

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON
TUESDAY 2ND MARCH 2010 AT 7.30 PM IN THE COUNCIL CHAMBER**

PRESENT: Councillors: G Kennett (Chair), A Sutton, V Ottway, C Lillywhite, G Bale,
P England, G Cameron, A Harris, B Hobbs, C Bray, C Fleury, B Hinton MBE
Attendees: IW County Press Reporter
ENO
Mr B Herbert (for part of the meeting)

1. APOLOGIES: Cllrs: B Hinton MBE (arrived late).

2. TO INVITE CLLRS TO DECLARE AN INTEREST IN MATTERS ON THE AGENDA:
Cllrs Fleury and Hobbs as member of FCI.

3. MINUTES OF PREVIOUS MEETING:

Cllr Fleury pointed out a missing 'r' on page 4 – amended made and it was then resolved the Minutes of the previous meeting held 2nd February 2010 having been circulated and read, be approved and signed (GC/GB).

4. ENVIRONMENT AND NEIGHBOURHOOD OFFICERS REPORT: Tabled, noted and will be put on the PC website.

The Chairman welcomed Mr Nelson to the meeting. He confirmed he was meeting with his boss tomorrow and would then know more about the future of ENOs. As far as he knew his position was safe but felt changes would be made to make ENOs more efficient.

Dog Hand Gloves – Mr Nelson said due to cutbacks the IWC were no longer providing these for dispensers and once the existing supply had been used they would not be ordering any more. He said PCs could purchase these themselves (£16 for 800) – he had worked out for Freshwater this would cost approximately £360 per annum and the dog warden would fill the dispensers as required. It was noted there were 7 dispensers in Freshwater and if not used they would be removed.

After discussion on enforcement, fines, bulk buying and dog bins, Cllr Sutton proposed PC do not purchase dog hand gloves, seconded Cllr Ottway – **resolved**.

Cllr Bray reported the areas outside Thornton's and Dimbola were bad regarding dog fouling. ENO agreed to monitor.

The Chairman commented she had received good feedback on the new handrail at Brookside and thanked Mr Nelson for his report.

Car driving through Brookside – Further to report from Cllr Bray Clerk had asked ENO to look into and asked the outcome. Mr Nelson confirmed a car had driven along by The Brook, from Moa Place car park to Queens Road. He advised PC against putting in a post to prevent vehicles doing this as it would impede electric mobility scooters. He confirmed he had reported the incident to the Police.

Cllr Bray commented The Brook was fast flowing due to heavy rain and was undermining the road. Noted ENO had discussed this with Highways and Cllr Cameron will raise it with them also.

5. QUESTIONS ON THE AGENDA, FROM MEMBERS OF THE PUBLIC: None.

6. CLERK'S REPORT:

Spinfish – Request by Mr Rickard to move three recently planted Elm trees and cut branches put near the entrance into his field in order for him to retain his access. Chairman requested this matter be discussed at the next Planning meeting.

Skate Park – Safety Inspection Report received and copied for members of the committee, (for information and action) given to the Chairman.
Planning Application - no decision yet made.

Norton Ward Cllr Vacancy – Clerk had been notified this could be filled by Co-option and confirmed the notice advertising the vacancy was on the Parish noticeboard. Two applicants for Afton Ward had agreed that if they are unsuccessful, are happy for their applications to be carried over to the Norton Ward vacancy. Clerk had also received another application for Norton Ward.

Jigsaw Puzzles – Clerk had looked at how these can be made available for the public to use and had contacted WW Sports Centre who would be willing to take some – would make a small rental charge to help their funding. Cllr Hobbs said she was not happy with this arrangement. It was agreed Cllr Ottway ask the Memorial Hall Administrator if they could be stored elsewhere and to defer this matter until she had spoken to her.

Village Voices – Clerk had contacted Mrs Tyrell and she confirmed she would be happy to join this committee.

