

**MINUTES OF A MEETING OF THE FRESHWATER PARISH COUNCIL HELD ON
TUESDAY 5th JANUARY 2010 AT 7.20 PM IN THE COUNCIL CHAMBER**

PRESENT: Councillors: G Kennett (Chair), A Sutton, C Lillywhite, G Cameron, A Harris
P England, G Bale, C Fleury

1. APOLOGIES: Cllrs: C Bray, V Ottway, B Hobbs
Absent: Cllrs J Medland, B Hinton MBE

The Chairman wished everyone a Happy New Year.

The Chairman spoke of the death of ex Parish Cllr, Mr Lionel Osman and proposed the PC send a wreath to the funeral. Those councillors who can attend will represent the Parish Council with the Clerk. A card and letter of condolence will be sent to the family.

2. MINUTES OF PREVIOUS MEETING:

It was **resolved** the Minutes of the previous meeting held 1st December 2009, having been circulated and read, be approved and signed (CL/AS).

3. ENVIRONMENT AND NEIGHBOURHOOD OFFICERS REPORT: Circulated and noted at the meeting and to be added to PC website.

Good feedback on the new fence at Brookside received. Cllr Sutton said Community Services were now clearing Longhalves Lane.

4. QUESTIONS ON THE AGENDA, FROM MEMBERS OF THE PUBLIC: None.

5. CLERK'S REPORT: Tabled at meeting.

Clerk apologised for delay in getting the correspondence list out this was due to sickness.

Precept – Clerk has confirmed precept amount with IWC for 2010/11.

Trees:

Tree at Middleton – Cllrs noted Bigtrees have replaced the Beech tree with a Copper Beech as originally requested.

Tree at Spinfish – Contractor removed one dangerous branch but said rest of the tree OK.

Drain Cover in Queens Road – made good.

Elms/Spinfish – Clerk confirmed with Island 2000 that PC agreed to purchase 10 Elm trees (9 Wych, 1 White).

Site meeting held with Andrew Wallis and Cllr Bray at Spinfish to decide where to plant. Mr Wallis agreed to prepare quote for PC. Island 2000 will deliver trees when ready for planting.

FCI Plaque – Clerk informed Cllrs she had not yet received confirmation from FCI of the wording they would like. Cllr Fleury reported the FCI had discussed this at their last meeting – Clerk agreed to contact FCI Chairman to confirm.

Website Biographies – Those Clerk received from Cllrs, now on website.

School Green Ditch – Quote specification prepared by Cllr Harris and sent out to four contractors. Quotations subsequently received. Letter from IWC agreeing to work going ahead and for the area to come under responsibility of PC. Still awaiting confirmation in writing that IWC will give a one off payment towards this work. Area to be added to Open Space Maintenance Contract once the work is completed.

Cheque Stubs – please can those Cllrs signing cheques and initialing invoices, please also initial cheque stubs. This is an audit requirement.

Skate Park/CCTV Bid – Safety Inspection requested by RoSPA, as agreed at last meeting. Confirmation received – date of inspection to be confirmed. Planning application with the IWC.

Pixley Hill/Copse Lane – Delegated decision paper published on line at IWC website – at request of Chairman, Clerk forwarded PC letter to Traffic Commissioner and PC Chairman’s letter to Southern Vectis, which both express PC concerns on buses using Pixley Hill, to relevant officer.

Grazing Field – New one year lease sent to leaseholder for signing, with rent request. See Agenda item no 9

Allotments – Leak at new extension, water turned off by suitably qualified allotment holder. His recommendation is that the PC turn off water at the allotments from November to February to prevent problem happening again – Cllrs **resolved** recommendation be agreed and water be left off until February. Annual allotment rent letter and survey have been sent out to allotment holders.

Youth Centre – Letter sent to Acting Head of Planning and Resources by Chairman, as agreed at last meeting.

Old Fire Station Lease – Sent to Rotary who are forwarding copy to their insurance company before signing and returning.

Seat at Pound Green – relevant parties informed of PC agreement and this will be taken forward.

Timer Switches – Over 100 already gone out – Cllr Bray taken many for elderly in the Parish. Another box of 50 has been received from Police.

Scamnesty – Clerk contacted local Co-op who agreed to liaise with Trading Standards on this project.

Norton Green – further call from a resident of Norton Green regarding an area of copse at Golden Hill which adults and children are using to ride bikes on, Cllr Sutton informed the Clerk he has been aware of this for some years. Clerk also contacted ENO and informed.

Village Voices – Mrs Tyrell informed Clerk of local archive project they are hoping to set up, in Freshwater and Totland, whereby local people give in any local history information and it is collated. **Resolved** Village Voices project go on February Agenda and Cllr Hinton’s advice be sought on how to progress this.

6. TO AGREE MINUTES OF LAST OPEN SPACE COMMITTEE MEETING:

It was **resolved** the Minutes of the previous meeting held 20th October 2009 having been circulated and read, be approved and signed (AS/CF).

