of the pathway to be thinned out and coppiced. Laurie Calloway had agreed to contact three contractors for quotations and get work underway once IWC Tree Officer agreed it.

Clerk spoken to Ian Boyd today and sent Jerry Willis the original management plan to seek his agreement for work to be undertaken. **Action: RFO**

## **12. TO DISCUSS AND AGREE THE LEASE FOR JUBILEE FIELD:**

Copy of paperwork, including draft, had been sent to Cllrs.

Cllr Hobbs commented the lease was restrictive – 3 months notice could be given to quit, for no reason, she felt this should be longer. She said there was no security of tenure and the PC could invest in the field for 25 years and then have to remove from site.

Cllr Medland commented that the IWC were looking at drawing up a new, simpler, standard lease and Cllrs suggested PC wait until they receive this.

Cllr England confirmed he thought the 3 month clause a big concern and spoke of longer break clauses. He said a shorter, simpler lease would be better.

After further discussed Cllrs **resolved** not to sign the Lease as is and for Cllr Medland to ask IWC if they could have Jubilee Field as a Community Asset.

Agreed Clerk to inform solicitor.

**Action: Cllr Medland/Clerk**

## **13. TO AGREE THE MINUTES OF EXTRAORDINARY MEETING HELD 26<sup>TH</sup> NOVEMBER 2013:**

Cllr Harris proposed these Minutes be agreed, seconded Cllr Wheeler – **resolved**.

## **14. TO RE-CONSIDER DECISION MADE IN JULY 2013 TO DEMOLISH THE AVENUES AND OBTAIN FURTHER PRICE INDICATIONS (CLLR WHEELER):**

Copy of survey had been emailed to Cllrs.

Cllr Wheeler said he had asked for a change of the decision to demolish The Avenues and felt this should be delayed subject to full consideration by Parish Councillors of the options available. These could then be made available to the public, as community money was being used and the public could understand fully the reasons why certain decisions had been made.

Discussion held on consultation that had been held on the plans for the new accommodation for The Avenues site. It was noted that there could be financial costs if the building remained.

It was noted the planning application had been submitted and consultation would take place through this.

It was agreed that the full Parish Council, not the Parish Accommodation Working Group, make the final decision on which option to take.

Cllr Wheeler proposed the demolition of The Avenues be delayed for three months from the date of the meeting – **resolved**.

The Chairman thanked Cllrs Wheeler and Allen for their work on the template. He said consideration of options available had been previously made and the PC had previously resolved not to use a local shop – this resolution would need changing if PC now decided to use one.

Cllr England said the Memorial Hall had options available and it was agreed these be put to the Working Group first, then to full Council.

Cllr Harris said at some point the PC could have a public meeting to give reasons and answers but PC need to agree the way forward first. Cllr Hinton agreed and said PC could ask and obtain feedback on options and PC then make a decision. The Chairman confirmed it would be a PC decision and there may be some people who may not be happy with the decision made.

Cllr Wheeler said PC also need to discuss costings and how to fund.

## **15. PARISH ACCOMMODATION:**

### **i) Update and suggestions:**

Notes of recent Working Group meeting had been circulated to Cllrs.

Cllr Wheeler to send out template to Cllrs for them to comment on and members of Working Group would then collate this information at their meeting next week.

### **ii) To Agree way forward regarding utilities and rates:**

Clerk confirmed it had been agreed at the last Working Group meeting to turn off water and electricity and Chairman and Cllr Bray did this last week. Therefore purely standing charges will apply for these.

Also agreed in order to not pay rates for three months, the furniture had to be cleared out and been moved into the large shed on site at the weekend.

PC need to agree what to do with sheds; Cllrs noted that Cllr Hinton is arranging for the greenhouse (PC previously agreed Dimbola Lodge charity could have) to be moved at their expense.

If the existing building demolished obviously no rates would then be payable. Invoice received for charge period 14<sup>th</sup> November 2013 to 31<sup>st</sup> March 2014 for £605.46. RFO hopes to reduce this due to three months grace as building empty.

**Electrics** – RFO has gone through paperwork received this week from SSE with various supply options that are available and recommends as there is currently no electricity usage, the PC go with the ‘deemed contract’ – charge of £15.12 per quarter. PC **resolved** to agree this.

**Action: RFO**

8.55 pm Cllr Hinton gave his apologies and left the meeting.

## **16. NEIGHBOURHOOD PLAN – Update from Cllr Wheeler:**

Cllr Wheeler said all ongoing and he would give a fuller update next month.