VDS – Mr Lewis kindly brought in a pdf format copy which Clerk has sent to Island Printers with order for 100 copies, as agreed at last meeting.
Funding - Letter sent to FCI asking if they would give a small project grant towards the costs. David Lewis reminded Clerk of two past contributions – one from Freshwater Bay Best Kept Village Award of £100 in 2006 and one of £106 from IWC in 2008.
Therefore £206 already put aside for the printing costs.
Clerk gave out copies of the VDS received today.

Parish Office Electrics – Clerk reported she had replied to the Chairman of the Memorial Hall Committees letter, paid the electrician, sent the MALCO an invoice for half the costs and returned the MALCO invoice to the PC, sent in error.
The electrician called into the Parish Office to ensure his invoice had been received (the first copy having got lost) and the Clerk gave him his cheque.
For information, the electrician had been contacted by the Memorial Hall to ask if his work interfered with the Memorial Hall electrics. He confirmed it did not, just added to them.

Tree Survey/Rouse letter – Clerk suggested holding Tree committee meeting with Allotments in April – **resolved**.

WWLP – Clerk spoke with Peter Fellows after last meeting, after Cllr Harris had submitted his answers to the queries raised.
Cllr Harris had subsequently had further questions asked of him. Clerk had talks with Peter Fellows and Adrian.
Draft Letter of concern from PC sent to Chairman for confirmation before Clerk delivered.
Cllr Harris met on site with Peter Fellows to try and resolve outstanding issues.

School Green Ditch Culverting Project – Letter received from WWLP (copies circulated to Cllrs for information) – Chairman requested this matter be discussed at the April PC meeting.

IWALC/RCC Funding – Clerk put RCC in touch with IWALC Secretary who seemed to think they could help with Train the Trainer funding.

Allotment Committee – Cllrs confirmed there was still a vacancy on this committee.

Granny's Meade – Mr Lionel Osman's daughter asked if PC would agree to same arrangement with her, as had with her father – she arrange for grass to be cut for hay and in lieu of payment to the PC, cut the hedge for the PC once a year. Cllr Ottway proposed PC agree this but she be made aware of the past damage to tree plaques.

Cllr Bray said she would like to develop plans for Granny's Meade and agreed to report on this at the Open Spaces meeting.

Cllr Hobbs seconded Cllr Ottway's proposal – **resolved** by majority vote (1 abstained).

Litter Pick – Peter Gibson had contacted Clerk and asked if Cllrs would be willing to help – only one turned up last time. If so, he suggested those that do, set a date as he was keen to engage more volunteers.

Cllrs Fleury said he was offended by this – he said he did not get involved in the PC to pick up litter. He said Cllrs busy people and give a lot.

Cllr Hobbs explained the litter pick was a PC initiative, which in the past had been held in April prior to the Best Kept Village judging.

After further discussion it was agreed Peter Gibson be asked to liaise with ENO regarding linking up with Community Services, or Youth Groups and Schools or contact WWLP.

Cllr Hinton arrived.

Golden Hill – Further to Norton Green resident previously contacting the Clerk with concerns over an unofficial BMX track, in the copse area near the road leading out of Norton Green, Clerk contacted IWC Countryside Management Team. They confirmed an area had recently been cleared by a digger – debate over ownership and boundaries of the land, IWC Tree Officer had been on site and was aware, as was Dr Colin Pope. Dangerous Elms had also been cleared.

The Chairman proposed that due to the Commercial sensitivity of item 7 that this item it be dealt with in-committee with item 9 (excluding press and public) after item 8, seconded Cllr Sutton – resolved.

8. TO AGREE AGENDA ITEMS FOR ANNUAL PARISH MEETING:

Item 1. Cllrs noted Mr Peter Fellows, WWLP had confirmed his attendance and would give updates on projects, the progress of the WWLP to date and take questions at the start of the meeting.

The Chairman said she had attended a hedge-laying competition run by the WWLP and it had been very good. Cllr Hinton reported two exhibitions at Dimbola put on in conjunction with WWLP had been well attended.

2. To read and confirm the Minutes of the 2009 Annual Parish Meeting.
3. To receive the Annual Report of the PC.
4. To receive the Annual Report of the Memorial Hall Arts and Leisure Company.
5. Questions – at the discretion of the Chairman.

