



DRAFT/UNADOPTED
FRESHWATER PARISH COUNCIL
Parish Office 01983 752000

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON
TUESDAY 6th JUNE 2017 AT 6.45 PM IN THE COUNCIL CHAMBER OF THE
MEMORIAL HALL**

PRESENT: Councillors: G Kennett MBE (Chair), A Bamford, M Wheeler, C Fleury, Brenda Hobbs, C Bray, B Hinton MBE, G Cameron, D Eccles, A Harris, D James, and G Metcalf.

Members of the public: 8

Clerk: M J Mills

1. APOLOGIES: Cllr V Lowthion.

**2. TO AGREE THE MINUTES OF THE MEETINGS HELD ON 2ND, 9TH AND 23RD
MAY 2017.**

The minutes of the meetings held on 2nd, 9th and 23rd May 2017 having been circulated were agreed (CB/CF and GC/CB).

**3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON
THE AGENDA.**

Item 21 - Cllr Bray All Saints School (governor)

Item 21 - Cllr Fleury West Wight youth

Item 18 – Cllr Wheeler

**4. QUESTIONS ON THE AGENDA FROM MEMBERS OF THE PUBLIC (UP TO 15
MINUTES).**

None.

**5. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY
CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH
CLLRS).**

Cllr Medland thanked the electorate for re-electing him. He said that the new administration at County Hall had a different way of working but there were still challenges with the budget requiring a £19 million saving. He had prepared a document regarding issues which had come up during the election campaign although they were mostly minor issues.

Cllr Cameron said that the restriction at Afton had been lifted. He had worked with Cllr Howe on the issue. He mentioned a consultation by Southern Water. The Clerk will circulate details.

6. CLERKS REPORT – TO BE CIRCULATED TO COUNCILLORS.

My Life a full Life

Meeting attended on 9th May.

Meeting being arranged for West Wight area for the end of June.

Footpath near to the Brambles

A local resident reported a problem on the coastal path which had led to him suffering a serious fall. Matter reported to Isle of Wight Council who confirmed that they were taking appropriate action.

Toilets

Additional cleaning and supplies arranged for Walk the Wight on 14th May.

Bench at Queens Road

The bench in Queens Road by Brookside Road was found defaced by racist graffiti on 22nd May. Matter reported to the police and maintenance man asked to take remedial action.

Black Hut Green

Island Roads fenced off some land at Black Hut Green. When the Clerk asked them for details they initially denied it was them but then accepted it was when sent photographs. Some drains were installed and initial re-instatement works were inadequate. This is now being addressed and an apology has been made.

The Stroud

Report received on 2nd June of someone practising golf on the Stroud. Concern also expressed about use of drones. Gentleman also enquired about neighbourhood watch signs for Manor Road.

BT Wayleave

BT have asked for a wayleave for a new telegraph pole on Parish Council property at Queens Road. This is required on safety grounds. A one off payment of £150 is offered.

Play equipment for the Stroud

The Clerk and Cllr Fleury met with Wicksteed on 1st June.

Cllr Fleury confirmed that the swing would be installed on 12th June and other items in Mid-July.

Gate Lane Toilets

The Clerk was notified of what appears to be vandalism at Gate Lane toilets on 5th June. The matter has been reported to Isle of Wight Council (who remain owners of the property) in the hope that this will be covered by insurance. The Clerk has made a report to the police.

Footpath F40 Middleton to Pound Green

Cllr Bray reported that this was overgrown and Isle of Wight Council have been asked to take appropriate action.

Clerk's qualification

The Clerk has obtained the Certificate in Local Council Administration (CILCA).

Storm damage

Urgent tree work had been undertaken in Spinfish and School Green Road after the high winds on the night of 5th June. Also the contractors would need to clear branches and debris before cutting next.

Tree survey

The surveyor needed a map to record the location of trees in the parish. This was being obtained at a cost of £270.

7. CORRESPONDENCE.

8. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.

The following payments were agreed.

