



DRAFT/UNAPPROVED
FRESHWATER PARISH COUNCIL
Parish Office 01983 752000

MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON TUESDAY 19th JANUARY 2016 AT 7.15 PM IN THE COUNCIL CHAMBER OF THE MEMORIAL HALL

PRESENT: Councillors: M Wheeler, (Chair), G Kennett MBE, C Fleury, G Cameron, C Bray, A Bamford, A Harris, B Hobbs, J Medland and Sandra Allen.

ABSENT: Cllr. B Hinton MBE

Members of the public: 3

Clerk: M J Mills

1. APOLOGIES: Cllr D Eccles.

2. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA.

Item 21 – Cllr Kennett as Chair of West Wight Sports and Community Centre.

3. TO AGREE MINUTES OF THE PREVIOUS MEETING HELD ON 1ST DECEMBER 2015. The minutes of the previous meeting held on 1st December 2015 having been circulated were agreed (GC/CB).

4. QUESTIONS ON THE AGENDA FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES).

None.

5. UPDATES

Cllr Wheeler confirmed that works at Norton Green were almost complete. It had made a marked improvement to drainage.

Cllr Fleury said that although Co-operative had originally agreed to give the trolley shelter to the Parish Council, this was now being reconsidered.

Cllr Hobbs asked about the vexatious policy mentioned at the last meeting. This to be an agenda item for the February meeting.

Cllr Fleury said that the Christmas lights had been approximately £100 under budget.

6. ISSUES AT EASTON LANE – VIEWS OF LOCAL RESIDENT

An e mail had been circulated to councillors summarising the difficulties and photographs and plans were also available for the meeting. Essentially hedging had been cut down and a gate installed onto Easton Lane. Cllrs Medland and England had obtained a copy of the planning conditions and established that this constituted a breach of those conditions. Some plants were

put in but these were then destroyed. Cllr Medland had written a letter. Access is being gained across Isle of Wight Council land although IWC had initially denied that it was theirs.

Cllr Medland confirmed that Property Services had made 2 site visits but IWC had said that it was in order to cross the land. They had said that it was not a priority. Planning also said that it was not a priority. The people concerned said that they had been told by their solicitors that it was OK but nothing in writing has been produced to support this.

Cllr Kennett said that as there were no footpaths, the access could constitute a hazard. She suggested a letter be written supporting Cllr Medland and stressing the traffic safety issue.

Cllr Cameron suggested a letter to those concerned asking for them to produce their legal reasoning.

ACTION – the Clerk.

7. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH CLLRS).

Cllr Medland's written report had been circulated. He said that he was particularly worried that there might be a power vacuum in the next 18 months to 2 years. He felt that it would be beneficial to get as many things as possible resolved now.

Cllr Harris suggested that there should be a shopping list showing the things which the Parish Council wanted. Cllr Hobbs was concerned that there might be bits of land which would not be maintained. Cllr Kennett mentioned the Gouldings. She also referred to the letter from Ventnor Town Council to the Isle of Wight Council which had been circulated. IWALC had an agenda item on this topic at their next meeting. It did seem that parish councils were not being treated as equal partners re the devolution issue. She queried whether the parishes should go to the Department for Communities and Local Government.

Cllr Medland said that Fort Victoria was somewhere that was not being discussed because it was very complicated.

8. CLERKS REPORT – TO BE CIRCULATED TO COUNCILLORS.

Grounds maintenance contract

This had been advertised in the County Press and paperwork had been sent out to a number of contractors. The draft contracts were available to be viewed on the Parish website under Finance/Contracts. Cllr Bray mentioned a cut was pending for West Green but it was currently too wet to do this.

Norton Green drainage

Groundsells have now nearly completed this work.

Spinfish and Black Hut Green

Posts have been installed. Additional posts are required at Black Hut Green as this has not stopped all parking. Cllr Bray mentioned that the 3 beech trees are due to go in on 20th January at Spinfish.

Stroud coppice

Application for tree works as per the management plan was made in early December by the consultants.

Rural Broadband Project

BT Open Reach have paid £500 compensation for damage to Stroud recreation ground.

Tree survey

Mark Carter has been asked to carry out the annual tree survey. Cllr Bray had met him on site. Stroud playing fields will be included.

Peter Plucknett seat

This is now ready to be installed. Cllr Bray will deal with this.

West Wight Sports and Community Centre

Payment received for the Parish Council's share of income from Jubilee Field.

Pensions

Pension provision has now been set up with NEST.

Royal Garden Party - 10 May 2016

Cllr Hobbs' name has been put forward.

Stroud playing fields

The chain and padlock disappeared from the site and replacements have been obtained.

Training

The Clerk will be attending training on contracts, tendering and trading on 20th January.

9. CORRESPONDENCE.

10. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.

RESOLVED that the following payments be approved.