United Charities Trust Report – Noted there was a new secretary who was not well – agreed not to put this item on the Agenda.

Public and Press left the room.

(Confidential Minute of In-Committee items 7 and 9 sent to Cllrs only).

7. TO AGREE OPEN SPACES MAINTENANCE THREE YEAR CONTRACT:

Cllrs had been previously sent details of the contract.

Sealed tenders were passed to the Chairman who opened them and read them out to Cllrs.

Decision made.

Clerk to inform all those who submitted a tender.

9. TO CO-OPT ONE PARISH COUNCILLORS TO FILL THE VACANCY IN AFTON WARD: Two applications received - secret ballot held.

Press and public invited back into the meeting and the Chairman reported Brighstone Landscapes Ltd had won the Open Space contract.

From two extremely good candidates a secret ballot had been held and on a majority, Mr Charles Davidson had been co-opted on to the Parish Council.

It was noted the unsuccessful applicant was happy for his application to be held over for the Norton vacancy – to be decided at the April meeting.

10. TO AGREE NEW BANK SIGNATORY:

Following the resignation of Cllr Barnes, it was resolved Cllr Colin Lillywhite replace her as a Bank signatory.

Cllr Lillywhite will call in the Parish Office to sign necessary paperwork when it is ready.

11. INSURANCE – TO DECIDE WHETHER PC PAY MUGA INSURANCE:

It was noted the PC had £910 income from the MUGA in the previous financial year and none in the current finance year, as Youth Services had taken it over.

The Chairman proposed a variation in the PC insurance be made and the insurance of the MUGA be removed and it no longer be the responsibility of the PC to pay this. **Resolved.**

Clerk advised to inform IWC of this and of the premium renewal date, from when the PC will stop insuring the MUGA.

TO AGREE TO PAY PC ANNUAL PREMIUM AT APRIL MEETING: Resolved annual premium, minus the MUGA cover, be paid at the April meeting.

12. TO AGREE FOR HOOKE MEMORIAL TO BE PLACED ON SCHOOL GREEN:

Copies of the Minutes of the sixth meeting of the Local Hero Memorial Committee were circulated to Cllrs.

Cllr England said at this point it had not been decided what form the Memorial would take but that it had been agreed it should not be positioned on Moa Place as it was hoped to attract young people to it and Moa Place had roads around it.

One suggestion of the form the Memorial could be was a Universal Joint – not static but one that could be moved. Aware it would need to conform with health and safety and be vandal proof.

Cllr Ottway said she heartily agreed it should be in a prominent position.

After further discussion on the area, matter put to the vote – 8 for placing the Memorial on School Green, 1 against – majority in favour - **resolved.**

13. TO CONSIDER LETTER ON WEST WIGHT PLANETWAY:

Dr Hinton informed the PC that after a brilliant initial idea, he now strongly opposed Planetway – considers it would be ‘street clutter’.

Cllr Bray said she felt the project should be scaled down and if it was, she would be in favour of it. Cllr Fleury pointed out the FCI had undertaken consultation on priorities for the village and this project had been voted the top one by the public. The maintenance would involve the replacement of the A4 plate in the future.

Resolved Mr Rapley be invited to attend the May meeting of the PC to present and discuss the project with the PC.

14. TO AGREE TO MOVE THE DATE OF THE APRIL MEETING FROM 6TH TO 13TH APRIL 2010:

It was **resolved** that due to the Clerk being on leave from the 11th – 29th March 2010 and the Easter holidays falling on the 2nd and 5th April 2010, the April meeting be moved back a week to the 13th April 2010.

Cllr Ottway gave her apologies for this meeting.

15. TO AGREE PC COMMENT ON CONSULTATION PAPERWORK IN RESPECT OF THE LOCAL BUS SERVICES:

Documents received had been circulated to Cllrs.

Cllr Harris said he was meeting with IWC Public Transport Officer regarding the community bus project and said he could obtain more information from him at this meeting.