Payments April / May - by internet banking

			£	Paid
IB	Island Cleaning Solutions	Toilets; Cleaning April	829.14	28/4
IB	April Salaries	April Salaries	3,133.02	28/4
IB	May Salaries	May Salaries	3,506.39	26/5
IB	G K Stables	Library; Works	2,000.00	30/5
IB	R Rice Electrical	Library; Works	800.00	30/5
IB	S A Stables	Library; Works	2,000.00	30/5
IB	T G Kershaw	Library; Works	1,480.00	30/5
INTERNET BANKING SUB TOTAL			13,748.55	

Direct debit payments April / May / June

			£	
D/Debit	Business Stream	Allotments; Water	66.30	25/4
D/Debit	Corona Energy	Library; Gas Mar-Apr 17	121.67	30/4
D/Debit	Barclays	Bank Charges	50.62	10/5
D/Debit	Business Stream	Allotments; Water	66.30	15/5
D/Debit	Corona Energy	Library; Gas Apr-May 17	76.51	22/5
D/Debit	SSE	Avenues; Electricity 26/1-3/5/17	28.20	22/5
D/Debit	IW Council	The Avenues Business Rates	163.00	1/6
D/Debit	IW Council	Moa Place Toilets Rates	182.00	1/6
D/Debit	IW Council	Gate Lane Toilets Rates	184.00	1/6
D/Debit	IW Council	Library Business Rates	513.00	1/6
D/Debit	Business Stream	Allotments; Water	66.30	15/6
DIRECT DEBIT SUB TOTAL			1,517.90	

Debit Card payments during April / May

			£	
Debit Card	NEST	Pension Contributions April	45.55	28/4
Debit Card	Dropbox International	IT, monthly subscription	7.99	5/5
Debit Card	IW Council	Library; Pre-Planning Advice	100.00	5/5
Debit Card	Co-Operative	Stamps	13.44	5/5
Debit Card	Moneysoft	Payroll Software Licence	78.00	12/5

Debit Card	Co-Operative	Stamps	15.60	16/5
Debit Card	Carpets etc	Library; flooring	627.00	18/5
Debit Card	NEST	Pension Contributions May	46.25	26/5
DEBIT CARD SUB TOTAL			933.83	
<u>Cheques drawn for approval 6 June 2017</u>				Issued
100148	Memorial Hall Arts & Leisure	Parish Office Suite Rent May	847.08	2/5
100149	Amazing Glazing (IW) Ltd	Library; Door (balance)	590.00	2/5
100150	Dean Parkman Architecture	Library; Plans	900.00	2/5
100151	Island Magazines	May Issue, 3 pages	135.00	2/5
100152	Robert Allen	Asset Management	180.00	2/5
100153	PJ.elements	Stroud; Funding Plan	135.00	2/5
100155	Brighstone Landscaping Ltd	Grounds Maintenance	1343.50	9/5
100156	RVN Supplies Limited	Library; Building Supplies	66.50	9/5
100157	SMC Bookkeeping Services	Bookkeeping April	272.00	9/5
100154	W Hurst & Son (IW) Ltd	Skatepark; Refuse Sacks	5.37	9/5
100158	Memorial Hall Arts & Leisure	Precept 2017/18 (1st Half)	4797.50	9/5
100159	PJ.Elements	Stroud; Green Space Review	180.00	23/5
100160	Leon Bicheno	Allotments; Fencing	2,336.50	23/5
100160	Leon Bicheno	Allotments; Water Pipe	850.07	23/5
100160	Leon Bicheno	Seats; New Base Moa Place	601.77	23/5
100161	Cross Country Services	Jubilee Field; Tree work	300	6/6
100161	Cross Country Services	Tree work	450.00	6/6
100161	Cross Country Services	Tree work	270.00	6/6
100162	Mark Adams Maintenance	Repair Works	22.50	6/6
100163	Robert Allen	Asset Management	202.50	6/6
100164	Ventnor Town Council	Toilets; 4 x Wallgate Units	643.20	6/6
CHEQUES SUB TOTAL			15,128.49	
TOTAL			£31,328.77	

9. TO CONSIDER ADOPTING THE GENERAL POWER OF COMPETENCE.

The Clerk had circulated a briefing note. **Resolved** to adopt the general power of competence.

10. FRONT ENTRANCE AT THE MEMORIAL HALL – REPORT FROM Cllr BAMFORD.

Cllr Bamford showed photographs detailing what was required. The Memorial Hall Arts and Leisure Company Committee had obtained 3 quotes which were £6133.95 inc VAT, £2950 exc VAT and £1600 exc VAT. The price differences related to the quality of the products. The Parish crests could be incorporated for the more expensive doors. MHALCO were fund raising but sought a contribution for the Council as well as formal permission.

