

FRESHWATER COMMUNITY INITIATIVE

(formerly WEST WIGHT COMMUNITY INITIATIVE)

Terms of Reference (amended 2006)

1. The Forum shall be known as the **FRESHWATER COMMUNITY INITIATIVE**.
2. The aims and objectives of the forum are:
 - To work together for the benefit of the village partnership
 - To undertake joint projects where applicable but not to prevent individual organisations undertaking their own projects.
 - To involve and consult the local community, other organisations and bodies when necessary to achieve the aims and objectives.
 - To apply the village design statement (where appropriate) as the village plan and to identify and implement where possible the projects contained therein.
 - To access funding to achieve the aims and objectives of the Initiative.
 - To act as an advisory sub-committee to Freshwater Parish Council.
3. Projects will, as far as possible, be beneficial to the community of Freshwater.
4. A Chairperson will be elected at the inaugural meeting and annually thereafter.
5. A request for early termination of a Chairperson's term of office will only be upheld if it is made by a majority of Initiative members.
6. There shall be at least six meetings of the Initiative annually with additional meetings when necessary.
7. Decisions regarding the Initiative projects will only be made when more than 50% of the members are present.
8. The membership shall not exceed 14 at any one time.
9. The quorum shall consist of 5 members.
10. The basic membership of the forum will comprise:
 - 2 Freshwater Parish Councillors (Parish Council nominated).
 - 1 representative nominated by Freshwater Bay Residents Association.
 - 1 representative nominated by Solent Gardens Residents Association.
 - 1 Youth representative (to be agreed by the FCI group).
 - 1 representative nominated by Freshwater & Totland Scouts.
 - 1 representative nominated by Freshwater Horticultural Society.
 - 1 representative nominated by Freshwater Rotary.
 - 1 representative nominated by West Wight Business Association.

 - Provision to co-opt 4 representatives of local Groups/Associations where appropriate to aims and objectives. (To be agreed by FCI group)
11. Ward County Councillors to be ex-officio members of FCI
12. Financial:
 - FCI funds will be deposited in an account set up by Freshwater PC. This account will be known as the Freshwater Community Initiative Fund.
 - Funds will remain in this account until a transfer request is made by Freshwater Community Initiative.
 - A transfer request to Freshwater Parish Council, from Freshwater Community Initiative, will be in the form of a letter signed by the Chairman, the Secretary, and another FCI member, one of whom must be a Parish Councillor. The letter will normally be accompanied by an instruction to place an order with a supplier. The transaction would be completed by Freshwater Parish Council issuing a cheque in their normal manner.
 - In the event of Freshwater Community Initiative being wound up part of the winding up process would be a request to transfer any remaining money in the fund to Freshwater Parish Council.