Resolved this item be placed on the 16th March 2010 Planning Agenda for comment to be made.

16. REPORTS:

West Wight Youth and Community Centre – Cllr Fleury gave details on a letter received regarding insurance matters which had yet to be resolved. He had subsequently been invited to meet with the IWC insurance manager – the Chairman asked him to mention the MUGA at the same time.

It was acknowledged there needed to be an up to date inventory of all the equipment at the Youth Centre.

Golden Hill – Cllr Bray said she was not happy about the clearing work taking place at Golden Hill which had been done over daffodil, orchids etc and the area was very wet. It was noted that the PC had asked for tracks to be opened up at Golden Hill but unfortunately work had been undertaken later than planned, with tractors, on wet ground.

Cllr Harris said he had spoken to the IWC Countryside Manager (and the Clerk had received and sent on emails on this work) who admitted the work had not been done at the right time.

Agreed to leave it a month and see how it goes.

Cllrs Ottway gave her apologies and left the meeting.

17. CORRESPONDENCE:

Letter from Eldridges enclosing account for work done to date (to ensure sent in current financial year) and confirming PC will not be taking any further action until Open Spaces meeting in April 2010.

Christmas Tree Field – Email from Mr Bond received thanking Clerk to informing him that people are camping on his land.

RCC Training Course Information

Vacancy for Parish Cllr – Afton Ward – received letter from IWC Electoral Services Manager confirming the Returning Officer had not received the required number of requests from Registered Electors from the area of Freshwater PC Afton Ward for a by-election to be held to fill the vacancy. The vacancy must be filled by the PC by means of co-option – Agenda item.

TPO/2010/03 Mayfair House, Afton Road, Freshwater - Letter confirming IWC made a TPO on trees – order took effect on a provisional basis on 15th February 2010 and will continue in force on this basis for a further 6 months or until the Order is confirmed by the council, whichever first occurs.

Notice of Call in period – Record of decision taken under delegated powers re school reorganisation to increase the upper age limit and enlarge Shalfleet CE Primary School and Yarmouth CE Primary School.

West Wight Youth and Community Centre Admin Support – Letter received from IWC Strategic Manager Pupil Services in response to letter from the Chairman. The centre is supported one day a week, hours as required. Lettings are to be taken centrally and the caretaker will have computer access so that he can view all room bookings, as it is his responsibility to open and close the centre for lettings as required. As a temporary measure they are installing an answerphone informing callers of the new central number to call to make bookings and to leave any messages for the Senior Youth Worker or the Call-in Centre.

The letter stated the MUGA has never been the responsibility of the Youth Centre Admin Assistant to take bookings for, although she understands Admin Assistant may have undertaken this role, in addition to the tasks specified in her contract of employment. States the MUGA is a completely separately funded project and bookings for this facility should be managed the Development Worker employed by the project.

IWALC/County Training Partnership – Letter from the Chairman (Gill Kennett) apologising for the disruption in the Training Programme. Met with Chair of the SLCC and looked at increasing the number of trainers available, revising the programme and seeking out other more affordable venues for IWALC meetings and training sessions. Details of discussion given. (Copy of letter sent to Cllrs).

Development Strategy and Business Plan – Letter from NALC stating the consultation period has been extended to Friday 30th April 2010 noted.

IWALC – National Inquiry into UK Sports Facilities – Cllrs noted an independent inquiry is taking place into the nation's sports facilities – details of the website noted.

Work on Afton Road and the Nature Reserve – Email received from IWC Countryside Manager stating the main work in the South Marsh had been on the reedbeds for conservation reasons because it is an SSSI. The older Pines on Afton Road are reaching the end of their lives and the young Pines there were planted after the 1987 storm by the FBRA. Each year they have done some work on the Pines but this year have had to do much more than normal. In the past the work took place to allow the open top bus to go along Afton Road without hitting the trees and some dead trees were felled. This year, one 3-stemmed Pine split and the tree left upright had to be felled completely. Further information given on this and Golden Hill tabled.