Resolved to support the scheme and the higher expenditure. MHALCO would also seek a contribution from Totland Parish Council and the matter would be brought back to the Parish Council when a figure was available.

11. LIBRARY UPDATE AND FUTURE PLANS. TO CONSIDER SUBMITTING A PLANNING APPLICATION. REPORT FROM Cllr WHEELER.

Cllr Wheeler had circulated a report together with plans and details of the Heritage Lottery Funding application. The project cost was estimated at £800,000 altogether and Cllr Wheeler suggested that Freshwater Parish Council might have to contribute something in the region of £200,000 to £250,000. He said that the Heritage Lottery Fund was a negotiating process and it would take some 18 months.

He asked for confirmation to proceed with the Heritage Lottery Fund application, approval for submission of the outline planning application and support for the principle of the Parish Council contributing to the cost. Cllr Wheeler said that it should be understood that the project would be subject to public consultation.

Cllr Fleury said that a public work loan for less than 20 years would carry 2.21% and cost £9241 per annum. The Parish Council did have funds available and would be able to make the contribution suggested particularly if a public works loan were taken up.

Cllr James felt that the space allotted for the parish office would be better used for library things. There was plenty of retail space available in the village which would be suitable for the parish office. There was a risk of overdevelopment and parking for 3 cars was he felt inadequate.

Cllr Wheeler said that the parking was for disabled only. In reply to a question about the costing he said that calculations were based on £1500 per square metre. The office element was £60,000 to £70,000 which he felt was good value.

Cllr Cameron said that whilst he agreed in principle there was a need to consult with the public. The office requirement was secondary and the volunteers needed to be considered.

Cllr Bray said that it would have been helpful to know of the plan for the office earlier. She felt that some of the equipment was ambitious.

Cllr Hinton said that it was an opportunity to bring Freshwater and Totland archives together. He congratulated Cllr Wheeler on the project.

The Chair of the Archives Group said that they were pleased with the plans. Working together would be good. They currently felt unable to provide the service which the community wanted. They wanted to be able to train youngsters

Cllr Metcalf said that he was impressed with the proposed technology. He suggested the addition of a 3D printer if space was available.

Resolved 1) to proceed with the Heritage Lottery Fund application 2) to submit an application for outline planning and 3) to support in principle the concept of the Parish Council contributing to the cost.

The Chair thanked the Archive Group for their very valuable contribution.

12. CONSIDERATION OF PROSPECTIVE PURCHASE OF THE OLD POST OFFICE.

Resolved not to proceed with this matter.

13. MANORIAL LAND BY WINDMILL LANE. TO NOTE THE POSITION FOLLOWING INSTALLATION OF BOLLARDS AND TO DISCUSS RE SOVEREIGN HOUSING'S POSITION.

Cllr Wheeler said that he had discovered that as part of the planning approval Sovereign were required to re-instate the verge. **Resolved** to obtain costings to pass to Sovereign. Cllr Wheeler would put 3 or 4 schemes together. He was away for the July meeting.

14. TO CONSIDER PROVIDING A "CYCLE TO WORK" SCHEME FOR STAFF.

The Clerk explained the scheme and that it would give the Council some small savings in national insurance. **Resolved** to provide a "cycle to work" scheme for staff.

15. TO NOTE THE INTERNAL AUDITOR'S REPORT AND TO CONSIDER ANY CHANGES WHICH MAY BE REQUIRED.

The report and the recommendation were noted.

16. TO NOTE THE SUMMARY OF INCOME AND EXPENDITURE OF FRESHWATER PARISH COUNCIL 2016 – 2017 AND ASSOCIATED PAPERWORK AND IF APPROPRIATE TO AGREE THAT THE CHAIRMAN AND CLERK SIGN THE ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2017

Resolved to accept the summary of income and expenditure of Freshwater Parish Council for the year 2016 – 2017 and the associated paperwork and to agree that the chairman and clerk sign the annual return for year ended 31st March 2017.

17. VANDALISM IN THE VILLAGE INCLUDING BROKEN SHOP WINDOWS. TO CONSIDER INSTALLATION OF CCTV IN AVENUE ROAD.

The Chair said that the use of CCTV would need to be clarified with the police.

Cllr Wheeler had a meeting with Island Roads on 20th June and he would get their views.

The Chair said that some shops had already installed CCTV but there were blind spots because they could only record on their own premises.