7. TO RATIFY AGREED QUOTATION FOR PROVISION OF URGENTLY REQUIRED ELECTRICAL SOCKETS FOR THE PARISH OFFICE.

Cllrs noted three electricians had been contacted and asked to quote to install extra sockets for the Parish Office two quotations received. Following discussion by email the Chairman and Cllrs agreed that the lower quote be accepted.

Cllrs agreed that on grounds of safety additional sockets were needed and that the Memorial Hall should provide these. **Resolved** this quote be agreed and work go ahead.

Cllr Sutton asked who is liable for repairs and renewals for the Parish Office – Clerk asked to check the lease with the Memorial Hall Committee.

Cllr Sutton proposed that unless it was specified in the lease that the PC be responsible for repairs and renewals, the PC withhold two quarters rent to cover the costs.

Resolved PC write to Memorial Hall Committee to ask for clarification and if found the lease does not mention that the PC are responsible for repairs and renewals, two quarters rent not be paid to cover costs (CL/AH).

Resolved the cheque for the Parish Office rent (on the accounts sheet) not be signed until more information available.

Cllrs Fleury, Kennett and England declared an interest as on Management Committee.

8. YARMOUTH HARBOUR COMMISSIONERS – Inner Harbour Reconfiguration Proposals – update given by Cllr Harris. Copies of report circulated at the meeting. Agreed PC comments stand and noted feedback form had been completed and returned. The Chairman gave thanks to Cllr Harris for attending meetings and reporting on this matter.

9. GRAZING FIELD AGREEMENT: To agree to extend the Licence period to 31st December from 1st December (as stated in License). Cllrs noted that the leaseholder had contacted the Parish Office to say PC had agreed this date previously but when she had looked into more recent Licence dates, it had been changed. Clerk believed this had occurred when the Licence had been reviewed some years ago.

Resolved Licence to run until 31st December. Clerk will inform leaseholder and send out amended License agreement.

10. UPDATE OF DITCH CULVERTING PROJECT: Cllr Harris confirmed the funding bid had gone in to the WWLP and the Grant Panel were meeting this month. Agreed if grant successful, to ensure that details are put into the Beacon and the Skatepark and MUGA users are informed about the forthcoming work.

11. TO CONSIDER DRAWING UP A COMMUNITY FLOOD PLAN FOR FRESHWATER: Cllr Hobbs had asked for this to be put on the Agenda. Cllr Sutton proposed the PC do not draw up a Community Flood Plan and this matter be left in the hands of the Environment Agency – **resolved**.

12. TO DISCUSS PAYMENT OF £1,050 P.A. OPERATION COSTS OF CCTV. Noted if the funding bid is successful, consideration needs to be given about the ongoing revenue costs of the equipment. The bid is hoped to cover the costs for the first year. The Chairman agreed to write to the Community Safety Team to ask if they would be willing to contribute to these cost as IWC property is within range of the cameras. **Resolved** this matter should be raised at the next Skate Park meeting and Totland PC may agree to contribute annually towards costs, as well as IWC.

Cllr Sutton proposed that in the 2011/12 budget, the PC commit the £1,000 in the Development Fund budget towards these costs, bearing in mind the amount required may well be reduced by match funding from Totland PC and IWC – **resolved**.

Cllr Fleury confirmed if this grant was successful the equipment may be installed May 2010.

13. TO CONSIDER/AGREE SUGGESTION BY MR DAVID LEWIS TO PRINT 250 COPIES OF FRESHWATER VDS:

Mr Lewis suggested this be printed for surveyors, architects, legal firms and estate agents as well as the public via library and schools. One quotation received from Mr Lewis of £675.06. Plus he suggested the making up of about 10 computer disc copies.

Cllr Cameron confirmed he had contacted the RCC and they have no funding for VDS. After discussion **resolved** Clerk contact local Estate Agent (Mr Kingston) and ask him whether he felt CDs or printed version best. Also **resolved** Clerk contact IWC Print room and ask if he can obtain quotations.

14. LAND IN EASTON LANE – To Agree to go ‘In-Committee’ to decide whether PC purchase this land.

Resolved PC take no action but the Chairman have a word with Richard Osman in a few months time and the matter go on the Agenda in three months time (April 2010).

15. REPORTS FROM SUB-GROUPS, COMMITTEES AND REPRESENTATIVES OF COMMITTEES:

Freshwater Village Association: Cllr Fleury attended, and reported on the December 2009 meeting. Noted news on the tree planting and clearing up around the Medical Centre was very well received.

Cllr Fleury said the Freshwater Bay Residents Association maybe considering amalgamating with the FVA.

West Wight Youth and Community Centre – Cllr Fleury confirmed he had spoken to the new Senior Youth Leader. Cllr Cameron said he was setting up a meeting with IWC Officers on the Youth Services on the Island

16. CORRESPONDENCE:

Letter of resignation from Cllr Linda Barnes – Cllrs **resolved** Clerk start co-option procedure.

Email giving details of Parish Online website noted.

