



**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON
TUESDAY 6th NOVEMBER 2018 AT 6.45 PM IN THE COUNCIL CHAMBER OF
THE MEMORIAL HALL**

PRESENT: Councillors: A Bamford (Chair), C Fleury, B Hobbs, V Lowthion, D Eccles, A Harris, D James, C Bray, B Hinton MBE (to end item 6), and H White.

Members of the public: 2. IW Councillor J Medland.

Clerk: M J Mills

1. APOLOGIES.

Cllr. G Cameron, T Dimmick. G Kennett MBE and T Nicholson,

2. TO AGREE THE MINUTES OF THE FRESHWATER PARISH COUNCIL MEETING HELD 2nd OCTOBER 2018.

The minutes of the meeting held on 2nd October 2018 (having been circulated) were agreed (DE/CF).

3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA.

None.

4. DAVID BALLARD TO SPEAK RE A DAY AT THE BAY.

David thanked the Parish Council for their financial support for the event. He said that despite the appalling weather the event had brought in the same amount of money as last year. There were likely to be some changes for next year with a focus on the promenade (Lifeboat and the Albion). The name might be changed to “a Day at the Bay and Freshwater Fringe” and could include events at the Memorial Hall, the Library and the West Wight Sports and Community Centre. There may be a need for transport and an approach would be made to FYTBus.

5. JONATHAN BACON CHAIR IW AONB STEERING COMMITTEE TO SPEAK ON PROPOSED DARK SKIES PARK.

A proposal for the creation of a dark skies park was outlined. If accepted this would mean that a sustainable lighting plan would be required where there was to be development. It would not apply retrospectively.

It was resolved to provide a letter of support for the proposal. It was hoped that the proposal would be submitted in January.

In answer to a question it was said that it was hoped that Island Roads might change the lighting from that being currently used but that depended on contract variations.

6. FYT BUS – TO CONSIDER A REQUEST FOR FINANCIAL ASSISTANCE FOR THE FYT BUS

Cllr Harris said that he would be stepping back from his role at FYTBus. He wanted to record that the finance assistance of the Parish Council had been vital to the success of FYTBus. FYTBus would have been operating for 8 years in December. They were now buying a new bus and were seeking funds to assist with that. The next bus to be acquired would probably be hybrid or electric.

It was **resolved** to give £5000 (which was already in the budget).

7. TO RECEIVE QUESTIONS ON THE AGENDA FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES).

No questions were asked.

8. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH CLLRS).

Cllr Medland's written report had been circulated. Cllr Fleury thanked Cllr Medland for his support on area co-ordination. Cllr Medland said that failings were mainly in the NHS but the cuts were needed in public health. Cllr Lowthion pointed out the need to integrate the services.

9. CLERKS REPORT – TO BE CIRCULATED TO COUNCILLORS.

Training

Clerk attended the National Conference on 10th and 11th October. The Clerk and Assistant Clerk have attended quotes, contract and tendering webinars (2nd, 16th and 30th October) and the Clerk has attended beginning regeneration webinar on 17th October. The Clerk is attending the IWALC finance training on 7th November.

Contract for grounds maintenance

Tender documentation will need to go out for the new contract to commence on 1st April 2019. Training has suggested that a revised system of marking of tenders should be done by a small panel in advance of the Parish Council meeting.

Freshwater Bay lease

FBRA are hoping to have some decoration carried out to the shelter at Freshwater Bay. Some minor repairs are required and Isle of Wight Council have been asked to look at carrying these out. Some queries are being raised on the draft lease.

Avenue Road border at the car park

Quotation received for redoing the raised bed in the sum of £432.39.

Notice board at Moa Place

Legal work is proceeding with a sun-ender of part of the lease and permission for IWC to retain the lamp post, waste bin and ticket machine on the land.

Pound Green

Enquiry received from the Planning department who have received complaints re the road and posts. Letter also received from the MP. The Chair has responded. Meeting being arranged with Isle of Wight Council re the road on site

Library

Quotes have been requested for trimming of trees/bushes along road boundary with neighbouring property.

Library working group

Next meeting arranged for 22nd November

Local area co-ordination

Questions being sent to Isle of Wight Council in readiness for the Cabinet meeting on 8th November.

10. CORRESPONDENCE.

11. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.

