



FRESHWATER PARISH COUNCIL
Parish Office 01983 752000

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON
TUESDAY 5th JUNE 2018 AT 6.55 PM IN THE COUNCIL CHAMBER OF THE
MEMORIAL HALL**

PRESENT: Councillors: G Kennett MBE (Chair), A Bamford, C Fleury, G Cameron, B Hobbs,
C Bray, A Harris, T Nicholson, V Lowthion, and B Hinton MBE.

IW Councillor J Medland

Members of the public: 1

Clerk: M J Mills and Assistant Clerk Emma Carter (for item 6)

1. APOLOGIES.

Apologies were received from Cllrs Eccles (3 month leave of absence) D James and H White.

**2. TO AGREE THE MINUTES OF THE FRESHWATER PARISH COUNCIL
MEETING HELD ON 1st AND 15th MAY 2018.**

The minutes of the Freshwater Parish Council meeting held on 1st May 2018 and the Annual meeting held on 15th May (having been circulated) were approved.

Cllr Fleury announced that the Festival of Running at the West Wight Sports and Community Centre had attracted around 700 runners. He said that it had been a great success.

**3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON
THE AGENDA.**

None.

**4. TO RECEIVE QUESTIONS ON THE AGENDA FROM MEMBERS OF THE
PUBLIC (UP TO 15 MINUTES).**

There were no questions.

**5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY
CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH
CLLRS).**

Written reports were received from both Councillors.

Cllr Medland said that he had obtained some further information from Isle of Wight Council re the railings (agenda item 15). Money had been found in unspent capital and it was being used to encourage town and parish councils to take on other assets/obligations. However Cllr Medland was concerned that ownership of the railings was unclear and the Council could not seem to prove ownership.

Cllr Nicholson said that the Freshwater Bay Residents Association had been trying to establish ownership. They felt that it had to be the Council.

Cllr Fleury warned that there might be liability issues.

Cllr Medland said that he felt that the Isle of Wight Council should have asked what the Parish Council wanted in the first instance. £4000 was available for Freshwater he said.

Cllr Harris raised the issue of Rapanui needing additional space. Cllr Fleury said that this was a commercially sensitive issue. However the Parish Council should try to help the parties come to an arrangement.

Cllr Cameron said that he had attended the housing presentation which had been helpful. He was obtaining a figure for the cost of clearing up the fly tipping incident.

There were no real concerns re the ward boundary changes.

Cllr Bray asked about the seawall between Fort Victoria and Yarmouth. The Clerk referred to the West Wight Coastal Flood and Erosion Risk Management Strategy 2016.

Cllr Cameron was aware of concerns with late cutting of the footpaths.

6. VILLAGE FETE – SCHEDULE OF EVENTS AND FINAL ARRANGEMENTS (VOLUNTEERS STILL NEEDED).

The Assistant Clerk confirmed that a quotation for a new gate and drop kerb was being chased but the company had confirmed that the work could be done in time for the 16th June. She detailed arrangements and details of bands, food providers, activities and advertising.

Cllr Lowthion suggested like and share on social media with an incentive of free entry. The Assistant Clerk would check if this would be acceptable for insurance and licence arrangements.

The West Wight Sports and Community Centre would be available if the weather was inclement.

The Assistant Clerk will arrange for pins and orange plastic barrier to be available to “fence off” the cricket pitch.

Island Roads were supplying their electronic sign and this would be coming on Wednesday 6th June.

The Chair and councillors thanked the Assistant Clerk for her work on this event.

7. CLERKS REPORT – TO BE CIRCULATED TO COUNCILLORS.

My Life a Full Life

The Clerk attended the West and Central Locality Management Group meeting on 22nd May and will be attending a Measures of Success follow up meeting on 7th June.

Training

The Clerk attended SLCC finance and VAT course on 29th May.

Regeneration meeting

The Clerk attended the IWC regeneration meeting on 17th May.

Military Road

The Clerk attended the Military Road strategy meeting on 8th May.

Avenue Road

Isle of Wight Council have sent through an agreement (heads of terms) for maintenance of the flower beds by the entrance to the car park in Avenue Road. The Clerk is seeking clarification on this and what agreement there should be for the new seat and the 3 wooden planters.

A local shop keeper is watering the liquid amber tree and the two planters. Memorial Hall caretakers are watering the small tree by the Co-op.

The boat park

Isle of Wight Council have sent through an agreement (heads of terms) for the boat park. Clarification is being sought regarding the plan.

Computers

PC Consultants instructed to repair problem with the network.

Software

Moneysoft (payroll software) renewed for further 12 months at cost of £65.