Robin Day – Letter received thanking PC for annual honorarium for work on the Parish website. Hopes Cllrs find it useful and if they have any ideas for features they would like added or improved, are welcome to contact him.

IWC Conservation Area record of decision taken under delegated powers – copy of draft appraisal tabled.

Details of IWC Various Streets, Freshwater Traffic Regulation Order No 1 2009 received.

RCC Speaker, networking opportunity and buffet supper details tabled.

Audit Commission – informing PC Wayne Rickard will be PC auditor.

Email from Colt Project Services giving details on Risk Assessment System for PCs, Emergency Response Plan for PCs, Asset Reference Plan and Document Management System, gives prices. **Resolved** PC take no action.

Police Beat Reports for November and December 2009 noted and to be put on PC website.

Freshwater Village Association – Letter from the Chairman thanking PC for letter of 29th October 2009 inviting the Association to a meeting to discuss how they could help the Tree Committee. Gave apologies for delay in reply. Committee had reached a consensus that they would rather keep their

involvement to a more informal arrangement. If they are able to find someone who would like to become the Parish Tree Warden they will get in touch with PC. Suggested in meantime if there is a specific problem with a tree PC are notified about it, they would be happy to visit the site to take photographs and report back to PC – all agreed with this suggestion.

Chairmanship Skills Training – Details and dates received if anyone would like to attend. One Cllr has booked a place.

RCC Voluntary Support Teams – they have recruited and inducted their first volunteers. Unfortunately yet to recruit in Freshwater area – enclosed poster put in PC noticeboard.

Major One Day Conference on low and zero carbon buildings on 9th February 2010 £180 plus VAT noted – no takers.

Colwell Road – Resident came to Parish Office concerned over speed of traffic, especially buses, on Brambles corner – he had already contacted Southern Vectis who have said they would speak to their drivers. Asked if speed reactive sign in Colwell Road could be moved to the corner leading out to Yarmouth. Cllr Sutton agreed (as IWC Ward Cllr) that he would look into this and agreed to report back to Clerk.

Tabled:

WWLP December Newsletter

IWALC Minutes of meeting held 19th November 2009

NALC Information Sheet

MALCO Committee Meeting Dates for 2010

IWC Bulletin

NALC E-bulletin

RCC News and Information December 2009

NALC LCR pricing list

RCC Training opportunities leaflets

WWLP Minutes of Grants Panel meeting held 12th November 2009

WWLP Minutes of Project Board Meeting held 12th November 2009

IWC Freshwater Bay Conservation Area Draft Appraisal

Environment Agency Flood Plan information

Police Crimestats and annual comparison by Mr Robin Day

Age Concern Annual Report and Review 2008/09

LCR Magazine Winter 2009

17. CHAIRMAN'S REPORT:

County Training Partnership – Island currently short of trainers and courses being arranged to try and encourage experienced councillors to be trainers.

Community Café Project – Chairman had met with Hayley Elston who is still trying to take this project forward.

18. QUESTION FROM CLLRS:

Verge at The Crundles - Cllr Cameron said he had been trying for four months for this verge to have attention by IWC – it was very overgrown.

Resolved letter be sent to Rights of Way requesting work be undertaken on this right of way, with copy to Cllr Cameron.

19. ACCOUNTS FOR PAYMENT:

Accounts sheets and Bank Reconciliation sheets circulated at the meeting.

Resolved accounts be paid. (CF/CL).

Payments Dec 2009 - by internet banking

£

Sally Woods Dec 09 basic: £1245.05	
Gratuity £124.50	
Overtime £69.78	1,153.56
Clint Oliver Dec salary	109.53
Emma Carter Dec salary	331.74
Sandham Office Service Ltd - Dec photocopier Account	28.75
BT Phone Bill	179.35
TOTAL	1802.93

Cheques drawn for payment 5th January 2010

2304 Petty Cash	100.00
2305 Cancelled	0.00
2306 Signpost Express 2 x Tree plaques Girl Guides	179.40
2307 Wight Cycle Hire - PCSO Bike Service	35.00
2308 Sally Woods 2 x office printers	239.07
2309 S Jennings - Dec Pay	30.00
2310 Andrew Wallis – Tree Work and Landscaping and re-leveling of manhole	240.00
2311 P Cash	100.00
2312 Brenda Hobbs - Admin Expenses for FCI	200.00
2313 David Lewis - Printing for FCI	105.41
2314 Renewals - Data protection – Annual Fee	35.00
2315 IWCC - Funding contribution to WWLP Kingston & Grist. (Easton Lane Valuation)	3000.00
2316	345.00
2317 Beacon - January Issue	126.50
2318 WBS - Stationery	56.81
2319 Cancelled	0.00
2320 Memorial Hall - Parish office rent (agreed not to be signed for now) £262.35	

Sub total **4792.19****Petty Cash****Expenditure:**

Postage	14.40
Misc.	141.39
Total	155.79

TOTAL **6750.91**

The meeting closed at 8.20 pm