The following payments were agreed:

| Date | Num | Name | Clr | Credit |
|------------|--------|--------------------------------------|-----|----------|
| 07/08/2018 | 100375 | Brighstone Landscaping Ltd | √ | 1,271.50 |
| 04/09/2018 | 100387 | Mark Adams Maintenance Services | √ | 91.75 |
| 04/09/2018 | 100388 | Robert Allen | √ | 135.00 |
| 18/09/2018 | 100389 | West Wight Sports & Community Centre | √ | 35.16 |
| 18/09/2018 | 100390 | PC Consultants | √ | 27.60 |
| 18/09/2018 | 100391 | PKF Accounts & Business Advisers | √ | 960.00 |
| 18/09/2018 | 100393 | Island 2000 Charitable Trust | √ | 8,000.00 |
| 10/09/2018 | 100394 | Island Signs | √ | 64.80 |
| 07/09/2018 | 100395 | RJR Electrical | √ | 160.00 |
| 05/09/2018 | 100397 | Brighstone Landscaping Ltd | √ | 1,343.50 |
| 18/09/2018 | 100399 | Teddy's Place | √ | 75.00 |
| 18/09/2018 | 100400 | Mark Adams Maintenance Services | √ | 49.00 |
| 18/09/2018 | 100401 | Mark Adams Maintenance Services | √ | 35.00 |
| 18/09/2018 | 100402 | Mark Adams Maintenance Services | √ | 200.00 |
| 18/09/2018 | 100404 | Mark Adams Maintenance Services | √ | 19.50 |
| 18/09/2018 | 100405 | Mark Adams Maintenance Services | √ | 15.00 |
| 18/09/2018 | 100406 | Mark Adams Maintenance Services | √ | 132.50 |
| 02/10/2018 | 100407 | PC Consultants | √ | 55.20 |
| 02/10/2018 | 100408 | Mark Adams Maintenance Services | √ | 180.00 |
| 02/10/2018 | 100408 | Mark Adams Maintenance Services | √ | 50.00 |
| 02/10/2018 | 100409 | Robin Whitehead | √ | 24.54 |
| 02/10/2018 | 100410 | Teddy's Place | √ | 75.00 |
| 02/10/2018 | 100411 | SLCC | √ | 390.00 |
| 02/10/2018 | 100411 | SLCC | √ | 108.00 |
| 02/10/2018 | 100412 | IW Council | √ | 757.12 |
| 02/10/2018 | 100413 | Business Stream Allotments | √ | 18.64 |
| 02/10/2018 | 100414 | W Hurst & Son (IW) Ltd | √ | 11.90 |
| 02/10/2018 | 100415 | West Wight Sports & Community Centre | √ | 40.00 |
| 03/10/2018 | 100416 | Jill Reynolds | √ | 500.00 |
| 03/10/2018 | 100419 | Michael Salmon | √ | 125.00 |

| | | | | |
|------------|------------|---------------------------------|---|------------------|
| 03/10/2018 | 100420 | Sam Grist | √ | 300.00 |
| 03/10/2018 | 100421 | WWYFC | √ | 100.00 |
| 16/10/2018 | 100424 | Totland Parish Council | √ | 624.43 |
| 16/10/2018 | 100424 | Totland Parish Council | √ | 496.11 |
| 16/10/2018 | 100425 | Brighstone Landscaping Ltd | √ | 1,343.50 |
| 16/10/2018 | 100426 | Brighstone Landscaping Ltd | √ | 1,500.00 |
| 16/10/2018 | 100427 | Hillbans | √ | 63.40 |
| 16/10/2018 | 100428 | Mark Adams Maintenance Services | √ | 65.50 |
| 24/08/2018 | D Debit | Southern Electric | √ | 22.48 |
| 01/09/2018 | D Debit | IW Council | √ | 568.00 |
| 01/09/2018 | D Debit | IW Council | √ | 190.00 |
| 01/09/2018 | D Debit | IW Council | √ | 131.00 |
| 17/09/2018 | D Debit | Corona Energy | √ | 99.61 |
| 17/09/2018 | D Debit | Corona Energy | √ | 30.95 |
| 17/09/2018 | D Debit | Intuit UK Ltd | √ | 23.04 |
| 17/09/2018 | D Debit | Corona Energy | √ | 13.11 |
| 23/09/2018 | D Debit | Southern Electric | √ | 1.52 |
| 27/09/2018 | D Debit | Business Stream Moa Place | √ | 188.70 |
| 01/10/2018 | D Debit | IW Council | √ | 568.00 |
| 01/10/2018 | D Debit | IW Council | √ | 190.00 |
| 01/10/2018 | D Debit | IW Council | √ | 131.00 |
| 03/10/2018 | D Debit | Business Stream Avenues | √ | 38.21 |
| 10/10/2018 | D Debit | Intuit UK Ltd | √ | 23.04 |
| 15/10/2018 | D Debit | Corona Energy | √ | 101.04 |
| 15/10/2018 | D Debit | Corona Energy | √ | 30.24 |
| 15/10/2018 | D Debit | Corona Energy | √ | 13.11 |
| 20/10/2018 | D Debit | Southern Electric | √ | 12.00 |
| 10/10/2018 | Card Debit | Nest | | 142.28 |
| 23/10/2018 | Card | Toolstation | | 36.44 |
| | | | | <u>21,997.42</u> |
| | | | | <u>21,997.42</u> |
| | | | | 894.47 |
| 03/10/2018 | 100418 | Linda Barnes | | 400.00 |
| 16/10/2018 | 100423 | All Saints' CE Primary School | | 225.00 |
| 16/10/2018 | 100417 | Mark Cox | | 100.00 |
| 16/10/2018 | 100422 | Lauren Peach | | 50.00 |
| | | | | <u>775.00</u> |
| | | | | <u>775.00</u> |
| | | | | 1,669.47 |

