



(DRAFT/UNAPPROVED PUBLIC)
FRESHWATER PARISH COUNCIL

Clerk's office 01983 752000

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON
TUESDAY 15th SEPTEMBER 2015 AT 7.20 PM IN THE COUNCIL CHAMBER**

PRESENT: Councillors: M Wheeler, (Chair), C Fleury, G Cameron, C Bray, A Bamford, A Harris, B Hobbs, K Lloyd, D Eccles (to and including item 13) and Sandra Allen.

Members of the public: 1

In attendance: IW Councillor J Medland

Clerk: M J Mills

1. APOLOGIES: Cllrs G Kennett MBE and B Hinton MBE.

2. ANNOUNCEMENT

The Chairman announced that Colin Lillywhite had resigned from the Parish Council. The Chairman thanked him for his service to the parish over a number of years. The Clerk will take steps to fill the vacancy.

3. TO INVITE COUNCILLORS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA.

Cllr Fleury item 15 (on steering group).

4. TO AGREE MINUTES OF THE PREVIOUS MEETINGS HELD ON 4TH AUGUST 2015.

It was resolved that the minutes of the previous meeting held on 4th August 2015, having been circulated, be approved.

5. TO NOTE THAT NO ELECTION HAS BEEN CALLED FOR THE VACANCY ON THE PARISH COUNCIL AND TO CONFIRM THE APPOINTMENT OF CLLR JOHN MEDLAND AS A PARISH COUNCILLOR.

It was resolved that Cllr John Medland be co-opted as a Parish Councillor.

6. QUESTIONS ON THE AGENDA FROM MEMBERS OF THE PUBLIC (UP TO 15 MINUTES).

None

7. TO ACCEPT WRITTEN REPORTS FROM FRESHWATER WARD COUNTY CLLRS/QUESTION AND UPDATE SESSION (UP TO 15 MINUTES FROM BOTH CLLRS).

Cllr Eccles gave some details about the devolution proposals and confirmed that he would report back in due course. He will be attending Solent LEP on 16th September and will report back to the parish on that. Cllr Eccles mentioned the parking strategy. He was unable to attend the meeting on 7th October but Cllr Wheeler will be attending.

Cllr Medland presented his written report. He mentioned the newcomers lunch which had been organised by the Freshwater Village Association. 63 people had attended. It was a good idea and should be supported.

Cllr Medland also mentioned the Albion where action was needed but Isle of Wight Council were not treating it as a priority. It was a case of making as much noise as possible.

Cllr Fleury asked about the surface water at the Co-op and pointed out that the drain was full. Cllr Medland has been corresponding about this issue and he will liaise with the Clerk. Cllr Hobbs pointed out that this has been a problem for some years.

8. CLERKS REPORT

Staff news

Emma Carter returned from maternity leave on 20th July.

Jubilee Field

Draft lease has now been received. Clerk will have further details on this for the next meeting.

Clerks meeting

The Clerk attended the SLCC meeting on 10th September. This included a presentation by Steven Parkinson SLCC Development Officer on VAT and pensions.

IT

The IT upgrade has now been completed. This includes installation of Office 365, new router, Blu-Ray recorder and 2 new computers. We will start to introduce new e mail addresses clerk@freshwater-parish.org.uk, emma.carter@freshwater-parish.org.uk and sue.allen@freshwater-parish.org.uk.

Telephones and broadband

Fast broadband has been ordered (due 18th September) and a new contract with BT arranged. One office line which is not used will be discontinued. This should give savings of around £200 per annum. A broadband booster is also now available.

Liaison with Isle of Wight Council/Island Roads

The Clerk had a site meeting with IW Councillor Medland and Derek Bean of Island Roads in July.

Skate Park/MUGA

The Clerk met with Lee Matthews from Isle of Wight Council on 1st September along with Councillor Lloyd and IW Councillor John Howe.

Cllr Lloyd confirmed that work was going ahead on the MUGA and the parish council's contribution would be £1795 or thereabouts. The work would include lights, basket hoops, boarding and making good the fire damage. She was expecting work to start in around 2 weeks. The Skatepark and MUGA could be included together in a lease and Lee Matthews had referred to getting a precedent from the Cowes MUGA.

My life a full life

Freshwater will be hosting the next meeting on 16th September at West Wight S&CC. Cost is £20 plus refreshments.