<u>Payments November / December 2015 and January 2016 - by internet banking</u>			£	
IB	Salaries	November Salary	1,919.97	IB 27/11
IB	IW Council	The Avenues Business Rates December	168.00	IB 4/12
IB	SMC Bookkeeping Services	Bookkeeping November	236.00	IB 4/12
IB	Salaries	December Salary	2,336.91	IB 29/12
IB	IW Council	The Avenues Business Rates January	168.00	IB 4/1
IB	Wood Marc (IW)	Allotment Posts	313.73	IB 4/1
IB	HM Revenue & Customs	PAYE & NIC Oct-Dec 15	1,192.20	IB 15/1
INTERNET BANKING TOTAL			6,334.81	
Direct debit payments during January 2016			£	
DD	BT Inv Q034 Z7	Charges 21/9-29/2 and usage 17/9-14/12	225.27	Pd 4/1

Debit Card payments during November / December 2015 and January 2016

D/Card	Eurooffice	2 Operator Chairs	80.76	Pd 26/11
D/Card	W Hurst & Son Inv F3401623	Misc Equipment	14.45	Pd 9/12
D/Card	Post Office	Stamps	27.00	Pd 10/12
D/Card	Staples Inv 070 02 4437	Memory stick	6.99	Pd 14/12
D/Card	Staples Inv 070 02 4849	Stationery	6.99	Pd 16/12
D/Card	HM Land Registry	Register View	3.00	Pd 5/1
D/Card	Rail Ticket	Travel; Our Place	180.60	Pd 6/1
D/Card	Post Office	Stamps	27.00	Pd 7/1
D/Card	F Robert Frise Jewellers	Peter Plucknett Memorial Plaque	25.00	Pd 7/1

Cheques drawn for approval 19th January 2016

400742	Brighstone Landscaping Inv 18494	Extra Works; Spinfish	372.00	Iss 1/12
400743	Brighstone Landscaping Inv 18543	Extras; Selwood Road	100.99	Iss 4/12
400744	Hillbans Pest Control Inv P22368	Pest Control November 2015 - Brookside Road	61.80	Iss 4/12
400745	Lamps & Tubes Illuminations Inv 67389	Christmas Lighting	1,051.06	Iss 4/12
400746	MALCO Inv 1402	Parish Office Electric November 2015	70.00	Iss 4/12
400746	MALCO	Community Grant approved 3/11/15	100.00	Iss 4/12
400748	Brighstone Landscaping Inv 18097	Extra Works; Spinfish Bridge	1,128.00	Iss 4/12
400748	Brighstone Landscaping Inv 18125	Grounds Maintenance + Spinfish + new areas	1,974.00	Iss 4/12
400748	Brighstone Landscaping Inv 18126	Extras; Selwood Road	100.99	Iss 4/12
400748	Brighstone Landscaping Inv 18446	Extras; School Green Road ditch	354.00	Iss 4/12
400749	Business Supplies Group Inv 00099277	Stationery	110.62	Iss 11/12
400750	Thompsons Plants	Christmas Trees x 2	395.00	Iss 14/12
400747	Mike Wheeler	Chairman's Allowance 2015/16	500.00	
400751	RVN Building Supplies	Freshwater Seat	336.00	
400752	ICO Order 0715aa220102	Data Protection Annual Registration 22/1/16	35.00	
400753	Chris Ledger Surveyor	Building Survey; Freshwater Library	600.00	
400754	Clint Oliver	Parish Photographs	150.00	
400755	Hillbans Pest Control Inv P22431	Pest Control December 2015 - Brookside Road	61.80	
400756	PC Consultants Inv 24016	Set up new shared mailbox and remove old	76.80	
400757	Mark One Maintenance Inv 04012016	Posts and Xmas Trees	915.00	
400757	Mark One Maintenance Inv 29072015	Skatepark repairs	65.50	
400758	MALCO Inv 1421	Meeting Venue; N/hood Plan	13.00	
400758	MALCO Inv 1422	Parish Office Electric December 2015	70.00	
		Sub Total	9,238.62	

Petty Cash for approval 19th January 2016

			£	
214	Co-Op	Refreshments for Parish Council meetings	2.00	Iss 1/12
215	Co-Op	Refreshments for Our Place meeting	6.14	Iss 3/12
216	Staples	Stationery	3.11	Iss 18/12
		Sub Total	11.25	

TOTAL 15,584.68

11. TOILETS. TO CONSIDER THE REQUEST FROM ISLE OF WIGHT COUNCIL TO TAKE OVER THIS SERVICE.

The Chairman, Cllr Medland and the Clerk had met with Isle of Wight Council and details had been circulated. The Chairman summarised the position and suggested figures for annual upkeep of £7000 for Moa Place and £9000 for Gate Lane. The position with business rates for Moa Place would be queried. Freshwater Bay Residents Association had been approached re Gate Lane but there had been no response as yet.

Cllr Harris said that so far as Compton was concerned the toilets were surrounded by National Trust land and it should be down to them.

Resolved (subject to the public consultation) to support in principle taking over the toilets at Gate Lane and Moa Place and not to take over those at Compton.

12. LIBRARY. TO NOTE THE SURVEYOR'S COMMENTS AND UPDATE FROM THE CHAIRMAN.

The Chairman produced some plans showing possible additions to the existing building. This gave an additional 150 m². The Chairman felt that this sort of project may well be eligible for lottery grant assistance. Cllr Kennett said that access needed addressing and Cllr Bray asked about grounds maintenance at the library. The Chairman reported that a letter had been sent to IWC asking for £10000 towards the costs of the items identified in the survey.