Cllr Wheeler suggested that details be obtained of exactly what could and could not be done.

The Clerk had invited the police to come to a meeting and their response was awaited.

18. FRESHWATER VILLAGE FETE 17TH JUNE 2017 – ARRANGEMENTS AND COSTINGS.

Details of what was happening with approximate timings were circulated. Costings were also circulated and the Chair said that it was hoped that the event would be under the budget figure of £5000.

Councillors congratulated Emma (Assistant Clerk) on her work on this project and the Chair asked that she be thanked.

The Clerk pointed out that assistance from councillors on the day would be welcomed.

19. MEMORIAL HALL ARTS AND MANAGEMENT COMPANY – INFORMATION ABOUT THE COMPANY’S PROCEDURES INCLUDING COMPANY MEMBERSHIP FORMS AND ANNUAL MEETING.

Cllr Bamford pointed out that all councilors could become members of the company which would enable them to attend company meetings. The annual meeting was on the last Monday of June at 1pm. It was hoped to have the AGM then as well if the accounts were available. Cllrs Fleury and Wheeler were members.

Cllr Hinton said that he had discovered that MHALCO were not responsible for the lack of signs for the parish office. The Clerk confirmed that a sign was being procured.

Cllr Eccles asked for confirmation that company accounts would be supplied.

Cllr Wheeler asked about progress on the revision of the lease. Agreed that there would be a meeting with the 2 clerks and Cllr Bamford.

20. DEFIBRILLATORS – APPROVAL OF COSTS OF INSTALLATION AND TRAINING – COSTS CURRENTLY ESTIMATED AT £50 AND £45 RESPECTIVELY.

This was agreed.

21. COMMUNITY GRANTS. APPLICATIONS FROM IW AGE UK, CHURCHES TOGETHER (YOUTH WORK) AND ALL SAINTS PRIMARY SCHOOL (CYCLING@ALLSAINTS PROJECT).

Cllr Fleury confirmed that this was the first occasion community grants had been considered in the financial year and that the available budget was £6000.

Resolved to donate £1000 to Churches Together (youth work), £500 to IW Age UK and £500 to All Saints Primary School. Cllr James questioned what had become of bicycles stored at the Middle School.

22. SAFETY CONCERNS AT COLWELL BAY. TO CONSIDER THE POSITION FOLLOWING ISLE OF WIGHT COUNCIL’S DECISION TO REMOVE BUOYS MARKING NAVIGATION AREAS.

A letter from the Isle of Wight Council to Cllr James had been circulated.

The Chair had spoken with Cllr Howe. Cllrs had been informed that the Hut had given assurances when applying for planning permission that they would put out the buoys. Cllr Howe is looking into this. There is also a proposal to have a delivery bay for use before 10am.

Cllr James said that he had had to make a complaint before he managed to get any response. He said that the police should also be responsible for infringements. He wondered if it might be possible to put in an access from the car park to the Hut.

It was agreed that the idea of attracting yachtsmen from visiting boats should be supported.

The Chair mentioned that this may be affected by the MCZ.

23. TO APPROVE UPGRADE OF INTRUDER ALARM AT FRESHWATER LIBRARY. COSTS ESTIMATED AT £495 PLUS VAT.

Resolved that this be approved.

24. NATIONAL ASSOCIATION OF LOCAL COUNCILS - COUNCIL SPOTLIGHT SCHEME. TO CONSIDER NOMINATION(S).

The Chair asked councillors to consider what projects might be deserving of this and to e mail in their thoughts.

25. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES

Cllr Fleury said that the IW Festival of Running at the Sports & Community Centre had been very successful. There had been 100's of participants. Runners had commented on the great views and lack of traffic.

The Chair said that everyone had helped and difficulties which had arisen in preparation had been overcome.

Cllr Wheeler reported that the work at the Bay had been done and watering was continuing. The area had started to green up.

The Chair confirmed that the hard standing had been put in for the new bench at Moa Place with surplus soil having been taken to Spinfish. A date for moving the bench was awaited.

26. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.

The footpath at Granny's Mead (AB and CB).

27. OTHER MATTERS

The Chair said that Cllr Medland had resigned. The co-option process would start after the election on 8th June.

Cllr Wheeler asked that a letter be sent to Devonian re Japanese knotweed encroaching on the verge. He had an e mail address.

The meeting closed at 8.50 pm.