Cllr Bray asked that the Clerk progress works with posts, the sandpit, and a meeting with Spectrum.

9. CORRESPONDENCE.

This included an item from Freshwater and Totland archives. They had been offered a granite stone originating from Hatherwood battery which they would like to place on parish council land near the site of the old West Wight Middle school with a plaque to commemorate the school. Mrs Tyrell was present and she said that some money was already available for the project and they would seek donations. In principle the council felt that it would support this. Cllr Eccles suggested that it could be left to Open Spaces to decide.

10. TO AGREE ACCOUNTS FOR PAYMENT – LIST CIRCULATED TO COUNCILLORS FOR INFORMATION.

Payments July & August 2015 - by internet banking

£

SALARIES TOTAL Jul		1,722.63	IB 28/7
SALARIES TOTAL Aug		1,832.37	IB 28/8
SMC Bookkeeping Services Inv 163	Bookkeeping - June	199.38	IB 1/7
IW Council	The Avenues Business Rates July	168.00	IB 9/7
BT Inv MO25 &G	2nd Line	28.94	IB 9/7
HM Revenue & Customs	PAYE & NIC Apr-Jun 15	1,141.95	IB 16/7
SMC Bookkeeping Services Inv 171	Bookkeeping - July	239.25	IB 4/8
IW Council	The Avenues Business Rates	168.00	IB 7/8
INTERNET BANKING TOTAL		5,500.52	

Cheques drawn for payment during August

£

400678	BDO Inv 1414771	Annual Audit YE 31/3/15	480.00	Iss 4/8
400679	Brighstone Landscaping Inv 17861	Grounds Maintenance	1,974.00	Iss 4/8
400679	Brighstone Landscaping Inv 17667	Grounds Maintenance	1,886.26	Iss 4/8
400679	Brighstone Landscaping Inv 17669	Extras Selwood Road	100.99	Iss 4/8
400679	Brighstone Landscaping Inv 17877	Extras Selwood Road	100.99	Iss 4/8
400679	Brighstone Landscaping Inv 17904	Jubilee Field	690.00	Iss 4/8
400679	Brighstone Landscaping Inv 17922	Extra Works Allotment 23A	48.00	Iss 4/8
400680	MALCO Inv 1291	Parish Office Electric June 2015	70.00	Iss 4/8
400681	Ricoh UK Inv 100276354	Copier rental and charges	200.19	Iss 4/8
400682	SLCC Renewal Notice	Society Membership 2015	149.00	Iss 4/8
400683	Southern Electric Inv 0006	The Avenues Electricity Q2	16.69	Iss 4/8
400684	Totland Parish Council Inv 5-15-16	Public Works Loan 2016/16	1,586.76	Iss 4/8
400685	W Hurst & Son Inv F3377389	Skatepark - Rubbish Bags	3.58	Iss 4/8
400686	Petty Cash	Petty Cash	150.00	Iss 4/8
400687	Cash	Freshwater Live; Bands x 4	400.00	Iss 4/8
400688	Spyder UK Inv 1397	F'water Live; Staging & Sound	1,818.60	Iss 22/8

Cheques drawn for payment September

400689	Brighstone Landscaping Inv 17983	Grounds Maintenance	1,974.00	Iss 1/9
400689	Brighstone Landscaping Inv 18018	Grounds Maintenance	100.99	Iss 1/9
400689	Brighstone Landscaping Inv 18023	Spinfish Lane - Kedros Bamboo	468.00	Iss 1/9
400690	Business Supplies Group Inv 94443	Office stationery	127.90	Iss 1/9
400691	Hillbans Pest Control Inv P22003	Pest Control July 2015 - Brookside	63.40	Iss 1/9
400691	Hillbans Pest Control Inv P22117	Pest Control Aug 2015 - Brookside	63.40	Iss 1/9