## **17. WWI COMMEMORATION – TO DISCUSS HOW PC UNDERTAKES THIS I.E. REMEMBRANCE ORCHARD:**

Jill Cowley had contacted Town and Parish Councils on the Island by email – copies circulated to Cllrs.

They now have a Development Officer from the Heritage Lottery Fund assigned to the project and are moving towards the full grant application. The project will be linked closely with the Carisbrooke Castle WWI work. She asks if a meeting could be held to outline plans, discuss heritage and education links, possible sites and suitable trees, consider whether plantings are envisaged each year of the commemoration and discuss creation of permanent records of enrichment for the Parish.

The Chairman said a bench had been suggested – noted Black Hut Green had been the village pond and there was a bench in the area. Felt the area around it could be cleared to make more of it.

Cllr Bray suggested some shrubs could be taken out of Black Hut Green and 5 fruit trees be planted there with a commemorative plaque being installed on the railings  
She did not recommend that any further trees be planted in Granny's Meade.  
Another area mentioned for tree planting was the top end of Queens Road, opposite Pound Green – Cllrs felt this was not a good area to plant trees.

Cllrs noted that there was a website up and running [www.wightatwar.org.uk](http://www.wightatwar.org.uk) which included links to the Imperial War Museum. Cllr Kennett had attended a meeting at County Hall with representatives from other organisations such as Southern Vectis and Island Roads.  
She had reported lots of interesting ideas were coming forward including the Poppy Bus supporting the Royal British Legion.

Other suggestions mentioned were the PC purchasing a commemorative pencil, pen or coin for local school children and poppies on the lawn on The Library.

Cllr Hobbs commented that this was a commemoration and not a celebration – 1918 was more that – Cllrs agreed.

The Chairman asked Cllrs to think about ideas and the item go on next month's agenda – **resolved.**

## **18. TO AGREE PRECEPT FIGURE TO BE REQUESTED FROM IWC FOR 2014/15:**

Papers circulated to Cllrs.

The Finance Committee Chairman said the Finance Committee had gone through the draft budget prepared by RFO, with input from the Clerk and himself, and looked at the what was the required expenditure of the PC. They had taken into account the letter from Mr Burbage, IWC but acknowledged that nothing was definite as regards to what the IWC anticipated Parish and Town Councils could take over.

Cllr Eccles said it was a three year programme as far as the IWC was concerned.

Cllrs noted the total precept was neutral before a 10% for the contingency relating to IWC budget cuts had been added. This meant the figure for the proposed precept was £136,198.

**Cllr Harris proposed, and Cllr Bray seconded, that the Parish Council agree a precept figures of £136,198 for the financial year 2014/15 – resolved.**

**19. TO AGREE A NEW PARISH COUNCIL REPRESENTATIVE ON THE MALCO (Memorial Hall Arts & Leisure Company (not committee as stated in Agenda) following the resignation of Cllr Brian Hinton MBE:**

Cllrs noted this was a Company.

Cllr Hobbs said she had asked Ms Joanne Thornton if she would be willing to become a PC representative and she had said she would let her know.

Cllr England said there was a massive amount to do to continue to contribute to the community. He said if there was someone who was willing to help with this as a MALCO member then that would be great but if not then he would rather not have anyone.

Cllr Wheeler said if ever short of help he could be contacted.

**Resolved** Freshwater PC members of MALCO remain as is: Cllrs Hobbs, Bray, Cameron, England and Allen.

Cllr England said he is aware that the PC would like to have copies of the Minutes of MALCO meetings – he agreed to also do a written report for the PC at least quarterly.

**20. TO AGREE TO APPOINT AN INFORMAL PARISH COUNCIL REPRESENTATIVE TO WEST WIGHT MARKETING GROUP:**

Cllrs noted that the PC is a registered supporter with no vote.

Cllr Eccles confirmed that he regularly attends West Wight Marketing Group meeting and is happy to continue to and report back to the PC – **resolved**.

**21. TO AGREE TO, AND APPOINT, A REPRESENTATIVE FROM THE PARISH COUNCIL TO DEPUTISE FOR CLLR DAVID ECCLES ON THE YAR BRIDGE OPERATING BOARD:**

Cllrs noted that Cllr Eccles attends in his capacity as County Cllr and they do not want extra numbers on the Board. Marc Griffin had agreed for a Freshwater Parish Cllr to attend in his place if at any time he is unable to attend.