WWLP – Email from Sue Clark apologising for fact no one at Madeira House for meeting of the Hooke Society – group met in the Tennyson Suite and will meet again there for the next meeting.

Wightlink's response to the judgement by Mr Justice Owen – copy received and circulated to those with email and hard copy tabled.

Community Bus – Email from Yarmouth TC – group involved with Port la Salle and Westhill community bus is independent of Yarmouth TC and the Council is not likely to be involved at this stage. Moreover, should the Council consider undertaking a survey involving residents in neighbouring parishes in future it will certainly discuss such a proposal with Freshwater PC before proceeding.

Your Care Pathway – information on pilot from CAB noted.

Minutes of MALCO January 20th 2010 meeting tabled.

Fire Service Project Manager – Email received - due to Fire Service modernisation project being put back from March to June 2010 he will not be attending the May PC meeting as would not be aware by then of any decisions and how they would impact on Freshwater. He will be in touch to arrange a new date.

Tabled:

Vaughtons Catalogue and Price list

Wicksteed Information

IW Sports Directory 2010/2011

NSPCC Helpline information

WWLP Agenda and Minutes of Project Board, Advisory Board and Project Progress Report

Eden Contract furniture details

Friend of The Sea Shelter details

Freshwater Beat Report – February 2010

Marshalls Driveway design details

Energy Saving Trust details

Wight Access Group Minutes of January 2010 meeting

RCC News and Information February 2010

IWC Bulletin February 2010

NALC Legal Briefing, Training Briefing, Topic Notes and e-bulletin

Letter from Mr Jim Fawcett, Principal Officer (Environment) enclosing details on e-on free Home Insulation details

18. CHAIRMAN'S REPORT:

Partners Against Crime Day – Chairman reported she had attended and it had been a very good day.

Hedge-laying Competition – Chairman reported she had attended this and said a very ragged hedge and been transformed.

Military Road – Letter of concern and been received from Mrs Wareham of Brighstone and copies circulated to Cllrs. It was note 2 foot of land had gone in 2 days as well as a large section of the car park at Compton Bay.

Cllr Cameron said he had brought this matter up with Cllr Edward Giles, Cabinet Member for Transport, in November 2009 and funding was being looked into.

Cllrs resolved Chairman send a letter to Cllr Giles stating they feel this route too important to loose and ask that alternative routes be looked into.

19. QUESTION FROM CLLRS: None.

20. ACCOUNTS FOR PAYMENT:

Accounts sheets and Bank Reconciliation sheets circulated at the meeting.

Resolved accounts be paid. (CL/AS).

Accounts for Payment	£
<u>Payments Feb 2010 - by internet banking</u>	
Sally Woods Feb 10 basic: £1400.44	1301.71
Gratuity £140.04	
Overtime £113.84	
Mileage	
Clint Oliver Feb salary	109.53
Emma Carter Feb salary	270.72
Sandham Office Service Ltd - Feb photocopier Account	29.38
TOTAL	1711.34
<u>Internet Bank Transfers</u>	
01/02/2010 Bank transfer	6000.00
<u>Cheques drawn for payment 1st March 2010</u>	
2320 Memorial Hall - Parish office rent (Raised in Jan cashed in Feb)	262.35
2331 Alan Cobb - Office Electrics	440.00
2332 Eldridges - Pound Green Work	380.41
2334 Sally Woods - Norton Renewal	44.99
2334 Drain Master loW - Ditch/Stream Clearance	763.75
2335 Playsafety Limited - Inspection & Travel	291.40
2336 MJC Tree Services - Tree Safety Survey	£544.17
2337 Cancelled	0.00
2338 Signpost Express - Tree Plaque	49.35
2339 Petty Cash	100.00
2340 WBS - Stationery Inv 93110 & 96317	134.65
2341 Emma Carter Overtime Pay Feb 10	48.65
2342 WWYC (Funky Friends) FCI	200.00
Sub total	3259.72
<u>Petty Cash Expenditure:</u>	
Postage	51.52
Misc.	120.19
Total	171.71
TOTAL	5142.77

The meeting closed at 9.00 pm