It was queried what would happen in the event that the library service was withdrawn by the IWC. Cllr Bamford said that the Friends of Freshwater Library were aware of this possibility. Cllr Medland pointed out that it was a statutory duty.

Cllr Kennett said a survey of users would be necessary for a grant bid. Cllr Bamford said that this information was with the library.

Cllr Wheeler said that thought would need to be given to use of space. Our Place, heritage centre, archives and parish office were possibilities. Parish office would be the only source of revenue.

Totland Parish Council would now be approached. Cllr Harris said that this could make a difference to funding.

ACTION – the Clerk.

13. TO NOTE AND FINALISE ARRANGEMENTS FOR THE PUBLIC CONSULTATION MEETING DUE TO BE HELD ON 27TH JANUARY. COUNCILLORS SHOULD PLEASE NOTE THAT IT WILL BE NECESSARY TO CONSIDER POLICY ON VARIOUS ISSUES INCLUDING THE AVENUES SITE.

Cllr Wheeler gave an update re Avenue Road. It is hoped that IWC will contribute £10000 to £15000 and total cost for the project is now £35000/£36000. Plans will be available for the 27th. It is hoped that the project could include the surface water drain on the south footway.

A decision would not be made re the Avenues site until March 2016. There was some discussion re Avenue Road car park and Cllr Bamford said that this was an important facility when there were functions at the Memorial Hall.

Various stands were identified and advertising was agreed. Councillors provided details of when they would be available for the day.

14. TO CONSIDER PAYMENT TO THE PARISH COUNCIL CHAIRMAN OF AN ANNUAL ALLOWANCE OF £500.

Resolved that this be paid.

15. TO CONSIDER PAYMENT TO MRS JENNY WILLIAMS OF AN HONORARIUM FOR HER WORK ON THE PARISH ARCHIVES (£250 LAST YEAR).

Resolved to pay £250.

16. FRESHWATER NEIGHBOURHOOD PLAN – UPDATE.

Cllr Bamford said that there had been a press conference last week and a photograph session.

The co-ordinator was very enthusiastic and he would be out and about with consultation events.

He was also compiling details of businesses which would be of general use.

17. THE PATRON'S LUNCH. TO NOTE THE LETTER FROM HM LORD-LIEUTENANT OF THE ISLE OF WIGHT AND TO CONSIDER WHAT ACTION TO TAKE.

Agreed that this would be an agenda item for the February meeting.

18. DOG FOULING AND WHETHER OR NOT THERE SHOULD BE A KEEP FRESHWATER CLEAN CAMPAIGN.

Cllr Allen produced a poster which had been done for dog fouling. Agreed that this should be on the agenda for the public consultation and for the February meeting.

19. POUND GREEN. TO CONSIDER THE POSITION WITH REGARD TO FUTURE MAINTENANCE OF THE ROADWAY.

Resolved that quotes be obtained.

ACTION – the Clerk.

20. TO DISCUSS THE SURVEY RESULTS RE POSSIBLE PLAY EQUIPMENT AT STROUD PLAYING FIELDS.

Cllr Bray said that this showed a need for something for under 5's and also the older children. Also the area was very bare and there needed to be a planting regime. The play area would need to be fenced.

Resolved that working party of Cllr Bray, the chairman and Cllr Medland be tasked with creating the project.

ACTION – Cllrs Wheeler, Bray and Medland.

21. TO CONSIDER A REQUEST FROM WEST WIGHT SPORTS AND COMMUNITY CENTRE TO HAVE CAMPING ON JUBILEE FIELD FOR THE NEEDLES HALF MARATHON ON 29TH MAY 2016.

Resolved that this be agreed.

22. TO APPROVE PAYMENT OF £365 FOR A NEW EXTERNAL POWER POINT AT JUBILEE FIELD (INSPECTION HAS RECOMMENDED REPLACEMENT OF EXISTING POINT).

Cllr Wheeler explained that there was a problem with work done by the Council's former contractor. It was not possible to look to him to put it right as the contractor was no longer in business. The work needed to be done for safety reasons. **Resolved** that £365 be paid for this work.

23. CHRISTMAS LIGHTS – CONSIDERATION OF ARRANGEMENTS FOR CHRISTMAS 2015 AND IDEAS FOR 2016.

It was felt that Cllr's Bray and Fleury had done an excellent job. Cllr Fleury said that it was understood that the lights at the Co-operative were not powerful enough and this would be addressed next year. There had been a lot of positive comments. It was felt that Moa Place should be concentrated on next year.

Cllr Bamford asked if there could be a special evening for the switching on of the lights. Cllr Cameron said that he was trying to put something together for businesses.

24. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.

Cllr Kennett said that the proposed MCZ (marine conservation zone) for the Needles had now gone through. There was still no management plan. Tranch 3 would be in 2018.

Cllr Fleury thanked the Memorial Hall for the meal for the elderly. The article in the County Press was excellent.

25. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.

None other than already agreed.

The meeting closed at 9.10 pm.