After discussion Parish Cllrs **resolved** not to appoint a deputy. Clerk to inform. **Action: Clerk**

Cllr Wheeler reported that the Parish boundary sign in Bridge Road had gone and asked if the PC could look at new boundary signs. The Clerk confirmed it had been agreed that projects, and this was one, should have an A4 brief given to the RFO in order for her to look for funding.

**22. TO DISCUSS AND AGREE RESPONSE TO SPECTRUM HOUSING FOLLOWING THEIR REQUEST TO ADOPT THE ROADS IN CONNECTION WITH THE FORMER WEST WIGHT MIDDLE SCHOOL SITE, IN PARTICULAR THE AREA PERTAINING TO THE RANSOM PAYMENT:**

Clerk sent email to Cllrs explaining her conversation with SLCC Advisor. Advisor suggested if the PC allowed the road to be adopted then legal advice be sought, at Spectrum's expense, to ensure the matter is dealt with properly and confirmation be given that a Parish Council could actually agree for their land to be adopted as Highway.

The Clerk confirmed she had spoken to the Spectrum Project Manager who had been going to find out if adoption of a road meant change of ownership but not heard back.

Discussion held on if a road is adopted, if the ownership of the land changes. Cllrs **resolved** that Spectrum find this out as they indeed said they would and PC take no further action at this time.

**23. TO DISCUSS REQUEST FROM CO-OP FUNERAL CARE TO PUT A LINK TO THEIR WEBSITE FROM THE PC ONE?**

Cllrs note that the PC do not normally agree to business having a link on to the PC. Cllr Hobbs proposed the PC do not agree to this as it would set a precedent, seconded Cllr England – **resolved**. Clerk to inform. **Action: Clerk**

**24. TO NOTE THE DISSOLUTION OF FRESHWATER COMMUNITY INITIATIVE AND AGREE FUTURE MAINTENANCE OF FLORAL TROUGHS:**

Cllr Hobbs said there were volunteers who were prepared to plant up and change the troughs which would mean a minimum outlay by the Parish Council for plants. She said ‘Community in the Garden’ may help – **resolved**.

**25. TO FINALISE THE NUMBER OF CLLRS ATTENDING THE COUNTY TRAINING PARTNERSHIP WINTER CONFERENCE ‘FACING THE FUTURE’ BEING HELD ON 13<sup>TH</sup> FEBRUARY 2013 AND TRAVEL ARRANGEMENTS (FYTBUS COULD BE USED AT COST OF £70):**

It was confirmed that the Clerk and Cllrs Fleury, Wheeler, Bray, Hobbs, Harris, Eccles, England and Allen would attend.

9 attending – **resolved** to pay £25 per head fee (noting 5 for 4 discount) and agreed all would travel together in the FYTbus and **resolved** to pay £70 for this. Noted no Cllrs had access or dietary requirements.

**26. WEBMAIL/EMAIL UPDATE – CLLR ENGLAND TO SPEAK:**

Cllr England suggested Clerk saves attachments as pdf’s before sending to Cllrs or forget Webmail as so many emails and documents sent which take time to open. Clerk said she did not have time to do as suggested.

After discussion it was agreed to not use Webmail, emails to go straight to Cllrs and up to them to decide whether read or delete.

**27. TO NOTE AND COMMENT ON EMAIL FROM MR STUBBINGS, DEPUTY LEADER OF THE IWC:**

Email had been previously circulated to Cllrs. Clerk had pointed out errors to information received i.e. toilets in Colwell not in Freshwater but Totland.

After discussion Cllrs agreed to invite Mr Stubbings to a PC meeting after Cllrs had attended the Winter Conference. Cllr Eccles said Parish Councils may be able to do thing jointly.

**Resolved** Clerk to invite Mr Stubbings and let him have some suggested meeting dates (including Annual Parish Meeting as guest speaker). **Action: Clerk**

**28. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES:**

None received.

**IOW Coastal Access Consultation** – Late correspondence - Further email received from Area Chair of IW Ramblers, PC **resolved** all in favour of the Isle of Wight being included in the 2009 Access Act. **Action: Clerk**

**29. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM CLLRS:**

1. Guest Speaker attending February meeting regarding funding available for Jubilee Field.
2. To Discuss whether to change Solicitor for future legal work.
3. Media – report from Cllr Lloyd
4. Lease and rent for Parish Office to be agreed – Clerk asked for in writing from MALCO.

The meeting closed at 9.40 pm.