New Payments and cheques for issue 06/11/18

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|------------|--------|------|--|--------|
| 06/11/2018 | 100429 | SLCC | | 103.99 |
| 06/11/2018 | 100429 | SLCC | | 36.00 |

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|------------|--------|---------------------------------|------------------|
| 06/11/2018 | 100430 | Ricoh uk | 127.86 |
| 06/11/2018 | 100430 | Ricoh uk | 141.60 |
| 06/11/2018 | 100431 | Brighstone Landscaping Ltd | 1,199.50 |
| 06/11/2018 | 100431 | Brighstone Landscaping Ltd | 1,500.00 |
| 06/11/2018 | 100432 | Teddy's Place | 75.00 |
| 06/11/2018 | 100433 | Business Stream | 49.43 |
| 06/11/2018 | 100434 | The Sign Company | 111.65 |
| 06/11/2018 | 100435 | Mark Adams Maintenance Services | 60.00 |
| 06/11/2018 | 100435 | Mark Adams Maintenance Services | 23.75 |
| 06/11/2018 | 100436 | Mark Adams Maintenance Services | 20.00 |
| 06/11/2018 | 100437 | Royal British Legion | 100.00 |
| 17/10/2018 | Online | Memorial Hall | 847.08 |
| 17/10/2018 | Online | HMRC PAYE Q2 | 2,490.52 |
| 31/10/2018 | Online | October Salaries | 4,249.45 |
| 06/11/2018 | Online | Island Cleaning Solutions | 829.14 |
| 01/11/2018 | Debit | IW Council | 568.00 |
| 01/11/2018 | Debit | IW Council | 190.00 |
| 01/11/2018 | Debit | IW Council | 131.00 |
| | | | <hr/> |
| | | | 12,853.97 |
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| | | | 12,853.97 |
| | | | <hr/> |
| | | | 14,523.44 |
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12. INCOME FROM JUBILEE FIELD. TO CONSIDER INCOME FROM JUBILEE FIELD BEING PAID IN FULL TO THE WEST WIGHT SPORTS AND COMMUNITY CENTRE.

The Clerk explained the VAT implications and the current arrangements.

Cllr James queried whether there could be more use of Jubilee Field. Cllr Fleury said that the Centre had worked hard to try to get more use.

This was agreed for the time being but may be reviewed if new income streams become available.

13. UPDATE ON THE OPTIONS FOR THE REFURBISHMENT OF GATE LANE TOILETS.

The Clerk gave some details. Cllr James said that he had done some research and found that there were Victorian toilet enthusiasts. He understood that Gate Lane had rare American units. He wondered if new valves and levers would cure the existing problems. The Clerk said that this had already been tried.

The Chair said that in her opinion the interior was not fit for purpose. The suggestion had been to have a refit and to install disabled facilities.

Cllr Eccles said that the roof needed attention and he suggested have a works committee.

Cllr Harris felt that the exterior needed doing.

Cllr Medland said that the Freshwater Bay Residents Association were keen to retain the existing Victorian parts.

Cllr White said that an upgrade was required for disabled and baby change facilities. She felt that an over arching plan was required.

It was agreed that a working party be established. Cllr Eccles to head along with Cllrs Dimmick and Hobbs.

14 LOCAL AREA CO-ORDINATION – COMMENTS ON POTENTIAL LOSS OF THE SERVICE TO GO TO THE CABINET MEETING ON THE 8th NOVEMBER 2018

Cllr White referred to the County Press coverage. She said that she could not understand why money had been returned for Cowes and other areas which did not have the Local Area Co-Ordination service. She thought funds should be sought from Parish Councils, the NHS, the hospice, Age UK etc.