400692	IW County Press Inv 614080	Freshwater Live; Life in WW	238.80	Iss 1/9
400692	IW County Press Inv 614524	Library Consultation	112.80	Iss 1/9
400693	Mark One Maint Inv 29072015	Skatepark repairs	24.50	Iss 1/9
400694	MALCO Inv 1311	Parish Office Electric July 2015	70.00	Iss 1/9
400695	Rhythmtree Promotions Inv 0002	Freshwater Live; Posters and Flyers	257.00	Iss 1/9
400696	Wrights Inv FW0035/15	Valuation - The Avenues	120.00	Iss 1/9
400697	Zurich Inv 18975376	Buildings Insurance	1,346.81	Iss 1/9
400698	K Lloyd	Skatepark expenses	163.08	Iss 1/9
400699	IW Sports & Recreational Council	Annual Affiliation Fee 2015	6.00	Iss 1/9
400700	West Wight Sports Centre Inv 4559	Our Place: Venue Hire	98.10	

Debit Card payments during July and August 2015

D/Card	Post Office	Stamps; 50x2nd and parcel £3.90	30.90	Pd 17/7
D/Card	IW Council	F'water Live; TEN Fee	21.00	Pd 17/7
D/Card	IW Council	F'water Live; TEN Fee	21.00	Pd 17/7
D/Card	Staples	Stationery	5.79	Pd 18/7
D/Card	Amazon Order 0809151	F'water Live; Bunting	79.50	Pd 29/7
D/Card	Sign Company Inv 13727	F'water Live; Banners	432.00	Pd 29/7
D/Card	J Parkers Inv 100088578	Planting	50.93	Pd 7/8
D/Card	Argos	Wifi Range Extender	19.99	Pd 26/8
	Sub Total		15,570.95	
	TOTAL		£21,071.47	

11. TO CONSIDER PROPOSED CUTS TO THE NUMBER 12 BUS SERVICE.

Cllr Eccles said that Isle of Wight Council regarded this as done and dusted. Cllr Harris said that FYT Bus were running a pilot scheme to Brighstone 3 days per week which was as per the 34 route but to Freshwater not Newport. If the pilot was successful the full service could start in December but it would need sufficient demand and also volunteers. In answer to a question Cllr Harris said that it had not been possible to run a service to the hospital for appointments.

12. THE OLD AMBULANCE STATION. TO CONSIDER A REQUEST FROM THE ROTARY CLUB FOR RENEWAL OF THE LICENCE.

Cllr Bray said that storage was needed and queried what would be done with the contents of the Avenues if it were sold. Details of the condition report were read out and it was agreed to get quotes for the work which had been identified as being required. Electricians would need to be brought up to date.

13. PROJECTS

STAGE 1 IDEAS

The chairman suggested Freshwater clean campaign and a business directory as possible projects.

Cllr Fleury asked about the parish noticeboard for Moa Place. Cllr Lloyd volunteered to take this on as a project.

Cllr Eccles mentioned the Chamber of Commerce and upgrading of shop fronts.

Cllr Wheeler said that he hoped that the improvements to Avenue Road would kick start this.

Cllr Eccles said that connectivity with Newport was important and the Freshwater to Newport cycleway should be reconsidered. He will take this forward as a project.

Cllr Bamford suggested a better sign for the parish office. Fred Smith could quote for this.

Cllr Lloyd said that a production company were seeking to do a film regarding a local youth. It was about aspiring to fulfil dreams and the dream of the young person concerned was to design skate parks. There would be 2 episodes. The company were offering to invest £3000 to £4000 but were seeking matched funding. There would be a new metal ramp which might cost £5000 and repairs to existing ramps. Cllr Lloyd said that there was £2000 unused in the Skatepark budget so she needed a further £2000. Also Totland Parish Council had been asked if they would contribute. Filming could begin next month.

Cllr Bray suggested using money in the budget for youth.

Agreed that in principle the council supported this but further details would be required.

Cllr Medland said that it had been clearly identified during the Neighbourhood Plan work that people felt that there was a need for more information for tourism and also regarding natural history.

Cllr Medland also felt that support could be considered for the Royal Standard. The property had not sold at auction and it was being renovated on a very limited budget.

Cllr Bray mentioned play equipment at Stroud which she felt could be a 3 year project. She will meet with Brighstone Landscaping to see if they could produce something suitable.

Cllr Wheeler said that he had been in touch with Roger Hanley about posts at Windmill Lane. He had a budget figure of £1000.

Cllr Bray mentioned the triangle of land at Stroud which was being used for parking by utilities.

Cllr Hobbs thought this should come from the Open Spaces budget.