Webcam at Freshwater Bay

An e mail has been sent to the company which has a webcam at the Freshwater Independent Lifeboat pointing out the provisions of the General Data Protection Regulation.

Norton Green – permission to widen access

The Chair and the Clerk made a visit to Lacy Cottage where the owner was seeking permission to widen the access. On the basis that this will not interfere with grass cutting in any way it has been confirmed that the Parish Council has no objection to the proposal.

8. CORRESPONDENCE.

9. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.

The following payments were approved:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Clr</u>	<u>Credit</u>
01/05/2018	100332	Business Supplies Group	Admin; Stationery	✓	107.14
01/05/2018	100333	Robert Allen	Asset Management	✓	281.25
01/05/2018	100334	Gareth Hughes	Internal Audit 2017/18	✓	230.00
01/05/2018	100335	Solent	Community Grant Ratified 06022018 - JMCT	✓	300.00
01/05/2018	100336	Mark Adams Maintenance	Maintenance	✓	189.34
08/05/2018	100337	Dura-Sport Ltd	Projects; Cricket Square (Balance)	✓	9,450.00
08/05/2018	100338	Island Signs	Library & Land; Signage	✓	360.00
08/05/2018	100339	Mark Adams Maintenance	Stroud; Fence Installation	✓	350.00
25/04/2018	Debit	Corona Energy	Moa Place Toilets; Site Visit 27/9/17	✓	102.00
13/05/2018	Debit	Southern Electric	Avenues; Electricity 25/1-24/4	✓	25.89
15/05/2018	Debit	Corona Energy	Electricity	✓	145.51
18/05/2018	Debit	IWC	Events; Fete 16/6 Tens Licence	✓	21.00
30/04/2018	Card	Nest	Pension	✓	132.55
06/05/2018	Card	Dropbox	Admin; Backup	✓	7.99
11/05/2018	Card	Moneysoft	Admin; Payroll Software Licence	✓	78.00
11/05/2018	Card	Co-Op	Admin; Stamps	✓	30.00
14/05/2018	Card	Office Outlet	Admin; Stationery	✓	8.70
15/05/2018	Card	Co-Op	Admin; Meeting Refreshments	✓	6.00
18/05/2018	Card	Biffa Waste Service Ltd	Events; Fete 16/6 Waste Bins	✓	60.00
20/05/2018	Card	Southern Electric	Library; Gas 4/4-1/5/18	✓	58.20
22/05/2018	Card	Sign Company	Events; Fete Banner	✓	175.94
23/05/2018	Card	Amazon	Events; Fete Expenses		1.99
27/04/2018	Online	Salaries	April Salaries	✓	3,409.81
01/05/2018	Online	Island Cleaning Solutions	Toilets; Cleaning & Maintenance	✓	829.14
01/05/2018	Online	SMC Bookkeeping Services	Bookkeeping April	✓	414.54
03/05/2018	Online	Memorial Hall - Supplier	Projects; Avenue Road Hire of Small Hall	✓	104.00
03/05/2018	Online	Memorial Hall - Supplier	Precept 1st Half 2018/19	✓	4,797.50
19 Apr 18 - 24 May 18					£21,676.49

New Payments and Cheques for Issue 5/6/18

25/05/2018	Debit	Nest	Pension	139.15
29/05/2018	Card	Salaries	May Salaries	4,815.37
01/06/2018	Online	IWC	Rates	1,057.00
05/06/2018	Debit	Brighstone Landscaping	Land; Maintenance	1,271.50
05/06/2018	100340	Elmstone Engineering Ltd	Memorial Hall; Inspection	720.00
05/06/2018	100341	Hillbans Pest Control Ltd	Land; Pest Control	63.40
05/06/2018	100342	Island Roads	Projects; Avenue Road	25,275.07
05/06/2018	100343	Leon Bicheno	Projects; Library Sun Disc	393.00
05/06/2018	100344	Lifeline	Admin; Access Control System	1,484.52
05/06/2018	100345	Mark Adams Maintenance	Maintenance	357.50
05/06/2018	100346	PC Consultants Ltd	Admin; IT	27.60
05/06/2018	100347			
				£35,604.11

10. TO NOTE THE INTERNAL AUDITOR'S REPORT AND TO CONSIDER ANY CHANGES WHICH MAY BE REQUIRED.

The report was noted and the recommendation accepted.