Cllr Lowthion pointed out that there were 991 signatures on a petition.

Cllr Harris gave details of the FYTBus for transport to the Cabinet meeting.

The Clerk had submitted written questions for the meeting.

Resolved to attend the cabinet meeting to show the Parish Council's support for the Local Area Co-Ordination service.

15. FRESHWATER LIBRARY.

A) TO NOTE THE MINUTES OF THE MEETING OF THE WORKING GROUP (ATTACHED) AND UPDATE FROM CLLRS BRAY AND WHITE

Cllr Bray pointed out that the minutes might not have reflected the true picture of the history of the Library. She had met with the Friends of Freshwater Library and the next stage was to look at Heritage Lottery funding.

Cllr White said that small grants were available from the HLF resilience fund. These were 100% funded and related in particular to libraries which had been devolved. The funding was for advice and guidance. It would help with developing new ways of thinking. Trips to other libraries and archives might be involved.

Cllr Bray said that there had been no discussion with Freshwater and Totland archive group as yet.

B) ONGOING MAINTENANCE ISSUES.

There was some rot in the woodwork and the building needed painting on the outside. This will go to the Finance Committee.

16. TO DISCUSS PLANS FOR A COMMUNITY HEROES EVENT IN EARLY 2019

The Chair explained what was involved.

Cllr Lowthion suggested categories for new (eg less than 12 month) volunteers, sports and arts.

Cllr James suggested having different tables for different voluntary groups.

Cllr Eccles suggested it should be for the West Wight.

Cllr Fleury said that this had been done before. It had involved certificates of appreciation and a buffet. This event should involve youngsters as well and should be for the communities for Freshwater and Totland.

Cllr Harris pointed out that there were many people helping eg Lifeboat and FYTBus. They should be recognised.

Cllr Fleury said that nominations should be made by organisations and individuals. Posters needed to be done.

Cllr Lowthion suggested criteria should be set out on the nomination forms.

Cllr Fleury suggested promoting this at the budget consultation.

17. LLOYDS BANK. PROPOSAL FOR A MEETING WITH THE BANK.

Cllr James said rather than pursue this time should be put into looking into working with Wessex Community Bank.

Cllr Fleury thought it was a waste of time trying to persuade Lloyds Bank to change their decision.

Cllr Harris felt that businesses would need to buy into the community bank idea.

The Chair pointed out that Lloyds were currently saying they would provide a 2 hour per week mobile service.

Cllr Fleury said the Nat West mobile service had problems.

Cllr James said mobile banks could easily relocate.

It was agreed to look into community banking in more detail.

18. CHRISTMAS – UPDATE ON ARRANGEMENTS.

Cllr Fleury ran through arrangements.

The Apprentice had worked hard on this.

19. MEMORIAL HALL ARTS AND LEISURE COMPANY – UPDATE FROM CLLR BAMFORD.

Cllr Bamford referred to the AGM of the company which had taken place the previous Monday. Cllrs Fleury and Kennett had attended as company members.

End of year accounts were available. Some reserves had been used on CCTV, resurfacing the car park, improvements to the servery and toilets. The back cloth had been renewed.

The company was looking at LED lighting because of heat and cost. Also audio would be revamped. Storage remained a problem.

Cllr Fleury thanked the committee for their work.

Cllr Hobbs pointed out that all councillors were entitled to be company members.

20. CONSULTATION ON PROPOSED PUBLIC SPACES PROTECTION ORDERS.

The draft proposals had been circulated.

Cllr Harris pointed out that there was nothing on fly-tipping.

Cllr Lowthion thought that the ban on horses on beaches was draconian.

Cllr James said that he had been involved in discussion with the Council on water craft. The Council had bye laws on this which they chose not to enforce.

Cllr Bray felt that drinking of alcohol in public places had been a nuisance.

Cllr Eccles felt that drones were sometimes a nuisance.

21. HEALTH AND SAFETY POLICY – TO CONSIDER ADOPTION OF A NEW POLICY.

Resolved to adopt the new policy.

22. APPROVAL OF MEETING DATES FOR 2019.

Agreed subject to additional Parish Council meeting in August and additional finance meeting on 7th May 2019.

23. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.

Cllr Eccles said that a vacancy had arisen on the war memorial bungalows committee. This would now be advertised.

Cllr Bray suggested congratulating the new Lord Lieutenant on her appointment. This would be done after she takes office.

Agreed that a “well done” would be sent to the Freshwater Coffee House.

24. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.

None.

The meeting closed at 9.17 pm.