Cllr Bamford said that she did not entirely understand the definition of “projects”. Cllr Harris suggested that it was something different from care and maintenance such as a new addition.

STAGE 2 REPORTS FOR CONSIDERATION

None.

14. FRESHWATER LIVE – UPDATE. FRESHWATER LIVE – FEEDBACK FROM COUNCILLORS AND CONSIDERATION AS TO WHETHER OR NOT THERE SHOULD BE A REPEAT EVENT NEXT YEAR.

Cllr Fleury said that people had been amazed that the event was free. There had been some feedback that the boot fair needed to be more integrated. Cllr Hobbs pointed out that the ground could have been cut up if it had been wet.

Cllr Lloyd said that Alison Priddle had proposed another smaller event at Christmas at the West Wight S&CC. It was felt that this should be supported in principle.

15. FRESHWATER NEIGHBOURHOOD PLAN. TO CONSIDER APPROVING THE DRAFT PLAN.

Cllr Bamford gave some details of the procedure and said that she hoped it would be completed by Christmas. The draft Freshwater neighbourhood plan was approved.

16. COMMUNICATIONS UPDATE.

Cllr Lloyd had prepared an initial draft of the first Freshwater flyer and it was suggested that this be sent out mid-October after the parish meeting. Copies would be put at the sports centre, the library, Memorial Hall, doctors’ surgery, Dimbola and shops.

17. LIBRARY – TO CONSIDER FEEDBACK ON THE LIBRARY CONSULTATION (IF AVAILABLE IN TIME FOR THE MEETING).

The chairman had spoken with Rob Jones. The staff consultation was due to end at end of September and the matter would then go to the Executive on 27th October.

18. THE “KUT” GUN CARRIAGE. TO CONSIDER LOANING THIS ITEM TO THE ISLE OF WIGHT MILITARY AND HERITAGE MUSEUM OR OTHER VENUE.

Resolved that the gun carriage and plaques go to the Isle of Wight military museum on loan.

19. ISLE OF WIGHT PARKING STRATEGY 2016-2021 - CONSULTATION STRATEGY TO CONSIDER HOW TO DEAL WITH THE PARISH COUNCIL’S INPUT TO THIS INCLUDING

- a) **WHETHER OR NOT THERE SHOULD BE A WORKING PARTY AND IF SO TO APPOINT REPRESENTATIVES**
- b) **REPRESENTATIVE(S) TO ATTEND THE BRIEFING ON WEDNESDAY 7TH OCTOBER 2015.**

Cllr Wheeler had obtained figures for car parking from Mark Downer at Isle of Wight Council. Income from Avenue Road was £3193 for the quarter against £2573 last year. It could be possible to take on the car park for £10000 to £11000 per annum. Cllr Wheeler queried whether it might be possible to take say 12 bays at Moa Place for use as 30 minute parking.

20. TO NOTE THAT THERE WERE NO MATTERS ARISING FROM THE AUDIT AND TO APPROVE THE ANNUAL RETURN.

The annual return was approved.

21. FEEDBACK ON THE ASSET BASED COMMUNITY DEVELOPMENT SESSION HELD ON 28TH AUGUST 2015.

This would be put off to the next meeting as Cllr Kennett was not present.

22. TO APPROVE THE PURCHASE OF 230 MEDALS COMMEMORATING THE LONGEST REIGNING MONARCH AT A TOTAL COST OF £558.24.

The expenditure was approved. The Clerk explained how the medals were being distributed.

23. THE AVENUES PUBLIC REALM IMPROVEMENTS – UPDATE.

Cllr Wheeler said that he was still waiting to hear from Isle of Wight Council and Island Roads.

24. TO ACCEPT WRITTEN REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES.

None.

25. TO AGREE PROPOSED FUTURE AGENDA ITEMS FROM COUNCILLORS.

Trees

The Avenues site

26. OTHER MATTERS

Cllrs Fleury and Cameron will be attending the police and crime commissioner’s presentation on 22nd September.

27. THAT UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC AND REPRESENTATIVES OF THE PRESS AND BROADCAST MEDIA BE EXCLUDED FROM THE MEETING DURING THE CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.

THE AVENUES SITE – TO CONSIDER AN OFFER TO PURCHASE THE PROPERTY.

It was decided not to accept the offer to purchase the property.

The meeting closed at 9.40pm.