11. TO NOTE THE SUMMARY OF INCOME AND EXPENDITURE OF FRESHWATER PARISH COUNCIL 2017 – 2018 AND ASSOCIATED PAPERWORK AND IF APPROPRIATE TO AGREE THAT THE CHAIRMAN AND CLERK SIGN THE ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2018

It was noted that figures needed to be rounded up or down. Subject to that point

- a) The Annual Governance Statement was approved
- b) The Accounting statements were then approved
- c) It was agreed that the Chair sign the annual return for year ended 31st March 2018

12. MEMORIAL HALL INSURANCE. PROPOSAL THAT THIS BE PAID BY FRESHWATER AND TOTLAND PARISH COUNCILS WITH EFFECT FROM JULY 2017.

This was agreed subject to Totland Parish Council also agreeing the same arrangement.

13. TO CONSIDER PURCHASE OF BOARD RIDER PLAY EQUIPMENT (MANUFACTURED BY PLAYDALE) FROM YARMOUTH TOWN COUNCIL FOR £2500.

It was noted that the guarantee on the equipment would now have expired. It was **resolved** not to purchase the equipment.

14. SPONSORSHIP OF WEST WIGHT COMMUNITY CARNIVAL (29TH JULY 2018) – REPORT ATTACHED.

The Chair presented her written report.

It was agreed that £500 would be paid towards the event (from the events budget).

15. FRESHWATER BAY RAILINGS. PROPOSAL FOR THE PARISH COUNCIL TO TAKE OVER MAINTENANCE FROM THE ISLE OF WIGHT COUNCIL.

The proposal from the Isle of Wight Council was that they would carry out the work this year if the Parish Council took over future responsibility. The Chair said that she had asked for a figure. It was resolved not to take this on. Cllr Cameron said that Isle of Wight Council would not acknowledge ownership.

It was suggested that enquiries be made to see what Totland Parish Council did with their railings.

16. APPROVAL OF QUOTATION FROM CROWN PARK FOR DISABLED ACCESS TO JUBILEE FIELD AND IMPROVEMENT OF FENCING AT WINDMILL CLOSE ENTRANCE.

Although this had been chased the quotation was not available. In view of the urgency it was resolved to delegate the decision to the Clerk in conjunction with the Chair.

17. BOAT PARK AT FRESHWATER BAY – UPDATE (CLLR CAMERON).

Cllr Cameron had spoken with Isle of Wight Council. The line separating the boat park and the Lifeboat had moved. There was a need to keep a clear area for manoeuvring. The boat owners were intending to set up a club for insurance purposes. Access would now have to be via the promenade. Isle of Wight Council had promised signs to keep the promenade clear. £50 had been agreed for the yearly fee.

Cllr Harris said that the insurance position for driving on the promenade would need to be looked into.

It seemed there would now be 6 to 8 spaces whereas originally 14 had been envisaged. A winch would be provided.

The boat owners had asked about having lock up's for outboard engines.

Cllrs Hinton and Bray felt that there was a need to ensure that the area remained tidy. This would need to be in the agreement.

Cllr Medland said that landscaping might be needed as it was a steep slope in places.

18. FOOTPRINT TRUST – TO CONSIDER WORKING WITH THE FOOTPRINT TRUST TO ASSIST RESIDENTS ON LOW INCOMES TO CUT THEIR ENERGY USAGE. PROPOSAL FOR 10 HOME VISITS AT £75 EACH AND £500 TO “ANTI-FREEZE” FUND.

Cllr Fleury pointed out that this had not been budgeted for. He did not feel that it was vital for Freshwater. Cllr Lowthion suggested that £1250 was too much money.

It was felt that more information was required, in particular how it would be monitored.

19. APPROVAL OF QUOTATION FOR WORKS AT THE MEMORIAL HALL.

Cllr Fleury suggested that the Memorial Hall Arts and Management Company should decide what they wanted and the matter could then be referred back to the parish councils with their recommendation. This was agreed.

20. TO REVIEW DRAFT TERMS OF REFERENCE FOR THE LIBRARY COMMITTEE.

It was agreed that FATAG representation should be 1. This would give the Parish Council overall control. Also the library representative should be non-voting. More details of the library service side should be included to include providing books, magazines, DVD's etc. Agreed that day time meetings would suit the majority and Cllr James

21. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.

Cllr Bray submitted a written report re trees. She had asked that prices be obtained for the 4 items on Wayne Isaacson's report hopefully in time for the July meeting.

Cllr Bray felt it was important to have a report on the ancient horse chestnut trees and the next full survey would be done in 2019.

Cllr Fleury presented his written report re the AGM of the Southern Co-operative.

22. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.

The question of access at the Health Centre was raised. A notice had been put up saying staff only to use the access from Queens Road. It was felt that this was unfair on sick and frail patients. The Chair offered to go and speak with the practice manager.

The meeting closed at 9.30 pm.