

Freshwater Parish Council - Grant application form

Please complete this form as clearly as possible. You may continue onto additional sheets if necessary, but please indicate where you are doing so and ensure they are securely fastened to this form on submission.

Applicant Details

A1. Name of Organisation

Please give the name of your organisation as it appears on your constitution or set of rules.

A2. Name of Contact

This should be the main contact in respect of this application.

A3. Address

This should be the address of the organisation or the main address for correspondence.

A4. Additional Contact Details

Please provide daytime contact details for your organisation.

Phone:

Mobile:

Email:

A5. Organisation Description

Briefly describe your organisation's activities. Please include your aims and objectives and tell us how long your organisation has been in existence.

Project Details

B1. Project Description

Please briefly describe the project, scheme or service for which this grant is intended.

B2. Project Beneficiaries

Please indicate which sections of the community do/will benefit from your project.

Funding Details

C1. Total Cost

Please provide an itemised breakdown of the expenditure for which this funding is being applied. This must include evidence (i.e. suppliers' estimates or price lists) of the likely cost of all items of expenditure, e.g. goods, labour or facilities.

C2. Additional Funding

Please give details (including amounts and dates) of all other sources of funding you have secured for this project. This may include funding received from other bodies applied to for

grant aid, own funds that will be contributed towards the project and contributions and contributions in kind received for this purpose.

C3. Previous Applications

If your organisation has previously applied for a small grant from Freshwater Parish Council, please provide details of the project and the date and amount of any grant received.

Additional Information

D1. Additional Information

Please use this section to provide us with any further information you feel is important to the consideration of your claim.

D2. Checklist

In order to consider your claim for a grant the following materials must be submitted to Freshwater Parish Council with this completed form (where applicable):

- A copy of your organisation's constitution or set of rules
- A copy of your bank statement or recent accounts
- A copy of any quotations as specified in section C1

Declaration

I certify that, to the best of my knowledge, all the information I have given in this application is correct and understand that any grant awarded and used for any other purpose than that detailed in this application or unused within 6 months must be returned in full to Freshwater Parish Council as set out in the application guidance.

Signed

Name (in capitals)

Position in Organisation

Date of Application

Please return completed forms to:

The Parish Clerk, The Parish Office

Memorial Hall, Avenue Road, Freshwater Isle of Wight, PO40 9UU